

TOWN OF SAINT ANDREWS
Regular Council Meeting
Minutes
December 5th, 2011

The regular meeting of Town Council was held in the Council Chambers beginning at 7:00 p.m. with the following members present: Mayor John Craig, Deputy Mayor Roger McNabb, Councillors Kate Akagi, Stanley Choptiany, Michael Craig and Mary Myers. Also present were staff members Tim Henderson, Town Manager and Gail McLaughlin, Administrative Assistant. Councillor Edie Bishop was absent.

DISCLOSURE OF CONFLICT OF INTEREST IF ANY— None

PRESENTATIONS – None

MINUTES

It was moved by Councillor Myers, seconded by Deputy Mayor McNabb and carried that Council adopt the minutes of the November 7, 2011 regular meeting.

STAFF REPORTS

It was moved by Deputy Mayor McNabb, seconded by Councillor Craig and carried that Council accept the Staff Reports as presented.

Town Manager's Report

Following the first reading of By-Law No. 11-05, a By-Law of The Town of Saint Andrews to Impose a Special Business Improvement Levy, it was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried to set Monday, January 9th, 2012 at 6:30 p.m. as the date to hear objections from property owners inside the BIA District to the proposed BIA Budget and Levy for 2012.

NOTICE

The Council of the Town of Saint Andrews hereby gives notice of its intent to approve the following budget for the Saint Andrews Business Improvement Corporation, Inc.

SAINT ANDREWS BUSINESS IMPROVEMENT CORPORATION, INC.
2012 BUDGET

REVENUE

| | |
|---------------------------|--------------------|
| BIA Levy..... | \$17,745.00 |
| Special Events..... | 800.00 |
| Total Revenue..... | \$18,545.00 |

EXPENDITURES

Marketing and Promotion:

| | |
|------------------------------|----------|
| General..... | 2,500.00 |
| Downtown Music & Events..... | 5,000.00 |

Special Events:

| | |
|--|----------|
| Canada Day Celebrations..... | 1,000.00 |
| (TGIF x3) plus Annual General Meeting..... | 600.00 |
| Town Christmas Tree Lighting Celebrations..... | 100.00 |
| Storefront Decorating Contest..... | 200.00 |
| Festival of Trees at Fairmont Algonquin..... | 400.00 |
| Caroller's Lunch..... | 100.00 |
| Festival..... | 2,000.00 |

Administration:

| | |
|-------------------------------|-----------|
| Downtown Membership Dues..... | \$ 175.00 |
|-------------------------------|-----------|

Beautification:

| | |
|--|--------------------|
| Hanging baskets..... | \$ 2,650.00 |
| Watering and maintenance..... | 3,000.00 |
| BIA Christmas Tree Downtown..... | 100.00 |
| Pole decorating – wreaths/ribbons/swags..... | 720.00 |
| Total Expenses..... | \$18,545.00 |

| | |
|-----------------|----------------|
| ASSESSMENT..... | \$8,872,800.00 |
|-----------------|----------------|

BIA LEVY: \$0.20/\$100 assessed value within the Business Improvement Corporation Area. Written objections to the budget may be forwarded to the CAO of the Town of Saint Andrews by personal delivery not later than Friday, January 6th, 2011 at 12:00 noon or by ordinary mail postmarked not later than that date.

Council will consider objections at a Town Hall Council Meeting scheduled for Monday, January 9th, 2012 at 6:30 pm.

Following the first reading of By-law No. 11-04, a By-Law of The Town of Saint Andrews to Stop up and Close a Portion of Brandy Cove Road, it was moved by Councillor Myers, seconded by Deputy Mayor McNabb and carried to set Monday, January 9th, 2012 at 6:45 p.m. as the date to hear objections to the By-law.

COMMUNICATIONS

Mayor Craig read a letter from Rob Frenette, Executive Director of Bullying Canada asking for the Town's participation in Anti-Bullying Day on Friday, December 16, 2011. It was moved by Councillor Akagi, seconded by Deputy Mayor McNabb and carried to proclaim Friday, December 16, 2011 Anti-Bullying Day in the Town of Saint Andrews.

Mayor Craig also read a letter from the directors of The Health Centre-St. Andrews Inc. that included a message that \$25,000 is enclosed to assist with the cost of the health centre in the Town.

Mayor Craig also read a letter from the directors of The Sir James Dunn Foundation including a message that two cheques in the amount of \$15,000 are enclosed for the benefit of the Sir James Academy Honour Fund and the NBCC Honour Fund.

