

**July 6, 2009**

The regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor John Craig, Deputy Mayor John Castell, Councillors Kate Akagi, Michael Craig, Roger McNabb and Mary Myers. Also present were staff members Tim Henderson, Town Manager, Chris Spear, Treasurer, and Gail McLaughlin, Office Administrator. Councillor Edie Bishop was absent.

**DISCLOSURE OF CONFLICT OF INTEREST IF ANY—**

None

**ADDITION TO AGENDA**

It was moved by Deputy Mayor Castell, seconded by Councillor Akagi and carried unanimously to add a Disabled Parking issue to the Agenda

**PRESENTATIONS**

Larry Lack presented some of his concerns to Council. He presented his concerns with regard to littering, tree planting and use of certain construction materials. It was moved by Deputy Mayor John Castell, seconded by Councillor McNabb and carried that a presentation with regard to pesticide use by aquaculture was a DFO issue and not for Municipal Government comment, according to By-law 04-9, a procedural By-law for the organization and operation of the Council of the Town of St. Andrews Section 13(6). Councillor Craig registered a Nay vote.

The second presentation was by Matthew Abbott of the Fundy Baykeeper, Conservation Council of New Brunswick. Matthew spoke of the work his group does in areas around Passamaquoddy Bay and the Bay of Fundy.

**MINUTES**

It was moved by Deputy Mayor Castell, seconded by Councillor Myers and carried that Council adopt the minutes of the June 1, 2009 regular meeting as presented.

It was moved by Deputy Mayor Castell, seconded by Councillor Myers and carried that Council adopt the minutes of the Special Council Meeting held on June 15, 2009 as presented.

**STAFF REPORTS**

It was moved by Councillor Akagi, seconded by Deputy Mayor Castell and carried that Council accept the Staff Reports as presented.

**Town Manager's Report**

It was moved by Councillor Myers, seconded by Deputy Mayor Castell to submit the names of the following 6 properties as historically significant to the Town of St. Andrews and request they be included in the New Brunswick and Canadian Registries of Historic Places:

- 124 Carleton Street – Adam Smith Residence
- 270 Water Street – St. Andrews Land Company Building
- 83 Montague Street – Thomas Hipwell Residence
- 155 King Street – William Boyd Residence
- 154 Queen Street – Rogers Residence
- 44 Parr Street – Roman Catholic Rectory

It was moved by Deputy Mayor Castell, seconded by Councillor Craig by and carried to appoint Chris Flemming to the Planning Advisory Committee to a term ending in May 2010.

It was moved by Councillor Myers, seconded by Councillor McNabb and carried to approve the following resolution.

***Be it resolved that*** the Mayor or Deputy Mayor and the Clerk or Deputy Clerk are hereby authorized to borrow on behalf of the Town of Saint Andrews from the Bank of Nova Scotia from time to time by way of promissory note a sum or sums not exceeding at any one time one hundred and thirty-three thousand dollars (\$133,000.00) to meet current expenditures of the Corporation for the year 2009/2010.

That the Mayor or Deputy Mayor and the Clerk or Deputy Clerk are hereby authorized to sign on behalf of the Corporation and to furnish to the Bank an Agreement (re: Operating Credit line) sealed with the corporate seal for the sum or sums so borrowed with interest at such rate as the Bank may from time to time determine.

## **COMMUNICATIONS**

Mayor Craig read a letter from the New Brunswick Provincial Capital Commission regarding New Brunswick Day Merit Award nominations for 2009. Merit awards are presented in six categories, including arts & culture; business; community leadership; environment; sport, recreation and active living; and volunteer service.

Mayor Craig read a thank you note from Sean Coombs who was the recipient of the 2009 Community Scholarship. In his note, he indicated that he will be attending St. Thomas University in September.

## **COMMITTEE REPORTS & RESOLUTIONS**

### **Finance and Administration Committee**

It was moved by Councillor McNabb, seconded by Councillor Myers that approval be granted for ditching identified to support the Van Horne Heritage Trails, Inc. proposed walking path along the old rail bed from Queen St. to Prince of Wales St. as set out in the engineering package submitted by Allan Fiander Engineering & Associates on behalf of the Van Horne Heritage Trails Inc. Following discussion, it was moved by Deputy Mayor Castell, seconded by Councillor Craig and carried that the motion be tabled until Mayor and Councillors review the Engineering Package from Allan Fiander Engineering & Associates.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried that approval of relocation of the east driveway at The Kiwanis Club of St. Andrews Campground is to be withheld at this time.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried to grant approval to The Kiwanis Club of St. Andrews to provide water and electric services to the identified tent sites with condition that no trees are removed and submitted plan is followed.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried that a grant of \$500 be awarded to Hospice of Charlotte Inc. for the "Artists By-the-Sea" event from the Waycott Trust Fund.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried that a grant request from the St. Andrews Community Channel Inc. for \$500 not be approved.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried to accept the staff recommendation of contracting with Dave Dinsmore to proceed with the design and development and web hosting of a new Town of St. Andrews Municipal web site.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried to proceed with the development of an Integrated Community Business Development Plan for the Town of St. Andrews and to initiate step one of this process by having the CAO work with Mr. Walter Waite, Director, RDC., to determine the funding requirement to establish the Terms of Reference for the Project Co-ordinator, of the Integrated

Community Business Development Plan. Provided the funding is in place, staff will work with RDC to establish the Terms of Reference for the Project Co-ordinator.

Van Horne Heritage Trails Inc. has obtained quotes for the clearing of the proposed walking trail on the abandoned railway right-of-way between the streets of Queen and Prince of Wales.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried to approve an expenditure to Complete Tree Service not to exceed the amount of \$2500.00 HST included, to clear a two(2) meter wide trail that has been flagged along the route. This will come from the Parks & Recreation Trails budget.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried to permit volunteer planting of potted juvenile white spruce trees on the bank of land between the abandoned railway right-of-way and the fence bordering the back of the town municipal maintenance yard

It was moved by Councillor McNabb, seconded by Councillor Myers and carried to approve the installation of signed fencing at the either ends of this trail. Amount of \$2000.00/ fence to come from the Parks & Recreation Trails budget.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried to verify the specifications for a new pumper truck which will meet the requirements of St. Andrews and the areas within the Fire Department’s jurisdiction and to go to public tender for the same.

It was moved by Councillor McNabb, seconded by Councillor Myers and carried to purchase from the Minister’s Island Inc., a 2007 Ford F-150 c/w snow plow in exchange for the Town’s 1994 Chev. and \$22,700.00 net.

**Safety Committee**

It was moved by Councillor Myers, seconded by Councillor Akagi and carried to move the King Street disabled parking space at the post office to the front of the post office near the ramp and the King Street disabled parking space beside the bank to the front of the Bank of Nova Scotia with a limit of one hour parking for each one.

**NEW BUSINESS**

NIL

**ADJOURNMENT**

It was moved by Councillor Myers that the meeting adjourn. The meeting adjourned at 8:28 p.m.

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Mayor

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Clerk