

**TOWN OF SAINT ANDREWS**  
**Regular Council Meeting**  
**Minutes**  
**March 7, 2016**

A Regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Deputy Mayor Catherine Akagi, Councillors Edie Bishop, Lee Sochasky, Doug Naish, Guy Groulx and Patrick Mann. Also present were Staff Members: Chris Spear, Treasurer/Deputy Clerk, Hap Stelling, Manager of Planning & Development and Gail McLaughlin, Administrative Assistant.

Absent: Mayor Choptiany & Jamie Carr, CAO/Clerk

**DISCLOSURE OF CONFLICT OF INTEREST IF ANY- NONE**

**APPROVAL OF AGENDA**

It was moved by Councillor Bishop and seconded by Councillor Groulx and carried to amend the Agenda by changing the wording of Item C4. to read St. Andrews Heritage Board with presenters: Ken Dunn, Barbie Smith and Jeff Holmes; move item E1 before item C- Presentations to allow Cpl. Jayson Hanson to return to his duties and to then move item 7 of the Finance and Administration Committee to follow the presentations.

**STAFF REPORTS:** As per Amended Agenda

As noted by the Amended Agenda, Cpl. Jayson Hansen provided the Police Report to Council at this time.

**PRESENTATIONS**

At 7:10, Gerald Ingersoll and Tressa Bevington of Xenia Housing Inc. took the floor to do a follow up presentation on the Senior's Housing proposal to be decided by Council later this evening.

At 7:16, Ernie Depatie of Spindrifters, Inc. took the floor to provide an update on the activities of Spindrifters and to express their support for senior's housing.

At 7:22, Julien Gaudette, a resident in the Champlain Subdivision took the floor and provided follow up comments on a letter he submitted to the Town regarding his concerns on issues that may arise with increased traffic on Champlain Avenue due to the senior's development.

At 7:32, Ken Dunn, Barbie Smith and Jeff Holmes member of the St. Andrews Heritage Committee Board took the floor to present their views on the proposed Heritage By-Law that the group has been working on over the past 2 years.

As per the Amendment to the Agenda, Council discussed the Senior's Housing Request for Proposal submitted by Xenia Housing Inc. It was moved by Councillor Naish, seconded by Councillor Mann and carried unanimously that Council award the Proposal to Xenia Housing Inc. to develop a 36-unit senior's housing complex off of Champlain Avenue and direct Staff to prepare a Development Agreement to be considered by Council and Xenia Housing Inc.

**MINUTES**

It was moved by Councillor Mann, seconded by Councillor Bishop and carried to adopt the minutes of the February 1, 2016, 7 PM Regular Meeting of Council.

**STAFF REPORTS**

It was moved by Councillor Sochasky, seconded by Councillor Groulx and carried to approve the Staff Reports as presented.

## **COMMUNICATIONS**

Deputy Mayor Akagi read a letter from Dan Boyd of the Champlain Subdivision. He asked that his letter be read to acknowledge his concerns with regard to issues that may arise with increased traffic on Champlain Avenue due to the senior's development.

Deputy Mayor Akagi read a letter from Curtis Saunders of the Champlain Subdivision, expressing the same concerns as Mr. Gaudette and Mr. Boyd.

## **COMMITTEE REPORTS & RESOLUTIONS**

### **Business, Recreation and Special Events Committee**

It was moved by Councillor Sochasky, seconded by Councillor Mann and carried that Council approve the request from Kevin Simmonds and Luke MacDonald for the use of Market Square on May 20-22, 2016, plus other identified Town resources, for Paddlefest 2016, at a rental fee of \$500 and subject to terms set by the CAO.

Councillor Mann declared a Conflict of Interest before the next item was to be considered by Council, stating that he was part of the Organizing Committee.

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried that Council approve the request from Matthew Gick for the St. Patrick's Day Parade to be held March 20 at 2PM as submitted, subject to terms set by the CAO.

Following the decision and motion of Council regarding the Parade, Councillor Mann was notified that he could return to the Council Chambers.

### **Finance and Administration Committee**

It was moved by Councillor Naish, seconded by Councillor Mann and carried that Council send to First Reading, By-Law No 16-01, A By-Law to replace By-Law 03-9 of the Municipality of the Town of Saint Andrews Respecting Remuneration of Members of Council per Section 36(3) of the Municipalities Act of New Brunswick be read in its entirety a first time.

It was moved by Councillor Naish, seconded by Councillor Mann and carried that Council approve a donation of \$500 towards the Passamaquoddy Lodge's "Restoring Joy & Light Campaign".

It was moved by Councillor Naish, seconded by Councillor Bishop and carried that be it resolved that the Clerk or Treasurer and Mayor or Deputy Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation, a Municipality of the Town of Saint Andrews debenture, in the principal amount of \$1,068,000 on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of the Town of Saint Andrews agrees to issue post dated cheques payable to the New Brunswick Municipal Finance Corporation as and when requested in payment of principal and interest charges on the debenture. Councillor Groulx registered a Nay vote.

