

TOWN OF SAINT ANDREWS
Special Council Meeting
Minutes
December 19, 2014

A Special meeting of Town Council was held in the Council Chambers at the W.C. O'Neill Arena Complex beginning at 10:04 AM with the following members present: Mayor Stan Choptiany, Deputy Mayor Catherine Akagi, Councillors Edie Bishop, Lee Sochasky and Doug Naish. Also present were Staff Members: Jamie Carr, CAO/Clerk and Christina Hartford, Administrative Assistant.

DISCLOSURE OF CONFLICT OF INTEREST IF ANY- NONE

PRESENTATIONS

The Town Manager/Clerk administered the Oath of Office to Guy Groulx who was elected as a Councillor for the Town of Saint Andrews in the December 8, 2014 Bi-election.

The Town Manager/Clerk administered the Oath of Office to Patrick Mann who was elected as a Councillor for the Town of Saint Andrews in the December 8, 2014 Bi-election.

STAFF REPORTS

Town Managers Report

It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried to transfer \$170,000 from the General Operating Fund to the General Capital Reserve Fund.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried to transfer \$40,000 from the Utility Operating Fund to the Utility Capital Reserve Fund.

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried that Council accept the Request For Proposal 2014-10, 2015 Insurance submitted by Guy R Day & Sons Ltd Insurance in the amount of \$64,717.34 for the commercial insurance needs for the Town with an annual option to renew for 4 years.

Councillor Naish refrained from voting stating he was on the RFP Committee that submitted the above proposal to Council.

It was moved by Deputy Mayor Akagi, seconded by Councillor Bishop that Council accept the Town of Saint Andrews Emergency Measures Organization (EMO) Plan as presented.

Following a discussion, it was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried to table the presented EMO Plan so the Councillors could review for voting.

COMMITTEE REPORTS & RESOLUTIONS

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

NEW BUSINESS

DEER SURVEYS- Data has been collected and will be reviewed. There will be a meeting scheduled with Department of Natural Resources in January to discuss options.

CLOSED SESSION:

It was moved by Deputy Mayor Akagi, seconded by Councillor Mann and carried to move to Closed Session at 10:29 AM to discuss a legal matter. Councillor Groulx declared a Conflict of Interest regarding the matter to be discussed and refrained from attending the Closed Session. Council returned to Open Session at 10:49AM. Councillor Groulx returned when Open Session commenced.

2015 BUDGET- Few changes to year-end of 2014, Council will discuss changes at a Working Session of Council to be held on Tuesday, January 6th, 2015 at 1PM.

ROSS MEMORIAL MUSEUM-A letter needs to be sent to the Ross Memorial Museum Board to identify what is needed for a presentation scheduled for January 19th at 7PM.

ST. ANDREWS BIA-The BIA has requested the use of Market Square on February 7th and February 8th, 2015 to hold an Ice Sculpture Event. It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi that Council grant the St. Andrews BIA use of Market Square for February 7th and 8th, 2015 to hold an Ice Sculpture Event.

ADMINISTRATION OFFICE SPACE-Jamie reported his findings to Council with regard to a review of the Arena Space that could be renovated and made available for Administrative Offices.

J1. Mayor's Comments

J2. Councillor's Comments/Concerns

ADJOURNMENT

At 11:36AM Deputy Mayor Akagi moved that the meeting be adjourned.

Mayor

Clerk