

TOWN OF SAINT ANDREWS
Regular Council Meeting
Minutes
November 7, 2016 7:00PM

A Regular meeting of Town Council was held at the W. C. O'Neill Theatre beginning at 7:04 p.m. with the following members present: Mayor Naish, Deputy Mayor Edie Bishop, Councillors Guy Groulx, Dan Boyd, Kurt Gumushel, Andrew Harrison and Brad Henderson. Also present were Staff Members: Chris Spear, Treasurer/Deputy Clerk, Hap Stelling, Manager of Planning and Gail McLaughlin, Administrative Assistant.

Also present: Angela McLean, Appointed CAO/Clerk later in this meeting.

DISCLOSURE OF CONFLICT OF INTEREST IF ANY- None

APPROVAL OF AGENDA

It was moved by Councillor Boyd, seconded by Deputy Mayor Bishop and carried to adopt the Agenda as presented.

PRESENTATIONS

Chris Gallant with Recreation NB gave a presentation to Council explaining the organization's structure, goals and membership content. He stated that the mission statement of the organization is: *"Recreation New Brunswick provides leadership, education, advocacy and services to its members and stakeholders that foster recreation experiences to enhance the quality of life of all New Brunswickers."*

Lara Cooper gave a presentation to Council in support of an Active Transportation Infrastructure Upgrade to Route 127. She asked Council to *"consider support of the infrastructure upgrades to Route 127 which in turn supports active transportation and a broader economic development of our region."*

Richard O'Kane gave a presentation to Council entitled "St Andrews NB is SmartTown by-the-Sea on work he has been doing in conjunction with the BIA and St. Andrews Chamber of Commerce. He stated that *"since the Town of Saint Andrews has two competing internet providers that provides world-class internet to the Town, it is the intention of the committee to use this new global tool to reach out to the world and to invite the world to Saint Andrews."*

Following the presentations, Mayor Naish asked that Cpl Jayson Hanson provide his Police Report to Council so he would be able to carry on with his policing duties following his report.

MINUTES

It was moved by Councillor Henderson, seconded by Councillor Boyd and carried that Council adopt the minutes of the October 3, 2016 Regular Meeting of Council.

It was moved by Deputy Mayor Bishop, seconded by Councillor Groulx and carried that Council adopt the minutes of the October 24, 2016 Special Meeting of Council.

STAFF REPORTS

It was moved by Councillor Groulx, seconded by Councillor Henderson and carried to accept the Staff Reports as presented.

COMMUNICATIONS

Mayor Naish read a letter from John Castell, Co-ordinator of the Community Garden. Mr. Castell reported a very successful year for the garden.

Mayor Naish read the Heritage Board Report for October 2016 submitted by Lee Sochasky, Chair of the Heritage Board. Extensive work and research has been carried out and they ask that they be considered for a presentation at the next scheduled Council Committee Meeting.

COMMITTEE REPORTS & RESOLUTIONS

Finance and Administration Committee

It was moved by Deputy Mayor Bishop, seconded by Councillor Henderson and carried that Council appoint Angela McLean to the position of Chief Administrative Officer/Clerk with the Town of Saint Andrews, effective November 7, 2016, at an annual salary within the pay scale set by the Council of the Town of Saint Andrews and under the terms provided by the employment contract provided for the position.

It was moved by Deputy Mayor Bishop, seconded by Councillor Boyd and carried, "Be it resolved that the Clerk or the Deputy Clerk be authorized to sign, with the Mayor or Deputy Mayor and affix the corporate seal to all deeds, contracts and official documents of Council of the Town of Saint Andrews or the corporation of the Town of Saint Andrews may be party to, which are not prescribed by by-law, statute or re-established practice to be signed by some other official."

That a signature card for all accounts of the Corporation shall be signed by the above-mentioned officers, filed with the Bank and shall be in the following form:

Doug Naish, Mayor, OR
 Edie Bishop, Deputy Mayor
AND
 Angela McLean, Clerk OR
 Chris Spear, Deputy Clerk

It was moved by Deputy Mayor Bishop, seconded by Councillor Henderson and carried that Council set Monday, December 12, 2016 at 6:45PM in the Council Chambers at the W. C. O'Neill Arena Complex, as the date, time and place to Hear/Read any objections from the property owners inside the BIA District to the proposed BIA Budget and Levy for 2017.

It was moved by Deputy Mayor Bishop, seconded by Councillor Boyd and carried that the Council of the Town of Saint Andrews, submit an application to the Canada-New Brunswick New Building Canada Fund-Small Communities Fund for the refurbishment of the roof of the W. C. O'Neill Arena Complex.

UNFINISHED BUSINESS

It was moved by Councillor Henderson, seconded by Councillor Gumushel and carried that the Council of the Town of Saint Andrews approve a contribution in the amount of \$5,500.00 from the current budget year 2016, to match the Town of St. Stephen's funding which will fund a three-week feasibility study for the expansion of the St. Stephen (Giddens Memorial) Airport located one kilometer from St. Stephen on Highway 170.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

It was moved by Deputy Mayor Bishop, seconded by Councillor Groulx and carried that leave be granted to introduce By-law 16-04, A By-law of the Town of Saint Andrews to Impose a Special Business Improvement Levy and be read in its entirety a first time.

TOWN OF SAINT ANDREWS

BY-LAW NO. 16-04

A BY-LAW OF THE TOWN OF SAINT ANDREWS TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY

Pursuant to Section 3(1) of the Business Improvement Areas Act, be it enacted by the Council of the Town of Saint Andrews as follows:

1. That a special business improvement tax shall be levied for the calendar year 2017 on all non-residential property within the business improvement area of the Town, said area having been designated in Town of Saint Andrews By-Law No. 72 enacted on June 4, 1984.
2. That the special business improvement tax for calendar year 2017 shall be at the rate of *twenty cents (\$0.20)* on each *one hundred dollars (\$100.00)* assessment of real property being the non-residential property in the business improvement area.

Read the by-law in its entirety in Council first time: November 7, 2016

Hearing of Objections:

Read the second time in its entirety:

Read the third and final time this day of

MAYOR- DOUG NAISH

CLERK-ANGELA MCLEAN

NEW BUSINESS

J1. Mayor's Comments

J2. Councillor's Comments/Concerns

K. Financial

At 8:40PM it was moved by Councillor Groulx, seconded by Councillor Harrison and carried that Council move to Closed Session for the following:

- M1. Per the Municipalities Act of NB Section 10.2(4)(f) information concerning legal opinions or advice provided to the municipality by a municipal solicitor, or privileged communications as between solicitor and client in a matter of municipal business;
- M2. Per the Municipalities Act of NB Section 10.2(4)(c) information that could cause financial loss or gain to a person or the municipality or could jeopardize negotiations leading to an agreement or contract.

At 10:00PM it was moved by Councillor Groulx, seconded by Councillor Harrison and carried to move back to open session.

ADJOURNMENT

At 10:00PM. it was moved by Councillor Boyd and seconded by Councillor Gumushel and carried that the Council meeting be adjourned.



Mayor



Clerk