

**TOWN OF SAINT ANDREWS**  
**Regular Council Meeting**  
**Minutes**  
**February 3, 2014**

A Regular meeting of Town Council was held in the Council Chambers beginning at 7:02 p.m. with the following members present: Mayor Stan Choptiany, Deputy Mayor Catherine Akagi, Councillors Melanie Wood, Alan Golding, Edie Bishop, Lee Sochasky and Doug Naish. Also present were Staff Members: Tim Henderson, CAO/Clerk, Chris Spear, Treasurer and Christina Hartford, Administrative Assistant.

**DISCLOSURE OF CONFLICT OF INTEREST IF ANY - NONE**

**PRESENTATIONS - NONE**

**MINUTES**

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried to adopt the minutes of the January 13, 2014 Regular Meeting of Council.

**STAFF REPORTS**

**Town Managers Report**

It was moved by Deputy Mayor Akagi, seconded by Councillor Wood and carried to accept the Town of Saint Andrews 2014 Budget; The General Operating Fund Budget totals \$3,940,234 including a Tax Warrant of \$3,083,837 based on a mill rate of \$1.1277 for each \$100 of assessment. Council orders and directs the levying by the Minister of Environment and Local Government of said amount on real property liable to taxation under the *Assessment Act* within the Town of Saint Andrews.

The 2014 Utility Operating Fund Budget consists of total revenue of \$879,579 and total expenditures of \$879,579.

That funding for the General Capital projects in 2014 budget be funded by \$370,900 from the General Operating Fund, \$50,000 from donations, \$340,000 from long-term borrowings, \$50,000 from Government Grants and \$100,000 from General Capital Reserve Fund.

That funding for the Utility Capital Projects for 2014 be funded by \$7,000 from the Capital Operating Fund, \$245,000 from long-term borrowing and \$50,000 from the Utility Capital Reserve Fund.

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried that **IT BE RESOLVED** that the Municipality of the Town of Saint Andrews submit to the Municipal Capital Borrowing Board an application for the authorization to borrow \$515,000 for capital expenses for the following terms and amounts:

<b>Purpose</b>	<b>Amount</b>	<b>Term</b>
<b>General Fund</b>		
<u>Environmental Development Services</u>		
Wave Break- Market Wharf	\$ 120,000	25 Years
<u>Transportation Services</u>		
Storm Water Management- Detention Pond	\$150,000	30 Years
<b>Total General Fund</b>	<b>\$275,000</b>	
<b>Utility Fund</b>		
<u>Environmental Health Services</u>		
Sewer Line replacement	\$245,000	30 Years
<b>Total Utility Fund</b>	<b>\$245,000</b>	

It was moved by Councillor Sochasky, seconded by Councillor Golding and carried to reappoint Jill Stewart to the Planning Advisory Committee for a term ending May 2016.

It was moved by Deputy Mayor Akagi, seconded by Councillor Golding and carried to approve the expenditure of \$4,500 for Teed, Saunders, Doyle & Co to assist in the completion of the 2012 Financial Statements. This will come out of consulting fees under Government Services.

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried to accept the Staff Reports as presented.

## COMMUNICATIONS

It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried to proclaim the week of February 10-17, 2014 as Heritage Week in the Town of Saint Andrews and Monday, February 17, 2014 as Heritage Day in the Town of Saint Andrews and urge all citizens to support and participate in heritage activities occurring throughout the Town.

It was moved by Councillor Golding, seconded by Deputy Mayor Akagi and carried to proclaim the Month of February 2014 as Heart Month in the Town of Saint Andrews and urge all citizens to cooperate in the Heart Month Drive and all civic, social and fraternal organizations and business establishments to give this campaign the greatest possible support.

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried that:

WHEREAS Alzheimer's disease and other dementias are progressive, degenerative diseases of the brain that cause thinking and memory to become seriously impaired;

WHEREAS Alzheimer's disease and other dementias most often occur in people over the age of 65 but can strike adults at any age; and

WHEREAS Alzheimer's disease and other dementias affect more than 500,000 Canadians currently and that this figure is projected to reach 1.1 million within a generation; and

WHEREAS Alzheimer's disease and other dementias also takes their toll on hundreds of thousands of families and care partners; and

WHEREAS an estimated further three million Canadians face the burden and challenges of providing care for those suffering with Alzheimer's disease and other dementias; and

WHEREAS there is no known cause or cure for this devastating illness; and

WHEREAS the cost related to the health care system is in the billions and only going to increase, at a time when our health care system is already facing enormous financial challenges; and

WHEREAS Canada, unlike many countries, does not have a national dementia strategy; and

WHEREAS there is an urgent need to plan and raise awareness and understanding about Alzheimer's disease and other dementias for the sake of improving the quality of life of the people it touches; and

WHEREAS MP Claude Gravelle Nickel Belt has introduced *Bill C-356*, An Act respecting a *National Strategy for Dementia*, as he works for broad, all party and not partisan support for an issue that touches us all. His legislation calls for a national plan that includes the development of strategies in primary health care, in health promotion and prevention of illness, in community development, in building community capacity and care partner engagement, investments in research and other (advisory board, objectives, investments in research, and caregivers and more)

Now therefore, the Town of Saint Andrews calls on all levels of government and the Federation of Municipalities to adopt a national dementia strategy, and urges all citizens of our communities to become more aware and engaged concerning the far-reaching effects of this devastating disease.

