

**June 1, 2009**

The regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor John Craig, Deputy Mayor John Castell, Councillors Kate Akagi, Michael Craig, Edie Bishop, Roger McNabb and Mary Myers. Also present were staff members Tim Henderson, Town Manager, Chris Spear, Treasurer, and Gail McLaughlin, Office Administrator.

**DISCLOSURE OF CONFLICT OF INTEREST IF ANY—**

None

**PRESENTATIONS**

David Archambault, representing The NB Wood Carving Competition spoke briefly on the organization's competition last year at the W.C. O'Neill Arena Complex complementing Arena Staff for their assistance throughout the competition. A cheque in the amount of \$400 was presented to the Town of St. Andrews as a thank you for their use of the Arena last season.

**MINUTES**

It was moved by Councillor Myers, seconded by Councillor Akagi and carried that Council adopt the minutes of the May 4, 2009 regular meeting as presented.

It was moved by Deputy Mayor Castell, seconded by Councillor Akagi and carried that Council adopt the minutes of the Special Council Meeting held on May 20, 2009 as presented.

**STAFF REPORTS**

It was moved by Councillor Myers, seconded by Councillor McNabb and carried that Council accept the Staff Reports as presented.

**Town Manager's Report**

It was moved by Deputy Mayor Castell, seconded by Councillor Myers and carried to submit the names of the following 6 properties as historically significant to the Town of St. Andrews and request they be included in the New Brunswick and Canadian Registries of Historic Places:

- 124 Carleton Street – Adam Smith Residence
- 162 Water Street – Berry Building
- 228 Montague Street – Chase Residence
- 77 King Street – Loyalist Burial Ground
- 6 Queen Street – Oriole Cottage
- 319 Water Street – Whitlock Residence

It was moved by Councillor Myers, seconded by Deputy Mayor Castell and carried to approve the 2008 Audited Statements for the Town of Saint Andrews, which reflects Revenues of \$3,076,601 Expenditures of \$3,036,222 with a Surplus of \$40,379 in the General Operating Fund and Revenues of \$693,425 Expenditures of \$692,201, with a Deficit of \$1,224 in the Utility Fund.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried that the document entitled Municipality of Saint Andrews Revised Five Year Capital Investment Plan (2005-2009) prepared by the Capital Plan Committee be adopted.

**TOWN OF SAINT ANDREWS  
REVISED FIVE-YEAR CAPITAL BUDGET SUMMARY  
WATER AND SEWERAGE UTILITY FUND**

<b>SERVICES</b>	<b>TERM</b>	<b>2005</b>	<b>2006</b>	<b>2007</b>	<b>2008</b>	<b>2009</b>
WATER SERVICES						
Water Main Renewal						
Patrick Street				136,964		
Augustus Street					103,654.	
WASTEWATER						
Sanitary Sewer Extension				25,201		
Sanitary Sewer Renewal					103,654.	37,500
STORM SEWER						
Storm Sewer				46,020		37,500
<b>Total Expenditures</b>				<b>208,185</b>	<b>207,308.</b>	<b>75,000</b>
SOURCE OF FUNDS						
GTF Agreement		.	.	152,339	207,308	21,201
Reserves						
Operating Fund				55,846		53,799
Long-term Borrowing						
<b>Total Sources of Funds</b>		<b>0</b>	<b>0</b>	<b>208,185</b>	<b>207,308</b>	<b>75,000</b>
AMORTIZATION PERIODS						
20 Years						
10 Years						
5 Years						
Total Long-term Borrowing		0	0	0	0	0

It was moved by Councillor Myers, seconded by Councillor Akagi and carried to approve the following Mallory Sports Field User Fee Schedule for the 2009 Season:

Minor Soccer/Baseball	\$5.00/Member
Youth Competitive team	\$200/team
SJDA Teams	\$5.00/Member
Adult	\$300/team per season
One time use	\$25.00/2 hr time slot
Full Day	\$50.00
Re-lining Fee	\$100*

\*The fee will be charged when its user requested. We will set a policy of re-lining once a month.

It was moved by Councillor Myers, seconded by Councillor Bishop and carried to have the Town Manager begin the process of creating a task force to determine the future use of the W.C. O'Neill Arena Complex and to have Councillor McNabb and Councillor Akagi sit on the committee.

## COMMUNICATIONS

It was moved by Deputy Mayor Castell, seconded by Councillor Akagi and carried to proclaim the first week of June of every year *Provincial Early Learning and Child Care Week* and the Wednesday of the week, *Early Childhood Educator Day* in the Town of St. Andrews.

Mayor Craig read a thank you letter from the St. Andrews Arts Council for the Town's donation of \$500 to assist in the costs associated with programs for the upcoming season.

Mayor Craig read correspondence from the Province of New Brunswick Department of Public Safety asking municipalities for their support in increasing public awareness related to designated parking spaces for the disabled. The Week of May 31<sup>st</sup> to June 6<sup>th</sup>, 2009 is designated as Disability Awareness Week in the Province of New Brunswick.

