

**TOWN OF SAINT ANDREWS
W. C. O'NEILL ARENA COMPLEX DINING ROOM
Regular Council Meeting
MINUTES
August 14, 2017 at 7:00PM**

A Regular Meeting of the Town of Saint Andrews Council was held at the W. C. O'Neill Arena Complex Dining Room beginning at 7:05PM with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Edie Bishop, Dan Boyd, Guy Groulx, Kurt Gumushel and Andrew Harrison. Also present were: Angela McLean, Clerk, Chris Spear, Treasurer, Gail McLaughlin, Administrative Assistant and Hap Stelling, Manager of Planning.

APPROVAL OF AGENDA

Motion 38 - 8/17

It was moved by Councillor Bishop, seconded by Councillor Gumushel and carried that the Agenda be approved as amended.

Amendments as follows: addition since Committee Meeting- PW170802-Interim Building Inspector- Court House; Applicant Withdrawn – PED170702-Bourgeois Subdivision; PED170602 – Request to Amend Municipal Plan- 130 Prince of Wales St; Table proposed motion for PS170404 Downtown Parking 2017 Vehicular By-law 94-2 Schedule H(Limited Parking) 2-hour parking

DISCLOSURE OF CONFLICT OF INTEREST -

Deputy Mayor Henderson declared a conflict of interest on items PED170602.

MINUTES

Motion 39 - 8/17

It was moved by Councillor Boyd, seconded by Councillor Gumushel and carried that the Minutes of the July 10, 2017 Regular Meeting of Council be adopted as presented.

Motion 40 - 8/17

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that the Minutes of the July 25, 2017 Special Meeting of Council be adopted as amended.

PRESENTATIONS - NONE

COMMUNICATIONS - NONE

STAFF REPORTS

Motion 41 - 8/17

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that Council accept the Staff Reports as presented.

FINANCIAL REPORT – At the Mayor's request for comment on the Town's financials, Chris Spear, Treasurer provided Council with an update.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

Finance & Administration Portfolio- Councillor Bishop

Motion 42 - 8/17

It was moved by Councillor Bishop, seconded by Councillor Boyd and carried that Council adopt the Policy on Town Advisory Committees, dated July 10, 2017. (attached as schedule "A")

Public Works- Councillor Boyd

Motion 43 - 8/17

It was moved by Councillor Gumushel, that the policy restricting wharf access be rewritten to better reflect the realities of 2017 and that people should be free to come and go on the wharf at all hours of the day and should be aware that they are under surveillance when they are on the wharf. There was no seconder.

Through further discussion, it was moved by Deputy Mayor Henderson, seconded by Councillor Bishop to table the motion until the trial already in place is reviewed. This motion was not adopted and further discussion returned to the original motion as follows: *“it was moved by Councillor Boyd, seconded by Councillor Harrison that the policy restricting wharf access be rewritten to better reflect the realities of 2017. People should be free to come and go on the wharf at all hours of the day and should be aware that they are under surveillance when they are on the wharf.”* The vote was as follows: Yea votes 1) Councillor Gumushel 2) Councillor Harrison 3) Councillor Boyd Nay votes 1) Councillor Bishop 2) Councillor Groulx 3) Deputy Mayor Henderson, leaving Mayor Naish to cast the deciding vote. Mayor Naish voted Nay leaving the motion defeated.

Staff were directed to review the results of the procedure that has now been established which requires fishers to register with the commissionaires.

Motion 44 – 8/17

It was moved by Councillor Boyd, seconded by Deputy Mayor Henderson and carried that the Southwest New Brunswick Service Commission be appointed as interim Building Inspectors, specific to the Provincial Court House situated at 123 Frederick Street being undertaken by CBCL Ltd.

Public Safety

Motion 45 – 8/17

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Council formally request permission from the provincial Minister of Energy and Resource Development for approval for a 2017 Nuisance Deer Hunt within the Town of Saint Andrews limits.

Business, Tourism, Heritage and Culture Portfolio – Deputy Mayor Henderson

Motion 46 - 8/17

It was moved by Deputy Mayor Henderson, seconded by Councillor Harrison that By-law 16-02, A Heritage Conservation By-law for the Town of Saint Andrews be read for a third and final time.

