

TOWN OF SAINT ANDREWS
Special Council Meeting
Minutes
May 28, 2012

A special meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor Stan Choptiany, Councillors Edie Bishop, Catherine Akagi, Melanie Wood, Alan Golding, Mary Myers and Lee Sochasky.

DISCLOSURE OF CONFLICT OF INTEREST

There were no conflicts of interest declared.

NEW BUSINESS

Oaths of Office

The Town Manager, Tim Henderson, administered the oaths of office to the Mayor and Councillors.

Election of Deputy Mayor

The Town's Procedural Bylaw provides that the person who receives the most votes at the municipal election be the Deputy Mayor of the Town of Saint Andrews. The Mayor asked that this be done by way of motion. It was moved by Councillor Sochasky, seconded by Councillor Myers that Councillor Catherine Akagi be nominated as Deputy Mayor. Motion Carried.

STANDING COMMITTEES

The Mayor appointed the following individuals to the standing committees of Council:

COUNCIL APPOINTMENTS

It was moved by Councillor Golding, seconded by Councillor Myers and carried that the following Councillors be appointed as Standing Committee chairs;

1. Public Works- Councillor Golding
2. Business, Recreation & Special Events- Councillor Sochasky
3. Finance and Administration- Councillor Myers and co-chair Deputy Mayor Akagi.
4. Safety- Deputy-Mayor Akagi

It was moved by Councillor Myers, seconded by Councillor Bishop and carried that the following Councillors be appointed as representatives to the following committees;

1. Planning Advisory Committee – Councillors Sochasky and Golding
2. Tree Committee- Councillor Wood
3. St. Andrews Community Youth Action Centre – Councillor Wood
4. Green Action Committee- Councillors Sochasky and Wood

It was moved by Deputy-Mayor Akagi, seconded by Councillor Sochasky and carried that the following Councillors be appointed to the following boards;

1. Ross Memorial Museum- Councillor Myers
2. Ross Memorial Library- Councillor Myers
3. St Andrews Market Wharf Board- Councillor Myers

Banking and Corporate Resolutions

It was moved by Councillor Golding, seconded by Councillor Wood and carried that the following resolutions be adopted:

Banking Resolution

Be it resolved that accounts in the name of the Town of Saint Andrews (hereinafter called the "Corporation") be kept at the Bank of Nova Scotia (hereinafter called the "Bank") and the Mayor or Deputy Mayor together with the Clerk or Deputy Clerk are hereby authorized for and in the name of the Corporation to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said accounts.

That any one of the above mentioned officers is hereby authorized for and in the name of the Corporation to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for credit of the Corporation only) cheques, promissory notes, bills of exchange, orders for payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts and vouchers.

That a signature card for all accounts of the Corporation shall be signed by the above-mentioned officers, filed with the Bank and shall be in the following form:

Stan Choptiany, Mayor **OR**
Catherine Akagi, Deputy Mayor
AND
Tim Henderson, Clerk **OR**
Chris Spear, Deputy Clerk

Corporate Resolution

Be it resolved that the Clerk or the Deputy Clerk be authorized to sign, with the Mayor or Deputy Mayor and affix the corporate seal to all deeds, contracts and official documents of Council of the Town of Saint Andrews or that the corporation of the Town of Saint Andrews may be party to, which are not prescribed by by-law, statute or reestablished practice to be signed by some other official.

ADJOURNMENT

It was regularly moved by Councillors Sochasky and Myers that the meeting be adjourned. The meeting adjourned at 7:22 p.m.

Mayor

Clerk