

**TOWN OF SAINT ANDREWS  
W. C. O'NEILL ARENA COMPLEX THEATRE  
Regular Council Meeting  
MINUTES  
June 5, 2017 at 7:10PM**

A Regular Meeting of the Town of Saint Andrews Council was held at the W. C. O'Neill Arena Complex Dining Room beginning at 7:10PM with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Guy Groulx and Andrew Harrison. Also present were: Angela McLean, Clerk, Chris Spear, Treasurer, Gail McLaughlin, Administrative Assistant and Hap Stelling, Manager of Planning.

Absent with Regrets: Councillors Edie Bishop, Dan Boyd and Kurt Gumushel.

**APPROVAL OF AGENDA**

**Motion 1 - 6/17**

It was moved by Councillor Groulx, seconded by Councillor Harrison and carried to accept the Agenda as presented.

**DISCLOSURE OF CONFLICT OF INTEREST -**

Deputy Mayor Henderson declared a conflict of interest on items PED170501 and PED170205 Motion 2.

Councillor Harrison declared a conflict of interest on item PED170501.

**MINUTES**

**Motion 2 - 6/17**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried to adopt the minutes of the Regular May 1, 2017 meeting of Council.

**Motion 3 - 6/17**

It was moved by Councillor Groulx, seconded by Councillor Harrison and carried to adopt the minutes of the May 15, 2017 Special Meeting of Council.

**PRESENTATIONS - NONE**

**COMMUNICATIONS - NONE**

**STAFF REPORTS**

**Motion 4 - 6/17**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried to accept the Staff Reports as presented.

**FINANCIAL REPORT** – At the Mayor's request for comment on the Town's financials, Chris Spear, Treasurer stated that although the Budget continues to show a surplus, it is a bit early to look toward initiating a new project with the surplus funds. He suggested that later in the summer if there are no unforeseen expenses that Council may wish to review their options at that time.

**INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**Finance & Administration Portfolio- Councillor**

**Motion 5 - 6/17**

It was moved by Deputy Mayor Henderson, seconded by Councillor Harrison and carried that Council deems the performance of the Chief Administrative Officer to be acceptable at the end of the six-month probationary period and approves the continuation of her employment.

**Motion 6 - 6/17**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that Council approves the Staffing Plan recommendation of the CAO regarding Asset Management.

**Public Works Portfolio -**

**Motion 7 - 6/17**

It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson and carried that a Wharf Advisory Committee be struck with membership representation as recommended by the CAO and with terms of reference to be approved by Council. Councillor Groulx registered a Nay vote

**Business, Tourism, Heritage and Culture Portfolio – Deputy Mayor Henderson**

**Motion 8 - 6/17**

It was moved by Deputy Mayor Henderson, seconded by Councillor Harrison and carried that Council seek the written views of the Planning Advisory Committee with regard to the request to amend the Municipal Plan to change the designation for 161 Augustus Street from Residential to Commercial.

**Planning and Economic Development Portfolio- Councillor Harrison**

**Motion 9 - 6/17**

It was moved by Councillor Harrison, seconded by Deputy Mayor Henderson and carried that leave be granted that By-law R17-01, A By-law to Repeal By-laws 05-5, A By-law Respecting Sunday Shopping and By-law 13-02, Being the By-law Related to the Operation and Management of the St. Andrews Market Wharf be read a second time by title. Mayor Naish read the By-law in its entirety.

**By-Law R17-01  
A By-Law to Repeal By-Laws 05-5 and 13-02 of  
The Town of Saint Andrews**

**BE IT ENACTED** by the Council of the Town of Saint Andrews as follows:

1. The following by-laws, enacted by the Council of the Town of Saint Andrews and amendments thereto, are hereby repealed:
  - a. By-law 05-05, A By-law Respecting Sunday Shopping, enacted November 7, 2005
  - b. By-law 13-02, Being the By-law Related to the Operation and Management of the St. Andrews Market Wharf enacted August 12, 2013.
2. The repeal of said by-laws shall not effect any penalty, forfeiture or liability, incurred before such appeal or any proceeding for enforcing the same completed or pending at the time of repeal; nor shall it repeal, or disturb, invalidate or prejudicially affect any matter or thing whatsoever completed, existing or pending at the time of repeal.

Read the First Time: May 1, 2017  
 Read the Second Time: June 5, 2017  
 Read the Third Time  
 and Enacted: \_\_\_\_\_

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Clerk

**Motion 10 - 6/17**

Due to the declaration of conflict of interest from Deputy Mayor Henderson and Councillor Harrison a quorum was no longer present so this motion was tabled until the next Council meeting scheduled for July 10, 2017.

Councillor Harrison returned to the room to rejoin the meeting, however as Deputy Mayor had declared a conflict of interest earlier in the meeting on the next proposed motion, he did not return to the room.

**Motion 11 - 6/17**

It was moved by Councillor Harrison, seconded by Councillor Groulx and carried that the Town enter into a contract with Peter Corbyn to deliver a session to Council, staff, and select Chamber of Commerce members on how to become a SMART town.

**Motion 12 - 6/17**

It was moved by Councillor Harrison, seconded by Councillor Groulx and carried that Council approve the grant request from the Chamber of Commerce, less the contract amount for Peter Corbyn (\$24,500 - \$3,500 = \$21,000)

**NEW BUSINESS - NONE**

**QUESTION PERIOD**

**ADJOURNMENT**

**Motion 13 - 6/17**

At 7:40PM, it was moved by Councillor Groulx, seconded by Deputy Mayor Henderson and carried that the meeting be adjourned.

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**Doug Naish, Mayor**

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**Angela McLean, Clerk**