

TOWN OF SAINT ANDREWS
Regular Council Meeting
Minutes
July 6, 2015

A Regular meeting of Town Council was held in the Council Chambers beginning at 7:09 p.m. with the following members present:

Mayor, Stan Choptiany

Deputy Mayor, Catherine Akagi

Councillors

Edie Bishop

Staff Members:

Jamie Carr, CAO/Clerk

Lee Sochasky

Doug Naish,

Guy Groulx

Gail McLaughlin, Administrative Assistant

Erin O’Kane Receptionist/Administrative Assistant

Absent:

Councillor Patrick Mann

Chris Spear, Treasurer/Deputy Clerk

DISCLOSURE OF CONFLICT OF INTEREST IF ANY- NONE

APPROVAL OF AGENDA

Mayor Choptiany asked for a motion to approve the Agenda or if there were any additions. The additions of F3. Correspondence from the Chamber of Commerce & G2-17 an application for a Hosmer Fund Grant from VMES were added, it was then moved by Councillor Lee Sochasky, seconded by Councillor Deputy Mayor Kate Akagi to accept the agenda and was carried by Council.

PRESENTATIONS

1. Teed & Saunders – Consolidated Financial Statement 2014
2. Heritage Committee – Results of a Public Consultation on Municipal Actions Recommended in 2014 Draft

MINUTES

It was moved by Councillor Lee Sochasky, and seconded by Deputy Mayor Akagi and carried to adopt the minutes of the June 1st, Regular Meeting of Council, with the changing of the Court House in item F1 to Ministers Island and the spelling of Whales to Wales in item G2-1.

It was moved by Councillor Doug Naish, seconded by Councillor Lee Sochasky and carried to adopt the minutes of the June 5th, Special Meeting of Council.

STAFF REPORTS

It was moved by Councillor Guy Groulx, seconded by Deputy Mayor Akagi and carried that the Staff Reports be accepted as presented.

COMMUNICATIONS

- F1.** Mayor Choptiany read correspondence from M.E. Doyle and E.R. Taylor, with regards to an \$85,000 donation for the W.C. O’Neill Arena Complex Community Emergency Center
- F2.** Mayor Choptiany read correspondence from Water and Air Quality Bureau – Guideline for Cyanobacterial Toxins in Drinking Water
- F3.** Mayor Choptiany read correspondence from Robert Charlton re a Thank you for the financial support provided by the town to the Chamber of Commerce.

COMMITTEE REPORTS & RESOLUTIONS

Business, Recreation and Special Events

N/A

Finance and Administration Committee

It was moved by Councillor Doug Naish, and seconded by Councillor Guy Groulx and carried, that Council approve Monday August 10th, and Tuesday September 8th, as the dates for the August and September Regular Council Meetings

It was moved by Councillor Doug Naish, and seconded by Councillor Guy Groulx and carried, that Council approve the appointment of Jill Stewart, Cyndy Parker, and Chris Flemming for 3 year Terms effective July 6, 2015.

It was moved by Councillor Doug Naish, and seconded by Councillor Guy Groulx and carried, that council appoint the following members to the Market Wharf Steering Committee

Tom Beckerton	Fishermen
Brian Ferguson	Saint Andrew Yacht Club
Alanna Baird	Pleasure Boater
Robert Charlton	Chamber of Commerce
Kevin Simmonds	Business Improvement Association

It was moved by Councillor Doug Naish, and seconded by Councillor Lee Sochasky and carried, that Council accept the resignation of Mark James as Chair of the Saint Andrews Wharf Board with regret and appreciation for his efforts in difficult circumstances faced by the board over the past two years.

It was moved by Councillor Doug Naish, and seconded by Deputy Mayor Kate Akagi and carried, that Council Approve the request of the Fundy Bay Keeper for a courtesy mooring and wharf access for the 2015 season.

It was moved by Councillor Doug Naish, and seconded by Councillor Guy Groulx and carried, that Council approve the granting of up to \$1000.00 to be utilized, as necessary, for the costs of a Charter Challenge of the St. Stephen Provincial Court closure.

