

**TOWN OF SAINT ANDREWS**  
**Regular Council Meeting**  
**Minutes**  
**February 4, 2013**

A Regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor Stan Choptiany, Deputy Mayor Catherine Akagi, Councillors Edie Bishop, Melanie Wood, Lee Sochasky and Doug Naish. Also present were Staff Members: Tim Henderson, CAO/Clerk, Chris Spear, Treasurer and Gail McLaughlin, Administrative Assistant.

Councillor Alan Golding was absent

**DISCLOSURE OF CONFLICT OF INTEREST IF ANY**— None

**PRESENTATIONS**

Deputy Mayor Akagi presented a Queen Elizabeth II Diamond Jubilee Medal on behalf of the Federation of Canadian Municipalities to Mayor Stanley Choptiany in acknowledgement of his exemplary efforts to make the community in which he lives, a better place.

Caroline Davies gave an update on the activities of Save Ocean Science (SOS). She asked that Mayor & Council continue to support their efforts to keep the Library at the Biological Station.

**MINUTES**

It was moved by Councillor Bishop, seconded by Councillor Naish and carried to adopt the minutes of the Regular Meeting of Council January 7, 2013.

**STAFF REPORTS**

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried to accept the Staff Reports as presented.

**COMMUNICATIONS**-- None

**COMMITTEE REPORTS & RESOLUTIONS**

**Business Recreation & Special Events**

It was moved by Councillor Wood, seconded by Deputy Mayor Akagi and carried to proclaim February 15, 2013 Flag Day in the Town of Saint Andrews.

**Finance & Administration**

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council approve an Assistance Grant in the amount of \$2,000 to the St. Andrews Arts Council.

It was moved by Councillor Bishop, seconded by Councillor Sochasky and carried that Council approve an Assistance Grant in the amount of \$2,000 to Sunbury Shores Arts and Nature Centre.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council approve an Assistance Grant in the amount of \$500 to the Charlotte County Archives and to also grant in-kind service for use of the Town Office photocopier when needed.

It was moved by Councillor Bishop, seconded by Councillor Wood and carried that Council approve an Assistance Grant in the amount of \$500 to assist Passamaquoddy Day Care with upgrading their playground to meet building code.

It was moved by Councillor Bishop, seconded by Councillor Naish and carried that Council grant \$500 from the Hosmer Trust to the Vincent Massey Elementary School to assist the school towards the cost of assessment of the condition of the playground structure.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that the Town approve an Assistance Grant in the amount of \$1,500 to Charlotte Dial A Ride to help with the ongoing operational costs.

It was moved by Councillor Bishop, seconded by Councillor Naish and carried to approve a Civic Promotions grant in the amount of \$300 to the Kiwanis Club of St. Andrews for the children's Easter Egg Hunt.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council approve an Assistance Grant in the amount of \$200 to the New Brunswick Community College, St. Andrews Campus to assist with their Fifth Annual Community Winter Carnival Event.

It was moved by Councillor Bishop, seconded by Councillor Sochasky and carried that Council approve an Assistance Grant in the amount of \$500 to the Fundy Community Foundation to assist them with ongoing expenses.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council approve a request for in-kind use of Arena space on Friday, May 24 and Saturday, May 25 for the Annual Ceremonial Review of the Sea Cadet Corps, Royal Canadian Cadets Corps 352 Fundy.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council deny a request from the Royal Canadian Legion, NB Provincial Command for the Town to place an ad in their Military Service Recognition Book. It was stated that Council will make an effort to support the more local Legion activities.

It was moved by Councillor Naish, seconded by Councillor Wood and carried that Council forward the proposed draft amendments to the MR1 & MR2 Zoning Bylaw 10-04 to the Planning Advisory Committee for recommendation along with the report prepared by Dillon Consulting.

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that the Town Manager issue an Expression of Interest for possible interested parties in the development of Senior Housing on identified Town Land in the Champlain Subdivision.

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that Council approve in principle the design for the new wharfing washroom-shower building for Market Wharf as provided by John Leroux, Architect.

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that Council direct that the new wharf building design be sent to Dillon Consulting to finalize the engineering specifications and design with John Leroux, Architect.

### **Public Works**

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried that Council direct the Chief Administrative Officer to prepare a Request for Proposal for consultant services in the development of a comprehensive plan for infrastructure and storm water management.

### **General**

It was moved by Deputy Mayor Akagi, seconded by Councillor Bishop and carried to proclaim the Month of February as Heart Month in the Town of Saint Andrews.

### **Proclamation**

*Whereas the effects of heart disease and stroke are responsible for widespread suffering and create serious hardship in our community; and*

*Whereas the Heart & Stroke Foundation of New Brunswick is taking positive action to reduce disability and death from heart and stroke disease through:*

- 1) A planned, priority research program*
- 2) An accelerated public and professional heart health promotion program; and*

*Whereas the Heart & Stroke Foundation of New Brunswick's Annual Person-to-Person Campaign is being conducted during the Month of February.*

*Now, Therefore, I, Stanley Choptiany, Mayor of the Town of Saint Andrews, hereby proclaim the month of February 2013 as Heart Month in the Town of Saint Andrews and urge all citizens to cooperate in the Heart Fund Drive and all civic, social and fraternal organizations and business establishments to give this campaign the greatest possible support.*

*In Witness Whereof, I have set my hand and caused the seal of the Mayoralty of the Town of Saint Andrews to be affixed hereto.*

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Stanley Choptiany, Mayor

## INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

### NEW BUSINESS

#### **J1. Mayor's Comments**

Mayor Choptiany noted that Council will be reviewing *Section 8, Signage*, of the Zoning Bylaw 10-04 to upgrade the Section. He invited the public to provide input into the review with a deadline of Monday, February 25, 2013.

#### **J2. Councillor's Comments/Concerns**

### ADJOURNMENT

At 9:08 p.m. Councillor Sochasky moved that the meeting be adjourned.

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**Deputy Mayor**

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**Deputy Clerk**