Mayor Choptiany read a letter from Rosslyn Allen, Coordinator for the Charlotte County Suicide Prevention Committee regarding the **Link to Life Ribbon Campaign**. The Link to Life campaign is a suicide awareness campaign that encourages individuals in emotional distress to access informal and formal help.

## COMMITTEE REPORTS & RESOLUTIONS

### Business, Recreation and Special Events Committee

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried that Council grant permission to the organizers of Paddlefest 2014 to use Market Square for events from May 15-18, 2014 while working with the Chief Administrative Officer to insure all proper procedures are in place on behalf of the community.

It was moved by Councillor Sochasky, seconded by Councillor Wood and carried that Council grant permission for organizers to hold a St. Patrick's Day Parade on March 16<sup>th</sup>, 2014 at 2PM while working with the Chief Administrative Officer to insure all proper procedures are in place, Parade organizers to be responsible for providing their own escort services for the parade.

## **Finance & Administration Committee**

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that Council award a \$2,000 Assistance Grant for 2014 to the St. Andrews Arts Council for their 2014 Season.

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi and carried that Council award a \$6,500 Assistance Grant for 2014 to the St. Andrews Chamber of Commerce, with \$6,000 towards the partial cost for the new Saint Andrews directional/promotional sign on the westbound side of Highway 1 at the 45.6KM marker and \$500 to offset the cost of the 2014 Chamber's Town Map.

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that Council approve a \$10,000 Assistance Grant for 2014, issued quarterly, to the Charlotte Coastal Region Tourism Association to be used for the Association's Tourism promotion activities for 2014.

It was moved by Councillor Naish, seconded by Councillor Golding and carried that Council deny the request for an Assistance Grant of \$700 by the Fundy Community Foundation. Councillor Sochasky registered a Nay Vote.

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that Council approve a \$300 Assistance Grant for 2014 to the Dragonfly Centre for Autism, Inc. for use in support of services for individuals diagnosed with autism with funds to be used from the McQuoid Trust

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi and carried that Council award a \$1,500 Assistance Grant for 2014 to the Charlotte County Alternative Transportation Association (Dial-A-Ride), to be used toward their services in Saint Andrews and Charlotte County.

It was moved by Councillor Naish, seconded by Councillor Wood and carried that Council award a \$2,000 Assistance Grant for 2014 to Sunbury Shores Arts and Nature Centre to be used towards their 2014 programming in this the Centre's 50<sup>th</sup> year of operation.

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that Council deny the request for a \$4,000 contribution from Council towards consulting fees to conduct strategic planning for the Board, on the basis that it should have been made as part of the 2014 budget proposal of the Board and concerns about the planned scope of the planning exercise. Nay votes were registered by Councillor Naish and Deputy Mayor Akagi.

It was moved by Councillor Naish, seconded by Councillor Wood and carried that Council approve an increase in the cost of Memorial Trees from \$350 to \$400 per tree, effective this date.

## **Public Works Committee**

It was moved by Councillor Golding, seconded by Councillor Bishop and carried that Council refuse Mr. Lack's request to change snow plowing procedures.

## **INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS**

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried, that By-Law No. 13-07, A By-Law to Amend Bylaw No. 10-03, and Being the Municipal Plan Bylaw for the Town of Saint Andrews and be read in its entirety a second time.

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried, that By-Law No. 13-07, A By-Law to Amend Bylaw No. 10-03, and Being the Municipal Plan Bylaw for the Town of Saint Andrews and be read by title a third and final time.

TOWN OF SAINT ANDREWS

BY-LAW NO. 13-07

A BY-LAW TO AMEND BY-LAW NO. 10-03, BEING THE MUNICIPAL PLAN BY-LAW FOR THE TOWN OF SAINT ANDREWS.

BE IT ENACTED by the Council of the Town of Saint Andrews as follows:

1. By-Law No. 10-03, the Municipal Plan By-Law for the Town of Saint Andrews, is amended by revising the use designations delineated on the Land Use Classification Map constituting Appendix "B" thereof, a copy of a portion of which is attached thereto as Schedule "1" with a larger scale map of that portion attached hereto as Schedule "2" by changing the land use designation from Estate Residential to MR2 Higher Density Multiple Residential Use of the lands outlined in red on the said Schedules "1" and "2" of this by-law and which form part hereof.

