

September 7, 2010

The regular meeting of Town Council was held in the Council Chambers beginning at 7:02 p.m. with the following members present: Mayor John Craig, Deputy Mayor Roger McNabb, Councillors Kate Akagi, Edie Bishop, Mary Myers, and Stan Choptiany. Also present were staff members Tim Henderson, Town Manager, Chris Spear, Treasurer, and Gail McLaughlin, Administrative Assistant. Councillor Michael Craig was not in attendance.

DISCLOSURE OF CONFLICT OF INTEREST IF ANY

None

PRESENTATIONS

MINUTES

It was moved by Councillor Choptiany, seconded by Councillor Bishop and carried that Council adopt the minutes of the August 9, 2010 regular meeting as presented.

It was moved by Councillor Myers, seconded by Councillor Akagi and carried that Council adopt the minutes of the Special Meeting of Council held on August 16, 2010.

STAFF REPORTS

Town Manager’s Report

It was moved by Deputy Mayor McNabb, seconded by Councillor Choptiany and carried that it be resolved that the Clerk or Treasurer and Mayor or Deputy Mayor be authorized to issue and sell to the New Brunswick Municipal Finance Corporation a Municipality of the Town of Saint Andrews debenture in the principal amount of **\$1,057,000** on such terms and conditions as are recommended by the New Brunswick Municipal Finance Corporation, and be it resolved that the Municipality of the Town of Saint Andrews agrees to issue post-dated cheques payable to the New Brunswick Municipal Finance Corporation as and when requested in payment of principal and interest charges on the debenture.

Purpose	Amount	Terms
<u>General Fund</u>		
<u>Transportation</u>		
Fire Truck	150,000	15 Years
Seawall	100,000	15 Years
Paving	115,000	15 Years
Storm Management	50,000	15 Years
Wharf Refurbishment	37,000	15 Years
Refinance Series AJ-27	67,000	5 Years

Utility Fund

Environmental Health Services

William & Augustus	419,000	5 Years
Refinance Series AJ- 28	119,000	5 Years

It was moved by Deputy Mayor McNabb, seconded by Councillor Bishop and carried to accept Schedule “A” **Enactment Schedule for Municipal Plan and Zoning Bylaw** as presented and attached to the minutes.

COMMUNICATIONS -- NIL

COMMITTEE REPORTS & RESOLUTIONS

Finance and Administration Committee

It was moved by Councillor Choptiany, seconded by Councillor Akagi and carried to award Vincent Massey Elementary School, Parent-School Support Committee a grant in the amount of \$1000.00. Funding is to come from the Hosmer Trust.

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried that The Town of Saint Andrews participate in the Saint John Alzheimer Society annual coffee break campaign in the month of September. Place to be held at the Town of Saint Andrews Council Chambers with the date to be announced.

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried to grant a Noise Exemption request from the Fairmont Algonquin for a wedding reception at Katy's Cove to the hour of 12:30 a.m. on September 4, 2010.

It was moved by Councillor Choptiany, seconded by Councillor Akagi and carried to award a grant in the amount of \$250.00 toward the Bat for Bob Softball Tournament. Funding is to come from the Civic Promotions code of Account.

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried that a grant in the amount of \$100.00 be awarded to the NBCC Orientation Week BBQ. Funding is to come from the Civic Promotions Code of Accounts.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

None

NEW BUSINESS

None

QUESTION PERIOD

None

ADJOURNMENT

It was moved by Councillor Akagi, that the meeting adjourn. The meeting adjourned at 7:48 p.m.

Mayor

Clerk

Schedule "A"

Enactment Schedule for Municipal Plan and Zoning By-law	
Date	Task or Meeting
September 1 st	<ul style="list-style-type: none"> • Submit Advertising to be published in the Saint Croix Courier Newspaper <ul style="list-style-type: none"> - 10 to 14 days prior to Public Presentation - Advertisement must state: <ul style="list-style-type: none"> ➤ Council's intention to adopt a new Municipal Plan and Zoning By-law. ➤ Council's intent to repeal their existing Municipal Plan and Zoning By-law. ➤ The day and place for a public presentation ➤ That written objections may be made within 30 days of the public presentation (October 13th).
September 13 th	<ul style="list-style-type: none"> • Public Presentation of Proposed Municipal Plan <ul style="list-style-type: none"> - Collect written objections over the next 30 days.
October 4 th	<ul style="list-style-type: none"> • Council formally requests the written views of PAC. <ul style="list-style-type: none"> - Council must write a letter requesting the views of PAC. - Indicate they have until 1 week after the Public Hearing of Objections. • Set Date for Public Hearing of Objections.
October 5 th	<ul style="list-style-type: none"> • Submit first advertisement for Public Hearing of Objections. <ul style="list-style-type: none"> - Must be not less than 21 days prior to November 1st and not more than 30 days prior to November 1st. - Notice must include: <ul style="list-style-type: none"> ➤ Brief explanation of the purpose of the hearing ➤ A general description of the area affected ➤ Location and hours for a public inspection of the proposed plan. ➤ The time and place of the public hearing where the public can raise objections. ➤ The time limit for the submission of written objections (up to 5 days after the Public Hearing of Objections). ➤ The person's name and address to whom the written objections can be addressed.
October 26 th	<ul style="list-style-type: none"> • 2nd advertisement for Public hearing of objections published. <ul style="list-style-type: none"> - Must not be less than 4 days prior to November 1st and not more than 7 days prior to November 1st. - Notice must include: <ul style="list-style-type: none"> ➤ brief explanation of the purpose of the hearing ➤ a general description of the area affected ➤ location and hours for a public inspection of the proposed plan. ➤ The time and place of the public hearing where the public can raise objections. ➤ The time limit for the submission of written objections (up to 5 days after the public hearing of objections). ➤ The person's name and address to which the written objections can be addressed.
October 20 th	<ul style="list-style-type: none"> • PAC provides written views of Municipal Plan and Zoning By-law.
November 1 st	<ul style="list-style-type: none"> • Public Hearing of Objections. • First and second reading to repeal existing Municipal Plan and Zoning By-law. • First and second reading to enact new Municipal Plan and Zoning By-law.

December 6 th	<ul style="list-style-type: none"> • Third and final reading to repeal existing Municipal Plan and Zoning By-law. • Third and final reading to enact new Municipal Plan and Zoning By-law..
December 7 th	<ul style="list-style-type: none"> • Send to Minister for Approval. <ul style="list-style-type: none"> - Send two photocopied versions of the original to the Minister for approval must include 5-year capital budget. - The original version should be signed by the Mayor and Clerk but never actually leave the office. - Clerk must certify the two photocopied versions in a letter that identifies these as “true copies” of the original. - Must submit a statutory declaration by the clerk of compliance with Sections 25, 66 and 68 of the Act. - Copy of the Background Study. - Province will keep one copy and send the other copy back. - Town must then file this at the registry office.
Unknown	<ul style="list-style-type: none"> • Publish notice in the local paper stating the Minister’s approval, filing information and send a copy of the advertisement to the Minister.