

TOWN OF SAINT ANDREWS
Regular Council Meeting
Minutes
December 1, 2014

A Regular meeting of Town Council was held in the Council Chambers beginning at 7:05 p.m. with the following members present: Mayor Stan Choptiany, Deputy Mayor Catherine Akagi, Councillors Lee Sochasky, Edie Bishop and Doug Naish. Also present were Staff Members: Jamie Carr, CAO/Clerk and Gail McLaughlin, Administrative Assistant.

DISCLOSURE OF CONFLICT OF INTEREST IF ANY- NONE

PRESENTATIONS - NONE

MINUTES

It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried to adopt the minutes of the November 3, 2014 Regular meeting of Council with an amendment to the 3rd paragraph on the 2nd page that should read “the Charlotte County Hospital Foundation.

It was moved by Councillor Bishop, seconded by Councillor Sochasky and carried to adopt the minutes of the November 24, 2014 Special Meeting of Council.

STAFF REPORTS

Town Managers Report-

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council award the Tender for replacement of the Katy’s Cove Sanitary Sewer Line to Fairville Construction Ltd. at a bid of \$239,000.

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried that Council set the Regular January Meeting of Council to Monday, January 12th, 2015 at 7PM in the present Council Chambers at the W.C. O’Neill Arena Complex.

The Mayor then stated that the Saint Andrews Business Improvement Association has submitted their 2015 Budget to Council for approval. At this point the Mayor stated that Council would return to the Town Manager’s Report at a later point in the meeting for a motion to set a hearing of objections date should Council move to do a first reading this evening.

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried that Council approve the amended Schedule “G” of By-law 94-2, A By-law to Regulate Vehicular Traffic in the Town of Saint Andrews.

It was moved by Councillor Bishop, seconded by Councillor Naish and carried that The Mayor or Deputy Mayor and the Clerk or Deputy Clerk are hereby authorized to borrow on behalf of the Town of Saint Andrews from the Bank of Nova Scotia from time to time by way of promissory

note a sum or sums, not exceeding at any one time, one hundred and fifty-seven thousand, six hundred and nine dollars (\$157,609.00) to meet current expenditures of the Corporation for the year 2014/2015; not exceeding at any one time, one hundred and twenty thousand dollars (\$120,000.00) towards the construction of a wave break; not exceeding at any one time, hundred and fifty thousand dollars (\$150,000.00) towards the construction of the detention pond; and not exceeding at any one time and two hundred and forty-five thousand dollars (\$245,000.00) towards the construction of a new sewer line for the Champlain sub-division. That the Mayor or Deputy Mayor and the Clerk or Deputy Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement (re: Operating line) sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.

It was moved by Councillor Bishop, seconded by Councillor Sochasky and carried that The Mayor or Deputy Mayor and the Clerk or Deputy Clerk are hereby authorized to borrow on behalf of the Town of Saint Andrews from the Bank of Nova Scotia from time to time by way of a Bank of Nova Scotia Business Visa Card a sum not exceeding at any one time thirty thousand (\$30,000.00) to meet current expenditures of the Corporation for the year 2014/2015. That the Mayor/Deputy Mayor and the Clerk/Deputy Clerk are hereby authorized to sign on behalf of the Corporation with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried to accept the Staff Reports as presented.

COMMUNICATIONS -NIL

COMMITTEE REPORTS & RESOLUTIONS

Finance & Administration Committee

It was moved by Councillor Bishop, seconded by Councillor Sochasky and carried that Council accept, with regret, the resignation of Peter Fenety as Chair of the St. Andrews Market Wharf Board.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council accept, with regret, the resignation of Carl McLaughlin as a member-at-large of the St. Andrews Market Wharf Board.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council approve the appointment of Ms. Catherine Chandler to the board of the Ross Memorial Museum for a term of three years.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council approve the appointment of Mrs. Brenda MacLean to the board of the Ross Memorial Museum for a term of three years.

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi and carried that Council accept, with regret, the resignation of Mr. Richard Saunders as a member of the Town of Saint Andrews Tree Committee.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that Council approve the appointment of Stacey Paul as a member of the board of the Ross Memorial Library for a term of three years.

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that Council acknowledge receipt of the report of the Interim Heritage Planning Committee for consideration of the recommendations contained within the report.

It was moved by Councillor Naish, seconded by Deputy Mayor Akagi and carried that the 2015 Budget for the St. Andrews Business Improvement Association Incorporation Bylaw be sent for first reading of the Bylaw.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

It was moved by Councillor Naish and seconded by Deputy Mayor Akagi and carried that leave be granted to introduce By-law 14-02, A By-law of the Town of Saint Andrews to Impose a Special Business Improvement Levy and be read in its entirety the first time.

