

TOWN OF SAINT ANDREWS
Regular Council Meeting
Minutes
January 9th, 2012

The regular meeting of Town Council was held in the Council Chambers starting at 7:00 p.m. with the following members present: Mayor John Craig, Deputy Mayor Roger McNabb, Councillors Kate Akagi, Edie Bishop, Stanley Choptiany, Michael Craig and Mary Myers. Also present were staff members Chris Spear, Deputy Clerk/Treasurer and Gail McLaughlin, Administrative Assistant.

DISCLOSURE OF CONFLICT OF INTEREST IF ANY— None

PRESENTATIONS – None

MINUTES

It was moved by Councillor Craig, seconded by Councillor Myers and carried that Council adopt the minutes of the December 5, 2011 regular meeting.

It was moved by Councillor Bishop, seconded by Deputy Mayor McNabb to amend the minutes of the December 15, 2011 special meeting to read “special” meeting instead of “regular” meeting. Motion Carried.

STAFF REPORTS

It was moved by Councillor Bishop seconded by Deputy Mayor McNabb, and carried that Council accept the Staff Reports as presented.

COMMUNICATIONS

Mayor Craig read a letter from Julie Ann Rigby that outlined her goals for the New Year. Mayor Craig commended Julie Ann for her interest and encourages other young people to contact Council as well.

Town Manager’s Report

It was moved by Councillor Myers, seconded by Deputy Mayor McNabb to appoint/reappoint the following persons to 3-year terms on the Ross Memorial Museum Board effective immediately: Kimberly Fillmore, Brenda MacLean and Catherine Chandler.

COMMITTEE REPORTS & RESOLUTIONS

Finance & Administration

It was moved by Deputy Mayor McNabb, seconded by Councillor Craig and carried that Council instructs the CAO to proceed with the process as prescribed in the *Municipalities Act* and the *Community Planning Act* to allow the property at 3 Patrick Street to change ownership to the Town of Saint Andrews.

It was moved by Deputy Mayor McNabb, seconded by Councillor Bishop and carried that Council accept the names proposed for the new buildings at the St. Andrews Biological Station as presented in their communication to the Town. The names presented: Wet Lab: Alfreda Berkley Needler Laboratory and the Science Building: David P. Penhallow Building.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried that the Town of Saint Andrews proceed immediately with the issuing of a Tender Document for the provision and installation of a new RCMP building which will meet the RCMP specifications which have been provided to the Town of Saint Andrews by the RCMP.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried to approve that the CAO negotiate an appropriate Champlain Subdivision property (lots) exchange with Dave & Betty Lord for their property lot on Sophia Street.

It was moved Deputy Mayor McNabb, seconded by Councillor Akagi and carried to provide 160 Town pins with an approximate value of \$100 (Civic Promotions Grant) to the Royal Canadian Legion Ladies Auxiliary for their 2012 AGM.

It was moved by Deputy Mayor McNabb, seconded by Councillor Choptiany and carried to approve an Assistance Grant in the amount of \$2000 to the St. Andrews Arts Council.

It was moved by Deputy Mayor McNabb, seconded by Councillor Bishop and carried to approve an Assistance Grant in the amount of \$300 for the NB Firefighters to host their Curling Bonspiel at the Heather Curling Club.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi to approve an Assistance Grant in the amount of \$300 to the Charlotte County Archives. It was moved by Councillor Choptiany, seconded by Councillor Myers and carried to amend the motion to approve a \$500 Assistance Grant. It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried to approve an Assistance Grant in the amount of \$500 to the Charlotte County Archives.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried to approve an Assistance Grant in the amount of \$1000 to Sunbury Shores.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried that an Assistance Grant in the amount of \$500 be approved for Sail St. Andrews general operations.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried to approve an Assistance Grant in amount \$165 to Fundy Bay Keeper for Wharf docking fees.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried that By-Law No. 11-04, a By-Law of The Town of Saint Andrews to Stop up and Close a Portion of Brandy Cove Road be read by title a second time. Councillor Bishop registered a Nay vote.

It was moved by Deputy Mayor McNabb, seconded by Councillor Choptiany and carried that By-Law No. 11-04, a By-Law of the Town of Saint Andrews to Stop up and Close a Portion of Brandy Cove Road be read in its entirety a third and final time. Councillor Bishop registered a Nay vote.

TOWN OF SAINT ANDREWS

BY-LAW NO. 11-04

A BY-LAW TO STOP UP AND CLOSE A PORTION OF BRANDY COVE ROAD

BE IT ENACTED by the Council of the Town of Saint Andrews as follows:

1. A portion of Brandy Cove Road, in the Town of Saint Andrews, in the County of Charlotte, known as Brandy Cove Road, being 30 feet (9.144 meters) in width, more or less, and extending 1140 feet (347.5 meters) from the intersection of Brandy Cove Road/Cedar Lane to driveway of the Algonquin Golf Course Clubhouse, Civic Address 495 Brandy Cove Road is hereby permanently stopped up and closed and shall no longer be a public thoroughfare. See attached Schedule "A".

IN WITNESS WHEREOF the Town of St. Andrews has caused the corporate seal of the said Town to be affixed to this by-law the day of A.D. 2012.

First Reading: December 5, 2011

Second Reading:

Public Meeting to Consider Objections: January 9, 2012

Third Reading:

Mayor

Town Clerk

It was moved Deputy Mayor McNabb, seconded by Councillor Bishop and carried that By-Law No. 11-05, a By-Law of The Town of Saint Andrews to Impose a Special Business Improvement Levy be read by title a second time.

It was moved by Councillor Myers, seconded by Deputy Mayor McNabb and carried that By-Law No. 11-05, a By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy be read in its entirety a third and final time.

TOWN OF SAINT ANDREWS

BY-LAW NO. 11-05

A BY-LAW OF THE TOWN OF SAINT ANDREWS TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY

Pursuant to Section 3(1) of the Business Improvement Areas Act, be it enacted by the Council of the Town of Saint Andrews as follows:

1. That a special business improvement tax shall be levied for the calendar year 2012 on all non-residential property within the business improvement area of the Town, said area having been designated in Town of Saint Andrews By-Law No. 72 enacted on June 4, 1984.
2. That the special business improvement tax for calendar year 2012 shall be at the rate of twenty cents (\$0.20) on each one hundred dollars (\$100.00) assessment of real property being the non-residential property in the business improvement area.

Read the first time: December 5, 2011

Read the second time:

Read the third and final time in its entirety in Council this day of and enacted this day of .

MAYOR

CLERK

NEW BUSINESS

ADJOURNMENT

It was moved by Councillor Akagi that the meeting adjourn. The meeting adjourned at 8:05.m.

Mayor

Clerk