

**December 7, 2009**

The regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor John Craig, Deputy Mayor John Castell, Councillors Kate Akagi, Michael Craig, Roger McNabb and Edie Bishop. Also present were staff members Tim Henderson, Town Manager, Chris Spear, Treasurer, and Gail McLaughlin, Administrative Assistant.

**DISCLOSURE OF CONFLICT OF INTEREST IF ANY**— None

### **PRESENTATIONS**

Stanley Zazelenchuk, owner of North of Sixty Art Ltd. at 238 Water Street, registered his objection to the 2010 Business Improvement Area budget.

Larry Lack spoke with regard to venues of communication of Town related issues.

### **MINUTES**

It was moved by Deputy Mayor Castell, seconded by Councillor Bishop and carried that Council adopt the minutes of the November 2, 2009 regular meeting as presented.

### **STAFF REPORTS**

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried that Council accept the Staff Reports as presented.

### **Town Manager's Report**

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried that \$15,000 be transferred from the General Operating Fund to the General Operating Reserve Fund for the continued development of the Employee Retirement Reserve.

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried that \$10,000 be transferred from the Utility Operating Fund to the Utility Capital Reserve Fund for future Capital upgrades for the Water Treatment System as per the agreement with the Canada-New Brunswick Infrastructure Program.

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried for the establishment of the Utility Operating Reserve Fund that will be used in the future to offset unusual expenses that put the Utility Operating Fund in a deficit position.

It was moved by Councillor McNabb, seconded by Councillor Michael Craig and carried that \$10,000 be transferred from the Utility Operating Fund to the Utility Operating Reserve Fund for the initial development of this fund.

### **COMMUNICATIONS**

At letter was received from the Governors of the Sir James Dunn Foundation that included at cheque in the amount of \$150,000 in support of the purchase of a fire truck.

At letter was received from the Governors of the Sir James Dunn Foundation that included two \$15,000 cheques for the benefit of the Sir James Dunn Academy Honour Fund and the NBCC Honour Fund.

A letter was received from the Governors of the Sir James Dunn Foundation that included a cheque in the amount of \$25,000 in support of the Health Centre in the Town.

A letter was received from the Governors of the Sir James Dunn Foundation that included a cheque in the amount of \$5,000 in support of needed medical equipment at the Health Centre.

A letter was received from the Heart & Stroke Foundation of New Brunswick informing the Town of their door-to-door campaign in February.

It was moved by Councillor Michael Craig, seconded by Councillor Akagi and carried to proclaim February 2010 Heart Month in the Town of Saint Andrews.

### ***Proclamation***

*Whereas:* the effects of heart disease and stroke are responsible for widespread suffering and create serious hardship in our community; and

*Whereas:*

the Heart and Stroke Foundation of New Brunswick is taking positive action to reduce disability and death from heart and stroke disease through: 1) a planned, priority research program (2) an accelerated public and professional heart health promotion program; and

*Whereas:*

the Heart and Stroke Foundation of New Brunswick's Annual Person-to-Person Campaign is being conducted during the Month of February 2010.

*Now*

*Therefore:*

I, John Craig, Mayor of the Town of Saint Andrews hereby proclaim the month of February, 2010 as Heart Month in Saint Andrews and urge all citizens to cooperate in the Heart Fund Drive and all civic, social and fraternal organizations and business establishments to give this campaign the greatest possible support.

*In Witness Whereof:*

I have set my hand and caused the seal of the Mayoralty of the Town of Saint Andrews to be affixed hereto.

## **COMMITTEE REPORTS & RESOLUTIONS**

### **Finance and Administration Committee**

David Welch & Patrick Watt of CHCT-TV request that the lease for the production studio located in the W.C. O'Neil Arena Complex be renewed for a two year period. It was moved by Councillor McNabb, seconded by Councillor Bishop and carried to move this request to the budget process for consideration.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried to move a request from the St. Andrews BIA for an Assistance Grant in the amount of \$1,500 to the 2010 Budget file for consideration.

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried that the Town of Saint Andrews contribute \$400 toward participation in the Festival of Trees Event held at the Fairmont Algonquin, supporting the Food Bank.

It was moved by Councillor McNabb, seconded by Councillor Craig and carried that a request from Charlotte County Museum for an Assistance Grant be denied as the Town of Saint Andrews supports the Fundy Community Foundation, who in turn supports the Charlotte County Museum.

It was moved by Councillor McNabb, seconded by Councillor Bishop that the Fundy Community Foundation must collect funding from the Towns of St. Stephen and St. George prior to funding being released from the Town of Saint Andrews 2010 Budget.

Upon discussion, it was moved by Councillor Craig, seconded by Councillor Bishop and carried to amend the motion by adding that the donation must be tied to a per-capita of \$1.00 per person. Councillor McNabb and Deputy Mayor Castell registered nay votes to the amendment.

The amended motion reads, It was moved by Councillor McNabb, seconded by Councillor Bishop that the Fundy Community Foundation must collect funding from the Towns of St. Stephen and St. George prior to funding being released from the Town of Saint Andrews and the donation be tied to a per-capita of \$1.00 per person. Motion Carried

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried that a request for \$8000 in funding by the Van Horne Estate on Minister's Island be moved to the budget process for consideration.