COMMITTEE REPORTS & RESOLUTIONS

Finance & Administration

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried that the signage re-submitted by the Heather Curling Club for the W.C. O'Neill Arena be accepted.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried to send a reply to Mr. Bruce Monaghan of 1 Patrick Street stating that as per the Municipalities Act and the Municipal Planning Act, a public process will be followed in the event that 3 Patrick Street is to be rezoned to Green Space from Residential. He will then have the opportunity to be heard in a public forum, as per these acts and by-laws regarding his offer to purchase the property.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried that a letter of acceptance of this request from Mothers Against Drunk Driving to post "Report Impaired Boating—Call 911" signs that comply with the Town of Saint Andrew sign specifications, location of said signs is to be determined by the Town of Saint Andrews and the signs be provided at no costs to the Town.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried that the proposed 2012 budget of the Tree Committee be moved to the 2012 Budgeting process.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried that Councillors Bishop, Craig & Myers work on a policy or equivalent document to assure balance is achieved in the enforcement of By-law 11-03 A By-law to adopt a Code Respecting Standards for Maintenance and Occupancy of Residential Building and Premises in the Town of Saint Andrews and to submit a suitable document in January.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried that a request for continued subsidy of mooring and wharf access fees for the Fundy Baykeeper vessel be moved to the 2012 Budgeting process.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried the Town of Saint Andrews CAO Tim Henderson obtain more details from the New Brunswick Association of Fire Prevention Officers President, Jeff Cross regarding the purchase of advertising space in the Convention Magazine.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried to deny a request from Pam Boudreau of Earth Spirit Horse Rescue to support their program through endorsement, photos, website, etc.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried to grant Jeff & Ardeth Holmes permission to remove a tree on Town property on the north side of their house and to replace it with an appropriate tree all at their expense.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried to move a request for funds in the amount of \$410 from Fundy Community Foundation to the 2012 Budgeting process.

It was moved by Deputy Mayor McNabb, seconded by Councillor Akagi and carried that a grant request of \$3000 from Charlotte County Alternative Transportation Association be moved to the 2012 Budgeting process.

It was moved by Deputy Mayor McNabb, seconded by Councillor Myers and carried that a letter be sent to Sail St. Andrews stating that consideration for their request for donation be given should the large metal scow currently used by the wharf becomes surplus.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS

It was moved by Councillor Choptiany, seconded by Councillor Akagi and carried that leave be granted to introduce By-Law No. 11-04, a By-Law of The Town of Saint Andrews to Stop up and Close a Portion of Brandy Cove Road and that the same now be read by title a first time.

TOWN OF SAINT ANDREWS

BY-LAW NO. 11-04

A BY-LAW TO STOP UP AND CLOSE A PORTION OF BRANDY COVE ROAD

BE IT ENACTED by the Council of the Town of Saint Andrews as follows:

1. A portion of Brandy Cove Road, in the Town of Saint Andrews, in the County of Charlotte, known as Brandy Cove Road, being 30 feet (9.144 meters) in width, more or less, and extending 1140 feet (347.5 meters) from the intersection of Brandy Cove Road/Cedar Lane to driveway of the Algonquin Golf Course Clubhouse, Civic Address 495 Brandy Cove Road is hereby permanently stopped up and closed and shall no longer be a public thoroughfare. See attached Schedule "A".

IN WITNESS WHEREOF the Town of St. Andrews has caused the corporate seal of the said Town to be affixed to this by-law the day of A.D. 2011.

First Reading:

Second Reading:

Public Meeting to Consider Objections:

Third Reading:

Mayor

Town Clerk

It was moved Deputy Mayor McNabb, seconded by Councillor Myers and carried that leave be granted to introduce By-Law No. 11-05, a By-Law of The Town of Saint Andrews to Impose a Special Business Improvement Levy and that the same now be read by title a first time.

TOWN OF SAINT ANDREWS

BY-LAW NO. 11-05

A BY-LAW OF THE TOWN OF SAINT ANDREWS TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY

Pursuant to Section 3(1) of the Business Improvement Areas Act, be it enacted by the Council of the Town of Saint Andrews as follows:

1. That a special business improvement tax shall be levied for the calendar year 2012 on all non-residential property within the business improvement area of the Town, said area having been designated in Town of Saint Andrews By-Law No. 72 enacted on June 4, 1984.

2. That the special business improvement tax for calendar year 2012 shall be at the rate of twenty cents (\$0.20) on each one hundred dollars (\$100.00) assessment of real property being the non-residential property in the business improvement area.

Read the first time:

Read the second time:

Read the third and final time in its entirety in Council this day of and enacted this day of .

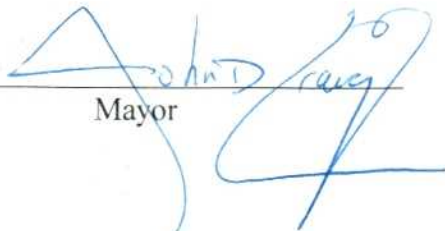
MAYOR

CLERK


NEW BUSINESS

ADJOURNMENT

It was moved by Councillor Akagi that the meeting adjourn. The meeting adjourned at 8:05.m.



Mayor



Clerk