

TOWN OF SAINT ANDREWS
Regular Council Meeting
Minutes
May 5, 2014

A Regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor Stan Choptiany, Deputy Mayor Catherine Akagi, Councillors Edie Bishop, Lee Sochasky and Doug Naish. Also present were Staff Members: Jamie Carr, CAO/Clerk, Chris Spear, Treasurer and Gail McLaughlin, Administrative Assistant.

Absent: Councillors Melanie Wood, Alan Golding

DISCLOSURE OF CONFLICT OF INTEREST IF ANY - NONE

PRESENTATIONS

MINUTES

It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried to adopt the minutes of the April 7, 2014 Regular Meeting of Council.

It was moved by Deputy Mayor Akagi, seconded by Councillor Naish and carried to adopt the minutes of the April 28, 2014 Special Meeting of Council.

STAFF REPORTS

Town Managers Report

It was moved by Councillor Bishop, seconded by Councillor Sochasky and carried that Council declare the 1981 International Fire Truck as excess equipment and instructs staff to put it to tender immediately.

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried that Council accept the three-month lease with Elections NB as submitted.

It was moved by Deputy Mayor Akagi, seconded by Councillor Naish and carried that Council further agrees to waive the conditions of Section 8 of Bylaw 10-04, the Zoning Bylaw of the Town of Saint Andrews to allow for the use of standard Elections NB signage for the duration of the lease.

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi and carried that Council amend Schedule "A" of Bylaw 13-02, A Bylaw Related to the Operation and Management of the St. Andrews Market Wharf which reflects the increase in user fees.

SCHEDULE "A"

**FEE SCHEDULE
ST. ANDREWS MARKET WHARF
2014 SEASON**

1. **FISHERY \ AQUACULTURE VESSEL**
Fees to be paid prior to June 1st of current year.

FISHERY ANNUAL -	2014	\$ 605
	2015	\$ 695
AQUACULTURE ANNUAL	2014	\$ 905
	2015	\$1,040

These Fees are for January 1 to December 31.

2. **TOUR BOAT**
Fees are for an entire season of dockage and shall not be prorated for a partial season. Dockage fee assessment to be paid prior to June 1st, 2002.

ANNUAL DOCKAGE FEES - TOUR BOATS

Overall length including appendages:	2014 Rates	2015 Rates
30' and under	\$550	\$660
31' to 60'	\$990	\$1,190
61' and over	\$1,320	\$1,585

WHARFAGE FEES - TOUR BOATS

Annual Tour Boats are subject to a per trip charge per passenger based on Coast Guard Capacity Rating of the vessel. This charge will be invoiced monthly to the operator based on booked trips less canceled trips. This rate will be as follows:

2014	.50 per passenger per trip
2015	.75 per passenger per trip

Passenger carrying vessels operating from a mooring, or transient vessels from another Port of Call or facility or occasional users who embark or disembark passengers for hire at the St. Andrews Market Wharf shall pay daily in the amount of \$2.00 per head. (Paid in one direction only).

3. **PLEASURE BOATS**

Fees to be paid prior to June 1st of current year.

Length of Boat	2014	2015	2016
Up to 16'	\$300	\$360	\$430
17' to 24'	\$250	\$300	\$360
25' to 36'	\$330	\$395	\$475
>37'	\$415	\$500	\$600

Non-residents add-on to above rates \$ 50.00

4. **GROUNDING (BEACH or CRIB)**

Daily fee \$ 50.00

5. **VISITOR WITH TOWN MOORING**

Daily fee \$ 40.00/ night

*allows visitor to bring tender in for shore excursions.

6. **DAILY BERTHING**

Daily Fee \$ 2.00/foot per night

*covers length of vessel including all appendages

All fees shall be paid on arrival for over-night stays

7. **WHARF PARKING PERMITS**

TENDERS Daily fee \$ 10.00

CONDITIONS

- Fees for items 1 to 3 and 6 (if alongside wharf) include one (1) tender, use of water, power, pump out facility and grounding.
- Berthing up to three (3) hours may be provided free of charge with the permission of the Wharfinger.
- The maximum time allowed in the load/unload areas of the Wharf is thirty (30) minutes.
- Tenders less than twelve feet (12') are requested to use the finger piers if space is available.
- All fees must be paid by due dates or further use of the Wharf will be terminated until the fees are paid.
- Harmonized Sales Tax (H.S.T.) is applicable to all fees.

