

**TOWN OF SAINT ANDREWS**  
**Regular Council Meeting**  
**Minutes**  
**August 7, 2012**

A Regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor Stan Choptiany, Deputy Mayor Catherine Akagi, Councillors Edie Bishop, Melanie Wood, Alan Golding and Lee Sochasky. Councillor Mary Myers was absent. Also present were Staff Members: Tim Henderson, CAO/Clerk, Chris Spear, Treasurer and Gail McLaughlin Administrative Assistant.

Following attendance, Mayor Choptiany reported that Councillor Mary Myers has submitted her letter of resignation. It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried that it be resolved to accept with regret the resignation of Mary Myers from the Town of Saint Andrews Council effective immediately. Further that a Councillor vacancy is declared in the Town of Saint Andrews but may be filled in a Monday, October 29 Province of New Brunswick Bi- Election.

It was moved by Councillor Golding, seconded by Councillor Sochasky and carried that the following Committee Chairs be appointed: Finance & Administration- Councillor Bishop; Market Wharf –Councillor Golding; Ross Memorial Library & Ross Memorial Museum – Deputy Mayor Akagi and Chamcook Watershed Committee- Councillor Sochasky.

**DISCLOSURE OF CONFLICT OF INTEREST IF ANY**— Councillor Golding declared a conflict of interest regarding a portion of the Town Manager's report and the motion dealing with 49 King Street.

**PRESENTATIONS**

Mayor Choptiany and Deputy Mayor Akagi presented Canada Day plaques to the winners of the Canada Day Parade float creations. First Prize went to Vincent Massey Elementary School and the St. Andrews Arts Council. Four students from VMES were present to accept the award. Louise and Richard MacFarlane accepted the award on behalf of the Arts Council. An award was also presented to Mark Northrup for his many years of involvement as Chair of the Canada Day Committee.

**MINUTES**

It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried to adopt the minutes of the Regular Meeting of Council July 3, 2012.

It was moved by Councillor Wood, seconded by Councillor Bishop and carried to adopt the minutes of the Special Meeting of Council July 9, 2012.

**STAFF REPORTS**

**Town Managers Report**

It was moved by Councillor Golding, seconded by Councillor Sochasky and carried to appoint Chris Spear as Assistant Development Officer for the Town of Saint Andrews.

It was moved by Councillor Bishop, seconded by Councillor Golding and carried to appoint Manzer Young as a Bylaw Enforcement Officer for the Town of Saint Andrews.

It was moved by Councillor Wood, seconded by Deputy Mayor Akagi and carried to award The Glass Guys from St. Stephen the project to upgrade the windows at the W.C. O'Neill Arena for the phase 1 amount of \$34,197.

It was moved by Councillor Golding, seconded by Councillor Sochasky and carried to transfer \$275,000 from the General Capital Reserve Fund to the General Operating Fund.

It was moved by Councillor Golding, seconded by Deputy Mayor Akagi and carried to award GW Doucette Construction the Phase 1 – New Floating Dock Contract for Market Wharf at a bid of \$204,543.56 tax inclusive.

It was moved by Deputy Mayor Akagi, seconded by Councillor Wood and carried to award L & A Machine Works Inc. the Phase 2- New Aluminum Gangway Contract for the Market Wharf bid of \$63,464.19 tax included.

At this point, Councillor Golding left the room declaring a conflict of interest on the next topic on the report.

It was moved by Councillor Sochasky, seconded by Councillor Bishop and carried to award Fundy Bay Real Estate Group tender TSA 2012-6, Real Estate Broker, for the municipally owned property at 49 King Street under the terms of their submitted offer of a 5% commission rate.

Following the motion, Councillor Golding returned to the room for the meeting.

It was moved by Councillor Golding, seconded by Deputy Mayor Akagi and carried, that IT BE RESOLVED that Council of the Town of Saint Andrews hereby designates the Treasurer to serve as the “head” of the public body, that being the municipality of the Town of Saint Andrews, pursuant to the Right to Information and Protection of Privacy Act (“Act”) of the Province of New Brunswick; and

BE IT FURTHER RESOLVED that the Council of the Town of Saint Andrews acknowledges that the Treasurer as “head” may delegate in writing a duty or power of the “head” under the Act to a member of the municipal staff, except the power to delegate, and can impose terms and conditions as considered appropriate and as prescribed under the Act.

## **COMMUNICATIONS**

Mayor Choptiany read a thank you letter from Tim Borlase of the ARTrageous Festival for the Town’s support in the event.

Mayor Choptiany read a thank you letter from Neil Veinotte a recent graduate of the Sir James Dunn Academy thanking the Town for giving him a scholarship towards continuing his education.

Mayor Choptiany read a letter from the Sir James Dunn Foundation that stated that a \$50,000 cheque was enclosed to be put toward repairs on the W.C. O’Neill Arena Complex.

## **COMMITTEE REPORTS & RESOLUTIONS**

### **Business Recreation & Special Events**

It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried to send letters to the correspondents indicating that productive discussions are now under way on the Farmer’s Market hours and parking issues and the Town will continue to work with the BIA and Farmers Market to resolve them.

It was moved by Councillor Sochasky, seconded by Councillor Golding and carried that businesses in the Downtown Commercial Zone be permitted to sell their goods on the sidewalk (Town Property) on the side closest to the business upon the “brick area” on Market Days, Special Event Days, and during Cruise Ship visits.

It was moved by Councillor Sochasky, seconded by Deputy Mayor Akagi and carried to permit the Boy Scouts to have a hot dog stand downtown on August 6 from 11 a.m. to 6 p.m. details to be arranged with the CAO.

### **Finance & Administration**

It was moved by Councillor Bishop, seconded by Councillor Wood and carried to approve an Assistance Grant of \$500 from the Hosmer Trust to the Passamaquoddy Children’s Centre Inc. for their playground rejuvenation project.

It was moved by Councillor Bishop, seconded by Councillor Golding and carried to approve and Assistance Grant in the amount of \$300 from the Albert McQuoid Trust Fund to the Voices of the Bay Choir Group to help with their expenses to bring Dr. Leese to the area to direct the Choir.

It was moved by Councillor Bishop, seconded by Councillor Wood and carried to deny permission to Rod MacDonald and John Haddon to erect a fence around their 88 Augustus Street Property as it would encroach on Town land.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried to approve the appointment of Brett Campbell as a member of the Ross Memorial Library Board.

It was moved by Councillor Bishop, seconded by Deputy Mayor Akagi and carried to approve an ad from Civic Promotions for the New Brunswick Association of Fire Chief's booklet for "Children's Fire Safety" in the amount of \$190.

Councillor Golding left the meeting citing a conflict of interest on the next item of business.

Following a lengthy discussion, it was moved by Deputy Mayor Akagi, seconded by Councillor Sochasky and carried that Council decline making any decisions on irreversible municipal land development on Indian Point until which time a long term land use planning exercise has been carried out and its recommendations adopted by Council for the entire area.

Councillor Bishop registered a Nay vote and wished it to be recorded in the minutes that she fully supports development for affordable seniors housing on a portion of the lands at Indian Point.

Following the discussion and motion, Councillor Golding returned for the rest of the meeting

It was moved by Councillor Bishop, seconded by Councillor Golding and carried to approve the awarding of the installation of a residential septic system to Peter Gowan & Sons for \$8,000 plus applicable taxes.

## **INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS**

### **NEW BUSINESS**

#### **J1. Mayor's Comments**

#### **J2. Councillor's Comments/Concerns**

### **ADJOURNMENT**

At 9:05 p.m. Councillor Golding moved that the meeting be adjourned.

---

Mayor

---

Clerk