It was moved by Councillor McNabb, seconded by Councillor Akagi and carried that a request for matching funds from the Chamcook Watershed Community Action Group be moved to the budget process for consideration.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried that the Town of Saint Andrews accept the South West Solid Waste Commissions' 2010 draft budget as presented on Nov. 9, 2009 and the subsequent increase in tipping fees for the Town of Saint Andrews and that the Town of Saint Andrews' 2010 budget is to reflect the increase costs for tipping fees and Blue Box participation.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried to accept the letter of resignation from Mary Myers and declare the vacancy on Council.

It was moved by Councillor McNabb, seconded by Deputy Mayor Castell and carried that the letter of recommendations from the Green Action Committee be accepted in principle and utilize the recommendations where possible.

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried that a request for funding from the Vincent Massey Elementary School Parent School Support Committee be moved to the budget process for consideration.

It was moved by Councillor McNabb, seconded by Councillor Craig and carried that a request for a Civic Grant from Danelle Titus, an NBCC student be denied.

It was moved by Councillor McNabb, seconded by Councillor Akagi and carried that the Town of Saint Andrews send a letter to the NB Lung Association, Barb MacKinnon, President and CEO supporting their application to the Environmental Trust Fund, for funding of the NB Climate Change Hub Project entitled: "Building a Stronger Foundation of Leadership, Collaboration, and Action on Climate Change in New Brunswick".

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried to move the Van Horne Estate on Minister's Island's request for a 12 month extension of shared office space rental to the budget process for consideration.

It was moved by Councillor McNabb, seconded by Councillor Craig and carried that a request from the St. Andrews project for a 12 month extension of shared office space rental to the budget process for consideration.

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried that a letter of support to the Formal and Informal Interveners be submitted to Enterprise Charlotte opposing Enbridge Gas request for an increase in rates.

It was moved by Councillor McNabb, seconded by Councillor Bishop and carried that the Chamber of Commerce re-invoice the Town of Saint Andrews for payment of the new Saint Andrews sign that was erected on the new 4-lane highway. Councillor Craig registered a Nay vote.

It was moved by Councillor McNabb, seconded by Councillor Akagi and carried that the lease agreement between the Town of Saint Andrews and The Dragonfly Centre for Autism be accepted for a 10-year renewable lease.

It was moved by Councillor McNabb, seconded by Councillor Akagi and carried to grant a one-time bonus of \$100 per employee for the calendar year of 2009, in appreciation for

their performance in the delivery of services provided to the taxpayers of the Town of Saint Andrews.

**Safety Committee**

It was moved by Councillor Akagi, seconded by Deputy Mayor Castell and carried to direct Tim Henderson to forward a letter from Mr. Raymond Bishop concerning the Health Crisis situation of H1N1, to the Minister of Health.

It was moved by Councillor Akagi, seconded by Councillor McNabb and carried that Council forward a letter written by Mr. Richard Saunders and include a letter written on behalf of Council by Deputy Mayor Castell to the Department of Natural Resources concerning the white tailed deer issue in the Town of Saint Andrews.

**INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS**

It was moved by Deputy Mayor Castell, seconded by Councillor McNabb and carried that By-Law No. 09-03, a By-Law Of The Town of Saint Andrews To Impose A Special Business Improvement Levy and that the same now be read by title a second time. Councillor Craig registered a Nay vote.

It was moved by Deputy Mayor Castell, seconded by Councillor Bishop and carried that By-Law No. 09-03, a By-Law Of The Town of Saint Andrews To Impose A Special Business Improvement Levy and that the same now be read by title in its entirety a third and final time. Councillor Craig registered a Nay vote.

**TOWN OF SAINT ANDREWS**

**BY-LAW NO. 09-03**

**A BY-LAW OF THE TOWN OF SAINT ANDREWS TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY**

Pursuant to Section 3(1) of the Business Improvement Areas Act, be it enacted by the Council of the Town of Saint Andrews as follows:

1. That a special business improvement tax shall be levied for the calendar year 2010 on all non-residential property within the business improvement area of the Town, said area having been designated in Town of Saint Andrews By-Law No. 72 enacted on June 4, 1984.
2. That the special business improvement tax for calendar year 2010 shall be at the rate of twenty cents (\$0.20) on each one hundred dollars (\$100.00) assessment of real property being the non-residential property in the business improvement area.

Read the first time: November 2, 2009

Read the second time: December 7, 2009

Read the third time  
in its entirety: December 7, 2009

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MAYOR

\_\_\_\_\_  
CLERK

**NEW BUSINESS**

After some discussion on Quarry activities in various areas throughout New Brunswick, it was moved by Deputy Mayor Castell, seconded by Councillor Akagi and carried to add the Town of Saint Andrews on the Statement of Concern and Call to Action

**ADJOURNMENT**

It was moved by Councillor Bishop that the meeting adjourn. The meeting adjourned at 8:36 p.m.

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Mayor

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Clerk