Mayor Naish stated that before the vote, he would be asking each Councillor for their comments on the matter before them and would ask each in alphabetical order for their individual vote. Following the comments, the Mayor called for the vote which was as follows: Councillor Bishop- Nay; Councillor Boyd- Nay; Councillor Groulx- Nay; Councillor Gumushel- Yea; Councillor Harrison- Yea; and Deputy Mayor Henderson – Nay. With 4 negative votes and 2 affirmative the motion was defeated.

With the defeat of the previous motion, a motion to appoint a Heritage Conservation By-law Officer was withdrawn.

Motion 47 – 8/17

It was moved by Deputy Mayor Henderson, seconded by Councillor Boyd and carried that Council approve the closure of Water Street from Frederick to Edward Streets on Friday, October 13, 2017 between the hours of 3:00p.m. to 9:30 p.m. for the Indulge 2017 Festival activities and any future Indulge events with approval contingent on any conditions set by the CAO. Barricades to be provided by the Town for the intersections at Water and Frederick, King, William and Edward Streets.

Motion 48 – 8/17

It was moved by Deputy Mayor Henderson, seconded by Councillor Bishop and carried that Council approve the request from the organizer of the Indulge Festival for use of Market Square

on Friday, October 13th, 2017 from 9p.m. to 11:00p.m. for the standard rental fee of \$150 for this year's event, with use, maximum tent size and any other conditions set by the CAO for this year's event as well as any future Indulge events.

Motion 49 – 8/17

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that Council set a time of 6:00p.m. on Monday, September 11, 2107 in the Dining Hall, W. C. O'Neill Arena Complex for a Public Hearing of Objections to the Municipal Plan Amendment and Zoning By-law Amendment for 161 Augustus Street.

Motion 50 – 8/17

It was moved by Deputy Mayor Henderson, seconded by Councillor Harrison and carried that Council request the written views of the Planning Advisory Committee for the Zoning By-law Amendment request for 161 Augustus Street. Councillor Gumushel registered a Nay vote.

Recreation and Community Services

At this point Deputy Mayor Henderson, having declared a conflict of interest in the next Agenda item, left the Council Chambers.

Motion 51 – 8/17

It was moved by Councillor Gumushel, seconded by Councillor Groulx and carried that Council approve a grant in the amount of \$1,000 to Symphony New Brunswick in support of a free public concert to be held at Kingsbrae Garden on Sunday, August 27, 2017 at 2PM.

Following the vote, Deputy Mayor Henderson returned to the Council Chambers.

Motion 52 – 8/17

It was moved by Councillor Gumushel, seconded by Councillor Groulx that the By-law forbidding "Skateboards, Scooters and In Line Skating" be repealed (or rewritten) to state that "RESPECTFUL Skateboarding, Scootering and In Line Skating Permitted" and that this wording be added to the signage concerning these activities in the downtown business area. Councillor Groulx pointed out the motion should be to go to a first reading of the proposed By-law. Councillor Gumushel amended the motion. Councillor Groulx seconded. Staff were directed to seek a legal opinion.

The amended motion was unanimously approved. Motion Carried.

Motion 53 – 8/17

It was moved by Councillor Gumushel, seconded by Councillor Groulx and carried that the week of October 1st to 7th, 2017 be proclaimed as Wellness Week in the Town of Saint Andrews and that the Mayor read the Proclamation.

PROCLAMATION

New Brunswick Wellness Week October 1-7, 2017

Whereas, New Brunswick's Wellness Strategy has a vision of a healthy New Brunswick where, together, we learn, work, play and live in a culture of wellness, and where we recognize the instrumental role that local governments play in promoting and supporting this vision; and

Whereas, wellness is about having a good quality of life and the ability of people and communities to reach their full potential in terms of health and fulfilment of purpose.

Whereas, New Brunswick Wellness Week provides opportunities for communities, organizations, schools and workplaces to promote and celebrate wellness by hosting wellness activities and events that address all dimensions of well-being and determinants of health; and

Whereas, New Brunswick Wellness Week is held annually and this year takes place from October 1-7, 2017;

Now therefore, I Doug Naish, Mayor of Saint Andrews hereby proclaim October 1-7, 2017, as Wellness Week in Saint Andrews.

