

**TOWN OF SAINT ANDREWS**  
**Special Council Meeting**  
**Minutes**  
**December 14<sup>th</sup>, 2011**

A Special meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor John Craig, Deputy Mayor Roger McNabb, Councillors Kate Akagi, Edie Bishop, Stanley Choptiany and Mary Myers. Tim Henderson Town Manager was also present. Councillor Michael Craig was absent.

**DISCLOSURE OF CONFLICT OF INTEREST IF ANY— None**

**PRESENTATIONS – None**

**STAFF REPORTS**

**Town Manager’s Report**

It was moved Deputy Mayor McNabb, seconded by Councillor Choptiany and carried to approve the acceptance of the Town of Saint Andrews 2012 Budget – The General Operating Fund Budget totals \$3,681,949 including a Tax Warrant of \$2,892,664 based on a mill rate of \$1.1077 for each \$100 of assessment. Council orders and directs the levying by the Minister of Local Government of said amount on real property liable to taxation under the Assessment Act within the Town of Saint Andrews.

The 2012 Utility Operating Fund Budget consists of total revenues of \$1,126,138 and total expenditures of \$1,126,138.

The General Capital Fund and Utility Capital Fund budgets present a revised five-year capital expenditure plan as follows:

<u>Fiscal Year</u>	<u>General Capital Fund</u>	<u>Utility Capital Fund</u>
2012	\$ 1,478,300	\$ 266,000
2013	\$ 423,200	\$ 20,000
2014	\$ 268,200	\$ 20,000
2015	\$ 418,200	\$ 20,000
2016	\$ 258,200	\$ 20,000

That funding for the General Capital projects in 2012 be funded by \$38,300 from the General Operating Fund, \$50,000 from donations, \$240,000 from long-term borrowings, \$200,000 from the sale of assets, \$75,000 from cash in-lieu of green space, \$600,000 from government grants and \$275,000 from the General Capital Reserve Fund.

That funding for the Utility Capital projects for 2012 be funded by \$266,000 from the Utility Operating Fund.

It was moved by Councillor Bishop, seconded by Councillor Myers and carried that \$15,000 be transferred from the General Operating Fund to the General Operating Reserve Fund for the continued development of the Employee Retirement Reserve.

It was moved by Councillor Myers, seconded by Councillor Bishop and carried that \$20,000 be transferred from the Utility Operating Fund to the Utility Capital Reserve Fund for future Capital upgrades for the Water Treatment System as per the agreement with the Canada-New Brunswick Infrastructure Program and the Build Canada Fund agreement.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried that \$40,000 be transferred from the Utility Operating Fund to the Utility Operating Reserve Fund for the continued development of this fund.

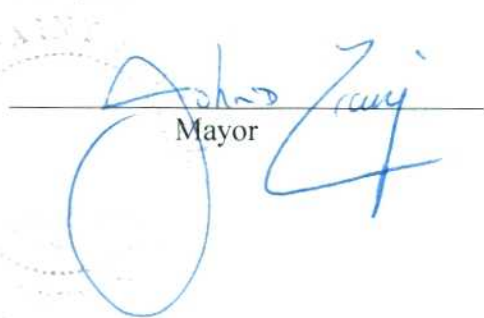
It was moved by Councillor Myers, seconded by Councillor Bishop and carried \$60,000 be transferred from the General Operating Fund to the General Capital Reserve Fund for future capital purchases.

It was moved by Councillor Choptiany, seconded by Deputy Mayor McNabb and carried to give each of the Municipal Staff a \$125 year-end bonus this year.

**NEW BUSINESS**

**ADJOURNMENT**

It was moved by Councillor Akagi that the meeting adjourn. The meeting was adjourned at 7:12 p.m.



Mayor



Clerk