## COMMITTEE REPORTS & RESOLUTIONS

### Finance and Administration Committee

It was moved by Councillor McNabb, seconded by Councillor Myers and carried to adopt the new User Rates submitted by the Warf Board.

One nay vote was registered from Councillor Craig.

**WHEREAS**, the Town of Saint Andrews Bylaw 02-08, A Bylaw Related to the Operation And Management Of The St. Andrews Market Wharf, provides for adjustments to the Fee Schedule "A", User Fees by the Resolution of Council under section 7.3 of the Bylaw.

**AND WHEREAS**, The Council of the Town of Saint Andrews has been requested by the St. Andrews Market Wharf Board to approve changes to the Fee Schedule "A" for the 2009 Season.

**BE IT THEREFORE RESOLVED THAT**, the Town of Saint Andrews Bylaw 02-08, A Bylaw Related to the Operation And Management Of The St. Andrews Market Wharf adopt the following Fee Schedule "A" effective June 1<sup>st</sup>, 2009:

### Schedule A

<b>Tour Boats</b>	
<b>30' and under:</b>	<b>\$550.00</b>
<b>31' to 60'</b>	<b>\$990.00</b>
<b>61'and over</b>	<b>\$1320.00</b>
<b>Fishery Boats</b>	<b>\$550.00</b>
<b>Aquaculture Boats</b>	<b>\$825.00</b>
<b>Passenger Fee</b>	
<b>2009</b>	<b>\$0.25</b>
<b>2010</b>	<b>\$0.50</b>
<b>Pleasure Boats</b>	
<b>Up to 16'</b>	<b>\$200.00</b>
<b>17' to 24'</b>	<b>\$165.00</b>
<b>25' to 36'</b>	<b>\$220.00</b>
<b>37'+</b>	<b>\$275.00</b>
<b>Non-Resident charge</b>	<b>\$50.00</b>
<b>Daily Berthing</b>	<b>\$2.00 per foot</b>
<b>Grounding Fee</b>	<b>\$50.00</b>
<b>Visitor on Town Mooring</b>	<b>\$25.00</b>
<b>Tender Daily Fee</b>	<b>\$10.00</b>

It was moved by Councillor McNabb, seconded by Councillor Myers and carried that financial support not be granted as requested for the Hockey NB Annual General Meeting scheduled for Saint John in June 2009.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried that Council grant approval to The Kiwanis Club of St. Andrews to request a building permit for a kitchen veranda.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried that Budget dollars in the amount of \$90,000 for the seawall repairs be applied to the middle section of the seawall of the Pendlebury Lighthouse Project as described in the set of engineering drawings submitted by The St. Andrews Civic Trust Inc. as part of the Pendlebury Lighthouse Restoration Plan. This work is to be tendered by Public process.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried to appoint Carol Gavaris to the Ross Memorial Library Board.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried to grant permission to Kevin Simmonds to operate seven days a week from June 1 to July 2 on a probationary basis, a barbecue on the existing deck at the Red Herring Pub, hours to be from 10:00 p.m. to 2:00 a.m. An extension to be granted providing no noise complaints have been received by the Town Office during the probationary period.

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried to donate a Pleasure Boat 2009 Wharf Fee in the amount of \$220.00 as an auction item for the Nature Trust of NB Inc. June 21 at the Fairmont Algonquin. This is to be funded from Assistance Grants.

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried to grant the Dragonfly Centre of Autism \$500.00 from the Albert McQuoid Fund and Assistance Grants.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried to allow for two small signs at the Town limits at a cost of \$200 per sign as per the presentation of MADD at the May 2009 Council Meeting. The funding is to come from the street signs code of accounts in the 2009 Budget.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried that the large Lot 90-1 in the Champlain Subdivision is to be sold as a residential lot for the amount of not less than \$30,000.00.

### **Public Works Committee**

It was moved by Deputy Mayor Castell, seconded by Councillor Bishop and carried that Vincent Massey Elementary School's request to approve school bus discharging on Prince of Wales Street be reviewed by a professional traffic engineer.

It was moved by Deputy Mayor Castell, seconded by Councillor Myers and carried that the A. D. Fiander Associates Ltd. traffic report be accepted by Council and that School District 10 be advised of the report's recommendation that the bus drop off NOT be on Prince of Wales Street.

### **NEW BUSINESS**

After a brief discussion regarding litter on the grounds between the W. C. O'Neill and the Information Centre it was moved by Councillor Myers, seconded by Councillor Akagi and carried that the Chief Administrative Officer contact the RCMP and write a letter to the Businesses in the Arena Complex that those responsible for littering will be subject to a fine.

### **ADJOURNMENT**

It was moved by Councillor Myers that the meeting adjourn. The meeting adjourned at 8:34 p.m.

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Mayor

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Clerk