It was moved by Councillor Doug Naish, and seconded by Deputy Mayor Kate Akagi and carried, that Council approved the use of the Curling Club at the W. C. O'Neill Arena for the NB Wood Carving Competition and Show, Subject to fees set by the Arena Board and any conditions set by the CAO.

It was moved by Councillor Doug Naish, and seconded by Councillor Lee Sochasky and carried, that Council approve the use of the Town property for the construction of Phase 3 of the Van Horne Trail between Salt Marsh Road and Katy's Cove subject to any conditions set by the CAO.

It was moved by Councillor Doug Naish, and Seconded by Councillor Edie Bishop and carried, that the Town of Saint Andrews supports the Water and sewer project by the Saint Andrews Biological Station under the provision that this project is done at no cost to the Town of Saint Andrews and that Marine Science Drive is repaired to the satisfaction of the Town of Saint Andrews.

It was moved by Councillor Doug Naish, and seconded by Councillor Lee Sochasky and carried, that Council approach the province of New Brunswick to re-purpose the approved funding for the turning lane at Marine Science Drive to do storm water rehabilitation along Highway 127.

It was moved by Councillor Doug Naish, and seconded by Deputy Mayor Kate Akagi and carried that Council approve the establishment of a Special Reserve Fund to ensure the availability of future funding for continuing Wharf improvements. Provincial government guidelines require this be enacted and Special Reserve Funds are already in place for similar projects, for example the Sewage Lagoon.

It was moved by Councillor Doug Naish, that council approve the Town of Saint Andrews acquire a VISA card with a limit of \$70,000.00 for use by Town staff for the purchase of approved items.

It was moved by Councillor Edie Bishop and seconded by Councillor Guy Groulx and carried to table this motion until it can be further reviewed by council.

It was moved by Councillor Doug Naish, and seconded by Councillor Lee Sochasky and carried that Council approve the 2014 Audit as presented by the auditor on July 6, 2015.

It was moved by Councillor Doug Naish,, and seconded by Deputy Mayor Kate Akagi and carried that Council approve that the Town Clerk make application for the Welcome sign to the Province under the Highway Advertisements Regulation on the provision that the St. Andrews Chamber of Commerce agrees to pay for the sign and pay any maintenance fees related to the upkeep of the sign in the future.

It was moved by Councillor Doug Naish, and seconded by Councillor Lee Sochasky and carried that the Mayor or Deputy Mayor or the Clerk or the Deputy Clerk are hereby authorized to borrow on behalf of the Town of Saint Andrews form the Bank of Nova Scotia from time to time by way of a promissory note a sum or sums, not exceeding any one time, one hundred and sixty thousand nine hundred and seventy dollars (\$160,970.00) to meet current expenditures of the corporation for the year 2015\2016.

It was moved by Councillor Doug Naish, and seconded by Councillor Lee Sochasky that the Council begin the process of creating a municipal Heritage Conservation Bylaw under the New Brunswick Heritage Conservation Act , (but not begin the process of creating a Municipal Heritage Conservation By-Law under the New Brunswick Heritage Conservation Act until such time as Council has had adequate time to review and study the recommendations and material in tonight's presentation), by appointing a Heritage Board, as specified in Sections 46-53 of the Act, at the August 2015 Council Meeting.

This was amendment was created by Councillor Edie Bishop and seconded by Deputy Mayor Kate Akagi and carried. There was one opposition by Councillor Edie Bishop.

It was moved by Councillor Doug Naish, and seconded by Councillor Lee Sochasky and carried, that Council approve the request of VMES for the Hosmer Fund grant in the amount of \$1000.00. There was one opposition Deputy Mayor Kate Akagi.

Introduction to By-Law

It was moved by Councillor Edie Bishop, seconded by Deputy Mayor Kate Akagi and carried that Council table the third reading of the Amendment #1 to By-Law of the Municipality of the Town of Saint Andrews respecting Animal Control pursuant to Section 96(1) of the *Municipalities Act of New Brunswick*.

NEW BUSINESS

J1. Mayor's Comments

J2. Councillor's Comments/Concerns

K. Financial

ADJOURNMENT

It was moved by Deputy Mayor Kate Akagi to adjourn the meeting at 10:05 PM.

Mayor

Clerk