I encourage all citizens to participate in Wellness Week activities and for groups, organizations, schools and workplaces in the community to promote and celebrate wellness through the hosting of wellness activities and events. Signed: Doug Naish

Planning and Economic Development Portfolio- Councillor Harrison**Motion 54 – 8/17**

It was moved by Councillor Harrison, seconded by Councillor Gumushel that Council approve the request from Xenia Housing Inc. to provide complete relief from the remaining bond amount of \$28,000.

Following discussion, Mayor Naish called the vote, with Councillor Gumushel registering the only Affirmative vote and Deputy Mayor Henderson, Councillors Bishop, Boyd, Groulx and Harrison registering Negative votes the motion was defeated.

NEW BUSINESS - NONE

QUESTION PERIOD**ADJOURNMENT****Motion 55 - 8/17**

At 9:25PM, it was moved by Councillor Bishop, seconded by Councillor Boyd and carried that the meeting be adjourned.

Doug Naish, Mayor

Angela McLean, Clerk

Schedule “A”



TOWN OF SAINT ANDREWS

POLICY P17-01

POLICY ON ADVISORY COMMITTEES

Table of Contents

Authority.....	220
Definitions	220
Background.....	220
Policy	220
Signatures	221

Authority

1. Pursuant to the authority granted by the *Municipalities Act* RSNB c M-22 paragraph 4(3) the Town Council of the Town of Saint Andrews hereby enacts the following policy.

Definitions

2. In this policy
 - 2.1. “Advisory Committee” means a special committee appointed by Council to provide advice to Council;
 - 2.2. “Chief Administrative Officer” means the Town Chief Administrative Officer, appointed by the Council of the Town of Saint Andrews;
 - 2.3. “Clerk” means the Clerk appointed by the Council of the Town of Saint Andrews;
 - 2.4. “Council” means the Mayor and Councillors;
 - 2.5. “Town” means the Town of Saint Andrews;
 - 2.6. “Act” means the *Municipalities Act* RSNB c M-22.

Background

3. Advisory Committees provide valuable advice and guidance to Council on a wide range of issues and offers an opportunity for the public to interact with Council and help guide the Town on a wide range of issues.
4. To be effective, Advisory Committees should be independent, self-governing entities that meet to discuss and research issues of importance to the Town and provide recommendations to Council.
5. It is important that Advisory Committees represent all segments of the public and care should be taken to ensure that the Advisory Committees do not stagnate. To this end, the membership of Advisory Committees should be refreshed with new members on a regular basis. The Chair and Vice-chair of each Advisory Committee are to be elected on an annual basis.

Policy

6. **Advisory Committees**

- 6.1 Council may, from time to time by resolution, request the formation or dissolution of an Advisory Committee, depending on Council priorities.
- 6.2 Advisory Committees may include, but not be limited to: Wharf Advisory Committee, Cultural Asset Advisory Committee, Recreation Advisory Committee, Environment Advisory Committee, Community Growth Advisory Committee.

7. **Membership**

- 7.1 Advisory Committees shall be comprised of volunteers nominated to, and ratified by, Council.
- 7.2 The membership terms of the Advisory Committee members shall initially be one year with an extension of up to three years thereafter based on recommendations from the Chair of the Advisory Committee. The length of terms of the members

shall be staggered as much as possible to ensure that the Advisory Committee can function effectively.

- 7.3. A Chair and Vice Chair for each of the Advisory Committees shall be elected annually by the members of the Advisory Committee and the results reported to Council.
- 7.4. No member of Council may serve on an Advisory Committee. A Staff member may serve on an Advisory Committee as a non-voting member, and as a liaison to Council.
- 7.5. No voting member may serve for more than 4 consecutive years on the same committee and no member may serve more than 2 years as Chair of an Advisory Committee.

8. Governance

- 8.1. Advisory Committees shall govern themselves in accordance with the terms of this policy.

9. Reporting

- 9.1. Advisory Committees with provide a report to Council in spring and fall of each year outlining any recommendations or advice they may have for Council, or more frequently if requested by Council under special circumstances.
- 9.2. The report shall be concise and make clear recommendations to Council.

Signatures

- 10. Given under the Corporate Seal of the Town of Saint Andrews, this policy becomes effective this 15th day of August, 2017.

Council Resolution passed on: August 14th, 2017

Signed by Doug Naish

Doug Naish
Mayor

Signed by Angela McLean

Angela McLean
Chief Administrative Officer