

December 6, 2010

The regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor John Craig, Deputy Mayor Roger McNabb, Councillors Kate Akagi, Edie Bishop, Michael Craig, Mary Myers, and Stan Choptiany. Also present were staff members Tim Henderson, Town Manager, Chris Spear, Treasurer, and Gail McLaughlin, Administrative Assistant.

DISCLOSURE OF CONFLICT OF INTEREST IF ANY—None

Mayor Craig brought forward a request from John Williamson of St. Andrews Civic Trust to be added to the agenda. Mayor Craig polled Council and through a unanimous vote of Councillors, John Williamson was given the floor to speak to the issue of renovations at the Blockhouse.

PRESENTATIONS—John Williamson read a letter from St. Andrews Civic Trust to Mayor and Council requesting that Town Council ask the Government of Canada to allocate funds for the revitalization of the Blockhouse. It was moved by Councillor Myers, seconded by Councillor Bishop and carried that Council write letters to Hon. James Moore, Minister of Canadian Heritage, Hon Greg Thompson, House of Commons and Mr. Blair Parry, Parks Canada supporting St. Andrews Civic Trust's efforts to obtain funding to revitalize the Park for the 2012 Bicentennial. The restoration to include the following: 1) restoration of the three gun platforms and gun carriages, 2) correcting the interpretive panels, 3) replacing the aluminum flag pole with a cedar one, 4) carrying out seawall maintenance, 5) improving the general appearance of the pathways and grounds and, 6) the work to be done in time for the 2012 Bicentennial.

MINUTES

It was moved by Councillor Craig, seconded by Councillor Bishop and carried that Council adopt the minutes of the November 1, 2010 regular meeting as presented.

STAFF REPORTS

It was moved by Councillor Bishop, seconded by Councillor Craig and carried to accept the Staff Reports as presented.

COMMUNICATIONS –N/A

COMMITTEE REPORTS & RESOLUTIONS

Finance and Administration Committee

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried that requests for funding from Fundy Community Foundation, Green Action Committee, Navy League of Canada Saint Andrews and Van Horne Estate on Ministers Island Inc. be moved to the 2011 Budget deliberations.

It was moved by Councillor Choptiany, seconded by Councillor Akagi and carried that the new mandate for a tree committee of Council be adopted and circulated. (See attached "A")

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried that Lei-Wun Harris and Viola Pleasant Queen be added as members of the Saint Andrews Library Board of Directors, their three-year term ending November 2013.

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried that a request for additional free ice time for the Saint Andrews Whalers Junior Hockey Club be denied.

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried that trail brushing and culvert replacement is done on the walking trail from Water Street to Katy's Cove and that funding come from the trail budget.

It was moved by Councillor Choptiany, seconded by Councillor Bishop and carried that a request from Team NB for funding to become an honorary team member at the Canada Winter Games in Oromocto be denied.

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried that a request from the NB Youth Strategy for funds in support of a youth summit be denied as there were no youths from this area identified as attending.

Councillor Choptiany noted that Council has agreed to consider the Pendlebury Lighthouse project in two phases. Phase one includes actions which can be carried out immediately. Phase two includes actions which will be carried out after at least one year's experience and data gathering at the Lighthouse site. These include handicapped parking and access ramps addressed in the presentation by Civic Trust and based on experience gathered in phase one, lighthouse keepers building placement as an open structure per presentation on Nov. 22, 2010 by Civic Trust, creation of additional parking area should experience dictate its need, and any need for additional signage or parking restrictions.

It was moved by Councillor Choptiany, seconded by Councillor Myers and carried to approve phase one of the Pendlebury Lighthouse development plan which includes: 1) a turnaround be constructed at the end of Patrick Street based on Town approved dimensions and at no cost to the Town 2) a centre island is constructed in the turnaround that is removable 3) signs prohibiting buses and campers on Patrick Street are to be erected 4) a sign indicating "keep right" is erected at the centre island 5) two lights at the base of the lighthouse and one light at the top of the lighthouse are to be installed as per drawing specifications.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

It was moved by Deputy Mayor McNabb, seconded by Councillor Bishop and carried that By-Law #10-3, A Municipal Plan Amendment By-Law #10-3 be read by title a second time.

It was moved by Deputy Mayor McNabb, seconded by Councillor Bishop and carried that By-Law #10-04, A Zoning Amendment By-Law #10-04 and be read by title a second time. Councillor Craig registered a Nay Vote.

NEW BUSINESS

QUESTION PERIOD

None

ADJOURNMENT

It was moved by Councillor Akagi, that the meeting adjourn. The meeting adjourned at 8:05 p.m.

Mayor

Clerk

Saint Andrews Town Council Advisory Committee: Tree Committee

The Tree Committee shall consist of one or more Town Councillors and a group of volunteers. The volunteers shall submit a letter which outlines their interest in serving on the committee and which includes pertinent experience or willingness to contribute. Volunteers shall be approved by council. The chair and organizational structure of the committee shall be determined by the committee. The committee shall report their recommendations to council on a regular basis. Recommendations that are approved by council shall be carried out by Public Works or contracted services.

Mandate

The mandate of this volunteer committee is to develop a management plan for trees on public property in St. Andrews, through the following avenues:.

A. Public Land Tree Inventory

For each tree on public property the following will be recorded: Tree identification number, location, species, size (calliper taken at 4.5 ft from grade), form, condition, and date planted or approximate age. Ongoing records will be kept for individual trees and current status of all trees will be recorded in a summary file.

B. Management of Existing Trees

1. Periodic inspection, evaluation and recommendations for action as needed.
2. Recommendation of corrective action to restore the health of the tree, or if necessary to remove the limbs or as much of the tree found to be hazardous to people or property.
3. Protect against tree loss by working in collaboration with the Town supervisor and Town staff in areas of tree replacement or removal.
4. Recommend removal of limbs or trees on private property if found to be a hazard to people or property on public land, if the owner will not do so, and at the expense of the owner.
5. Advise actions on disease and insect control.

C. Renewal and Expansion Plan.

1. Recommend replacement of lost trees with appropriate species in the same or similar location, as appropriate.
2. Advise on appropriate tree type and density on public property within town jurisdiction, for both existing and future developments.
3. Coordinate appropriate planting procedures as recommended in the Ontario Heritage Tree Alliance and the Urban Tree Booklet.
4. Identify annual budget requests to the town council.
5. Initiate and pursue tree planting programs that include participation from private citizens and organizations.
6. Recommend candidates and plantings for the Memorial Tree Program on Reid Ave or other locations.

D. Education

Promote public awareness of the assets that trees are to the community, through the arrangements of public educational opportunities (e.g. examples such as the Memorial Tree Program on Reid Avenue, lectures, events such as arbour day, demonstrations, pamphlets, newspapers articles, etc). New residents to Saint Andrews should be given the tree planting and tree removal guidelines on taking ownership of their property. The guidelines would be developed by the tree committee. The community must become aware that it is everyone's responsibility to provide an optimum environment for enhancing tree growth and survival.