TOWN OF SAINT ANDREWS

BY-LAW NO. 14-02

A BY-LAW OF THE TOWN OF SAINT ANDREWS TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY

Pursuant to Section 3(1) of the Business Improvement Areas Act, be it enacted by the Council of the Town of Saint Andrews as follows:

1. That a special business improvement tax shall be levied for the calendar year 2015 on all non-residential property within the business improvement area of the Town, said area having been designated in Town of Saint Andrews By-Law No. 72 enacted on June 4, 1984.
2. That the special business improvement tax for calendar year 2015 shall be at the rate of twenty cents (\$0.20) on each one hundred dollars (\$100.00) assessment of real property being the non-residential property in the business improvement area.

Read the in its entirety in Council first time: December 1, 2014

Hearing of Objections: January 12, 2015

Read the second time:

Read the third and final time this day of and enacted this day of .

MAYOR- STANLEY CHOPTIANY

CLERK- JAMIE CARR

At this point the Mayor returned to the Town Manager's Report for a motion to set up a meeting to hear/read objections.

It was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried that Council set Monday, January 12th, 2015, 6:45 PM in the Council Chambers at the W.C. O'Neill Arena Complex as the date, time and place to hear/read any objections from property owners inside the BIA District to the proposed BIA Budget and Levy for 2015.

SAINT ANDREWS BUSINESS IMPROVEMENT CORPORATION, INC.

2015 BUDGET

REVENUE

BIA Levy	\$17,251.00
Total Revenue.....	\$17,251.00

EXPENDITURES

Marketing and Promotion:

General.....	2,500.00
Downtown Music & Events	4,200.00

Special Events:

Spring.....	1,000.00
Summer.....	1,500.00
Fall.....	1,200.00
Winter.....	680.00
Annual General Meeting	300.00

Administration:

Downtown Membership Dues	\$ 175.00
Supplies.....	196.00

Beautification:

General.....	\$ <u>5,500.00</u>
--------------	--------------------

Total Expenses.....	\$ 17,251.00
----------------------------	---------------------

BIA LEVY: \$0.20/\$100 assessed value within the Business Improvement Corporation Area.

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that By-law No. No 14-01, A By-law of the Town of Saint Andrews to Stop Up and Close a Portion of Frederick Street by read by title a second time.

At this point Mayor Choptiany appointed Deputy Mayor Akagi as Chair of the meeting and proceeded to offer information on the process followed by Council to reach the point of proceeding with the Stopping up and Closing of the noted portion of Frederick Street. Following his presentation he resumed his position as Council Chair.

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that By-law No. 14-01, A By-law of the Town of Saint Andrews to Stop up and Close a Portion of Frederick Street be read by title a second time.

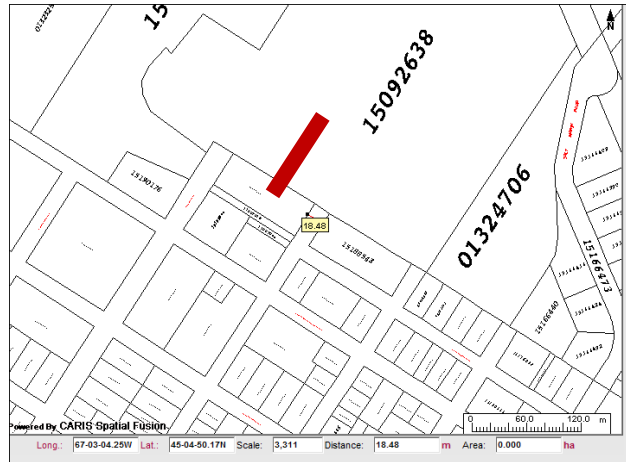
TOWN OF SAINT ANDREWS
BY-LAW NO. 14-01

A BY-LAW TO STOP UP AND CLOSE
A PORTION OF FREDERICK STREET

BE IT ENACTED by the Council of the Town of Saint Andrews as follows:

1. All that portion of Frederick Street, in the Town of Saint Andrews, in the County of Charlotte, known as Frederick Street, being **(60) feet (18 meters)** in width, more or less, and extending from Prince of Wales Street to the limits of the lands know as Kingsbrae Garden is hereby permanently stopped up and closed and shall no longer be a public thoroughfare.

IN WITNESS WHEREOF the Town of Saint Andrews has caused the corporate seal of the said Town to be affixed to this by-law the 1st day of December A.D. 2014.



First Reading in its entirety: **October 6, 2014**
Public Meeting to Consider Objections: **November 17, 2014**
Second Reading: **December 1, 2014**
Third Reading in its entirety: **December 1, 2014**

Mayor

Town Clerk

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried that By-law No 14-01, A By-law of the Town of Saint Andrews to Stop up and Close a Portion of Frederick Street be read in its entirety a third and final time.

NEW BUSINESS

J1. Mayor's Comments

J2. Councillor's Comments/Concerns

ADJOURNMENT

At 8:50p.m. Deputy Mayor Akagi moved that the Regular Meeting of Council be adjourned.

Mayor

Clerk