In the event of special occasions (i.e. official ceremonies, July 01 celebrations, emergent or extra-ordinary circumstances), the St. Andrews Market Wharf Board (Wharfinger) reserves the right to limit and/or restrict access and certain operation as may be deemed necessary.

- Security to the Wharf will be provided as required, however, the St. Andrews Market Wharf Board assumes no liability for any items damaged, stolen or left unattended.

- In the event that a current St. Andrews Public Harbour mooring permit holder, whose fees have been paid, should lose the use of their own mooring through hardware failure or inability to locate the mooring tackle, they may receive use of a vacant municipally-owned mooring at the rate of ten dollars (\$10.00) per day for a maximum of three (3) days to allow them to locate or make repairs to their mooring hardware. If additional time is required, it shall be at the full rate.

- Grounding time limit to be allotted at the discretion of the Wharfinger.

ALL ANNUAL FISHERY, AQUACULTURE, TOUR BOATS AND PLEASURE BOATS ARE REQUIRED TO COMPLETE AN APPLICATION FORM PRIOR TO APPROVAL OF WHARF USE.

It was moved by Deputy Mayor Akagi, seconded by Councillor Bishop and carried to accept the Staff Reports as presented.

COMMUNICATIONS

Mayor Choptiany read a thank you letter from Phoebe Magee, acknowledging the hard work performed by the Public Works crew this past winter.

COMMITTEE REPORTS & RESOLUTIONS

Business, Recreation and Special Events Committee

It was moved by Councillor Sochasky, seconded by Councillor Naish and carried that Council deny a request from the St. Andrews Farmer's Market to extend their operating hours in July and August from 1 p.m. to 2 p.m.

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried that Council not become a sponsor of local Sentier NB Trail at this time.

It was moved by Councillor Sochasky, seconded by Councillor Naish and carried to move BRSE140402-BIA request for street closure on June 7 to the Finance and Administration Committee.

Finance & Administration Committee

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi, and carried that Council adjust the arena usage cost for the Heather Curling Club's May 13th event to \$400 and to the same level for summer events already booked, provided that the club be responsible for set up and tear down and further that the Executive enter into negotiations with the CAO for the 2014-15 Heather Curling Club lease which includes a summer contract arena use agreement.

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi and carried that Council approve the request from the Saint Andrews Community Playground Committee to have a parade on May 31, 2014 between 11AM and 1PM, subject to conditions set by the CAO.

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that Council approve the Sir James Dunn Academy's request for a reduction in rate from \$300 to \$200 for use of the arena theatre for their production "Simon 6" on May 14th and 15th. Council wishes the students and their advisors every success with their production.

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that Council approve a \$250 Civic Promotions Grant for the BIA Water Street Bazaar to be held on June 7 from 10AM to 4PM.

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that Council deny the request from the NB Police Association for the Town to advertise in its annual Crime Prevention Guide as Council does not advertise in publications of this nature, however does supports the initiative.

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi and carried to approve the Spindrifters Inc.'s request for in-kind use of arena space for the summer season subject to conditions set by the CAO.

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that Council not appoint Lawrence Burden to the St. Andrews Market Wharf Board as there are no vacancies for "user members" at this time.

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that Council approve the Saint Andrews Fire Department's request to hold a road toll on Saturday, May 31 from 9AM to 4PM.

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that Council allow in kind use of the Community Youth Activity Centre from 12:30 PM to 2:45PM for a 4-week period under conditions arranged by the CAO.

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi and carried that Council approve the closure of Water Street traffic from Frederick Street to Edward Street on Saturday June 7 from 10AM to 4PM.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

NEW BUSINESS

J1. Mayor's Comments

J2. Councillor's Comments/Concerns

ADJOURNMENT

At 8:30p.m. Deputy Mayor Akagi moved that the meeting be adjourned.

Mayor

Clerk