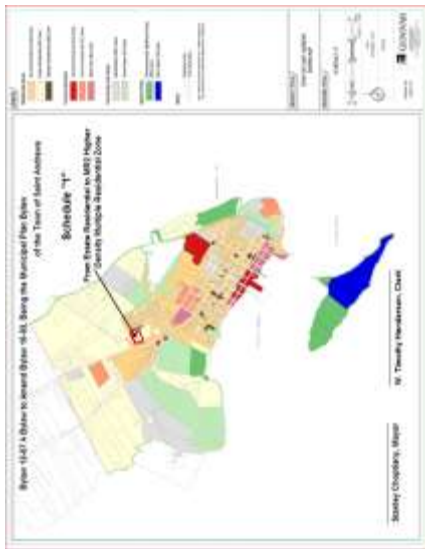
Read the first time this 13<sup>th</sup> day of January, A.D. 2014.  
 Read the second time this 3<sup>rd</sup> day of February, A.D. 2014.  
 Read the third time this 3<sup>rd</sup> day of February, A.D. 2014.

Stanley Choptiany, Mayor

W. Timothy Henderson, Clerk

SCHEDULE "2"

Bylaw 13-07, A Bylaw to Amend Bylaw 10-03, Being the Municipal Plan Bylaw for the Town of Saint Andrews



I, **W. Timothy Henderson**, of the Town of Saint Andrews, in the County of Charlotte and Province of New Brunswick, Town Clerk, DO SOLEMNLY DECLARE:

1. THAT I am the Town Clerk of the Town of Saint Andrews, a municipal corporation, and have personal knowledge of the facts herein declared.
2. THAT the requirements of Sections 25(1), 66 and 68 of the *Community Planning Act* have been complied with in respect to Bylaw No. 13-07, A Bylaw to amend Bylaw No. 10-03, Being the Municipal Plan Bylaw for the Town of Saint Andrews

AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Evidence Act*.

DECLARED before me at the Town )  
 of Saint Andrews, in the County of )  
 Charlotte and Province of New )  
 Brunswick, this day of )  
 A.D. 2014. )

COMMISSIONER OF OATHS

W. Timothy Henderson, Clerk

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried, that By-Law No. 13-08, A By-Law to Amend Bylaw No. 10-04, and Being the Zoning Bylaw for the Town of Saint Andrews and be read in its entirety a second time.

It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried, that By-Law No. 13-08, A By-Law to Amend Bylaw No. 10-04, and Being the Zoning Bylaw for the Town of Saint Andrews and be read by title a third and final time.

TOWN OF SAINT ANDREWS

BY-LAW NO. 13-08

A BYLAW TO AMEND BY-LAW NO. 10-04, BEING THE ZONING BYLAW FOR THE TOWN OF SAINT ANDREWS

WHEREAS the Council of the Town of Saint Andrews deems it desirable to amend By-Law No. 10-04 as hereinafter provided

BE IT ENACTED by the Council of the Town of Saint Andrews as follows:

2. By-Law No. 10-04, the Zoning By-Law for the Town of Saint Andrews, is amended by changing the zone as shown on the Zoning Map attached to the said By-Law as Schedule "A" thereof for the lands shown on Schedule "1" attached hereto and forming part hereof from Estate Residential to MR2 Higher Density Multiple Residential Zone.

3. Notwithstanding the provisions of the MR2 Higher Density Multiple Residential Zone the use of the lands shown on “Schedule 1” attached hereto and forming part here of shall be limited in its use by the terms and conditions set forth in Schedule “2” attached hereto.

Read the first time this 13<sup>th</sup> day of January, A.D. 2014.  
 Read the second time this 3<sup>rd</sup> day of February, A.D. 2014.  
 Read the third time this 3<sup>rd</sup> day of February, A.D. 2014.

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 Stanley Choptiany, Mayor

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 W. Timothy Henderson, Clerk



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 Stanley Choptiany, Mayor

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 W. Timothy Henderson, Clerk

**TOWN OF SAINT ANDREWS  
 BY-LAW NO. 13-08**

**Schedule “2”**

Be it resolved that pursuant to Section 39(1) of the *Community Planning Act*, the following terms and conditions apply to the re-zoning of the portion of that parcel of land known as PID15164486 and as outlined in Schedule “1” of this Bylaw 13-08 and located at Champlain Avenue, Saint Andrews, NB.

**TERMS & CONDITONS**

- A completion of a comprehensive plan for storm water flow coming into and leaving the property be established.
- A Development Agreement be signed by the Developer and Town prior to any development taking place.

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 Stanley Choptiany, Mayor

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 W. Timothy Henderson, Clerk

**NEW BUSINESS**

**J1. Mayor’s Comments**

**J2. Councillor’s Comments/Concerns**

**ADJOURNMENT**

At 8:58p.m. Councillor Golding moved that the meeting be adjourned.

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 Mayor

\_\_\_\_\_  
 Clerk