Ministerial Order No	Date of MO	Date of Council Resolution Authorizing Application to MCBB	Purpose by Function	Amount in Dollars	Term (Years)
<b>GENERAL FUND</b>					
13-0035	Jun 10/13	May 6/13	Recreation & Cultural Services	\$ 70,000	15
14-0029	Jun 12/14	Feb 3/14	Environmental Development Services	120,000	20
14-0029	Jun 12/14	Feb 3/14	Transportation Services	150,000	30
15-0028	Apr 13/15	Feb 2/15	Recreation & Cultural Services	150,000	10
15-0028	Apr 13/15	Feb 2/15	Transportation Services	36,000	25
<b>WATER &amp; SEWER FUND</b>					
04-0046	Jun 14/04	May 3/04	Environmental Health Services (utility)	\$242,000	5
15-0058	Aug 21/15	Apr 7/15	Environmental Health Services (utility)	300,000	30

It was moved by Councillor Naish, seconded by Councillor Sochasky and carried that Council approve a 13-week Lease between the Town of Saint Andrews and the Winston Smith Theatre Company from Saturday, June 6 through Tuesday, September 5, 2016 at a rate of \$10,000 plus HST; further terms to be determined from the recommendations of the W. C. O'Neill Arena Board and the CAO.

It was moved by Councillor Naish, seconded by Councillor Mann and carried that Council approve the purchase of the Holder sidewalk plow to be used by the Public Works Department at a cost of \$167,221.58 all inclusive. Councillor Groulx registered a Nay vote and asked that the reason for his dissenting vote be entered in the minutes as such that in his opinion, the tendering process for this particular tender was not valid.

It was moved by Councillor Naish, seconded by Councillor Mann and carried that Council approve the purchase of a new 2016 ¾ ton Chev Silverado from J. Clarke & Son (Sussex) for the St. Andrews Fire Department at a cost of \$38,226.48 inclusive of all fees and taxes.

### Public Works Committee

It was moved by Councillor Mann, seconded by Councillor Sochasky and carried that Council approve to amend Schedule "D" of By-law 94-2, A By-law to Regulate Vehicular Traffic in the Town of Saint Andrews by adding a crosswalk that crosses King Street at Montague Street and that suitable warning signs be erected.

#### **SCHEDULE "D"** **PEDESTRIAN CROSSWALKS**

Amendment Date see below

Carleton Street at Frederick Street  
Carleton Street at King Street  
Edward Street at Water Street  
Frederick Street at Water Street  
Frederick Street at Save Easy Parking Lot  
King Street at Carleton Street  
King Street at Water Street  
Montague Street at King Street  
Parr Street at Frederick Street  
Parr Street at King Street  
Prince of Wales Street at Sophia Street  
Queen Street at King Street  
William Street at Water Street

Amendment Date: December 7, 2015

Prince of Wales Street at Indian Point (crossing for walking trail)

  
Stan Choptany, Mayor

  
Jamie Carr, Clerk

Amendment Date: March 7, 2016

King Street at Montague Street-(Crossing King Street)

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Kate Akagi, Deputy Mayor

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Chris Spear, Deputy Clerk

## INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

It was moved by Councillor Naish, seconded by Councillor Mann and carried that By-Law No 16-01, A By-Law to replace By-Law 03-9 of the Municipality of the Town of Saint Andrews Respecting Remuneration of Members of Council per Section 36(3) of the Municipalities Act of New Brunswick be read in its entirety a first time.

### BY-LAW NO. 16-01

#### A BY-LAW OF THE TOWN OF SAINT ANDREWS RESPECTING REMUNERATION OF MEMBERS OF THE TOWN COUNCIL

The Council of the Town of Saint Andrews, duly assembled enacts as follows:

- (1) The salary for the members of the town council for the year 2016 shall be:
  - (a) \$6,666.67 for the Mayor,
  - (b) \$5,333.33 for the Deputy Mayor,
  - (c) \$4,000.00 for Councillors.
- (2) In addition to the salary provided for in section 1, an allowance for expenses, incidental to the discharge of duties by members of the town council with the community, shall be paid for 2016 as follows:
  - (a) \$ 3,333.33 for the Mayor,
  - (b) \$2,666.67 for the Deputy Mayor
  - (c) \$ 2,000.00 for the Councillors.
- (3) The salaries provided for in section 1 and the allowance provided for in section 2 shall be the initial base levels of remuneration.
- (4) In each ensuing year, the base levels of remuneration shall be indexed at the rate of the lesser of the New Brunswick consumer price index (CPI) of the previous year or 4% and shall become the base levels of remuneration for the subsequent year.
- (5) Salaries and allowances shall be paid semi-annually during March and September for the current half year.
- (6) This by-law shall come into force \_\_\_\_\_, 2016.
- (7) By-Law No. 03-9 and all amendments thereto are hereby repealed.

**FIRST READING (in its entirety): March 7, 2016**

**SECOND READING:**

**THIRD READING:**

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

## NEW BUSINESS

### J1. Mayor's Comments

### J2. Councillor's Comments/Concerns

### K. Financial

## ADJOURNMENT

At 9:15 p.m. Councillor Naish moved that the meeting be adjourned.

*Catherine (Kate) Ahagi*

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Deputy Mayor

*Chris Spear*

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Deputy Clerk