



**TOWN OF SAINT ANDREWS  
W. C. O'NEILL ARENA COMPLEX DINING ROOM  
Regular Council Meeting  
May 7, 2018 at 7:00PM**

**MINUTES**

**RECORDING OF ATTENDANCE**

A Regular Meeting of the Town of Saint Andrews Council was held at the W. C. O'Neill Arena Complex Dining Room beginning at 7:00 PM with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Edie Bishop, Guy Groulx, and Andrew Harrison. Also present were: Angela McLean, Clerk, Chris Spear, Treasurer, Terry Acton, Asset Manager, Alex Henderson, Planning Superintendent (Acting Director), and Nikki Mott, Administrative Assistant.

**Regrets:** Councillor Kurt Gumushel

Mayor Naish also informed the public that Councillor Dan Boyd tendered his resignation on April 11, 2018. Leaving a vacancy on Council, which will be formally acknowledged later in the meeting.

**APPROVAL OF AGENDA**

**Motion 103 - 05/18**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that the Agenda be approved as presented.

**Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

None

**APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**Motion 104 - 05/18**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that the Minutes of the February 5, 2018 Special Meeting of Council be adopted as presented.

**Carried**

**Motion 105 - 05/18**

It was moved by Councillor Groulx, seconded by Councillor Harrison and carried that the Minutes of the April 9, 2018 Special Meeting of Council be adopted as presented.

**Carried**

**Motion 106 - 05/18**

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson and carried that the Minutes of the April 9, 2018 Regular Meeting of Council be adopted as presented.

**Carried**

**Motion 107 - 05/18**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that the Minutes of the April 30, 2018 Special Meeting of Council be adopted as presented.

**Carried**

**PRESENTATIONS**

None

**COMMUNICATIONS**

None

## STAFF REPORT

Cpl Jayson Hansen presented the Police report to Council on behalf of the RCMP.

## FINANCIAL REPORT

### Motion 108 - 05/18

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that Council accept the Staff Reports as presented.

**Carried**

## INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

### Finance & Administration - Councillor Bishop

Deputy Mayor Henderson suggested that Council discuss item *FA180204 Amendment to Utility Rates Schedule B & C* as the first item. The results of the motion will affect the results to item *FA171001 2018 Budget Amendment*. Council unanimously agreed.

### Motion 109 - 05/18

It was moved by Councillor Bishop, seconded by Councillor Harrison and carried that Council amend the Effective Date of "*Schedule B & C to the By-Law Relating Water Systems, Water Rates, Wastewater Systems and Wastewater Rates*" to October 1<sup>st</sup>, 2018.

**Carried**

### Motion 110 - 05/18

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that Council accept the amended 2018 budgets for the following;

- 2018 General Operating Fund
- 2018 General Capital Fund
- 2018 Utility Operating Fund
- 2018 Utility Capital Fund

As dated May 2, 2018.

Deputy Mayor Henderson noted that he was voting in favour of the amendment but was still opposed of the overall budget.

**Carried**

### Motion 111 - 05/18

It was moved by Councillor Bishop, seconded by Councillor Groulx that Council approve the five year (2018-2022) General & Utility Forecast as presented.

The Treasurer stated that the forecast is not in its final form as there are many factors that cannot be added into the formula without further direction from Council. Legislation requires that the 5 year budget be balanced, which this is not, at this point. Deputy Mayor Henderson suggested Council table the motion until further discussions are made. The final motion read as:

### Motion 111a - 05/18

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that the motion be tabled pending further consultation with staff. The motion passed unanimously.

**Tabled**

### Motion 112 - 05/18

It was moved by Councillor Bishop, seconded by Councillor Harrison and carried that

Council awards Tender TSA-2018-01 (*Edward St. Lift Station, Town Hall Services, Ernest St. Sanitary, & Augustus St. Storm Water*) to a maximum amount of \$427,879.35 (HST Inclusive) to Fairville Construction Ltd.

Deputy Mayor Henderson suggested that once a timeline has been established that businesses and residents who will be affected by the construction be notified in advance.

**Carried**

**Motion 113 - 05/18**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that Council proclaims the week of May 27<sup>th</sup> to June 1<sup>st</sup>, 2018 as Disabilities Awareness Week in the Town of Saint Andrews.

**Carried**

Mayor Naish read the proclamation as follows:

**PROCLAMATION**

**DISABILITY AWARENESS WEEK – MAY 27<sup>TH</sup> TO JUNE 1<sup>ST</sup>, 2018**

**“EQUAL OPPORTUNITY FOR ALL!”**

**Whereas**, the municipality of Saint Andrews is committed to assisting citizens with disabilities to participate fully in our community, and

**Whereas**, many persons living with disabilities face barriers in the areas of employment, access to information, transportation, housing, education, recreation, and other disability-related supports; and

**Whereas**, we believe that more citizens with disabilities should have the chance to access disability related supports to improve their opportunities in New Brunswick; and

**Whereas**, we support the theme: **“Equal Opportunity for All!”**;

**Now Therefore Be It Known That I**, Doug Naish, Mayor of the Town of Saint Andrews, do hereby request the citizens of Saint Andrews to join with our Council in recognizing persons with disabilities and their role in our community by the observance of Disability Awareness Week, May 27<sup>th</sup> to June 1<sup>st</sup>, 2018.

**Motion 114 - 05/18**

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson and carried that Council approves the sponsorship request of \$200 for this year's Turnaround Achievement Awards.

**Carried**

**Motion 115 - 05/18**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that Council accepts the resignation of Councillor Dan Boyd, with regret, and thereby declares a vacancy on Council.

The CAO advised Council that the deadline for the spring by-election has now passed. The vacancy will not be voted on until the fall by-election.

**Carried**

**Motion 116 - 05/18**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that a grant request from the Voices of the Bay be approved in the amount of \$500.

**Carried**

**Motion 117 - 05/18**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that Council approves an increase to the monthly residential collection fee for Southern Sanitation Ltd, by 10% to \$5,376.25 (plus HST) effective May 1, 2018.

**Carried****Public Works - Councillor ( ) Formerly Boyd**

Due to the resignation of Councillor Boyd, Mayor Naish asked Councillor Bishop if she would read the motion under the Public Works portfolio.

**Motion 118 - 05/18**

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson and carried that Council approve placement of a garbage bin at Quoddy Shores, in order to facilitate orderly removal of domestic garbage, subject to terms and conditions to be set by the CAO.

**Carried****Public Safety - Councillor Groulx****Motion 119 - 05/18**

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Council accepts the UNB Deer Management Report, and instructs the CAO to formally request Ministerial approval for relocating the deer to a region within the Province which has a low deer population.

**Carried**

There were approximately 45 residents in attendance concerning the below item.

**Motion 120 - 05/18**

It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson that Council approve, in principle, the Huntsman Marine Science Centre site for the construction of a new Wellness Centre for the Town of Saint Andrews, subject to negotiations, by the CAO, of reasonable terms and conditions which will subsequently be approved by Council.

Following discussion and in response to the public's request to table the motion so that the public can provide input into site consideration, Council proposed a new motion, which reads as follows:

**Motion 120a - 05/18**

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson and carried that Council table the item until the citizens of Saint Andrews are properly engaged and a public meeting has been set for public feedback. The motion was passed unanimously.

**Tabled**

Deputy Mayor Henderson requested permission to read a statement from Councillor Gumushel as he was unable to attend this meeting. Mayor Naish denied his request due to the Councillors Gumushel's absence and proper meeting etiquette.

The Deputy Mayor also stated that he will be suggesting that Council add to the Committee Register a proposal to move the Town notice board and to implement a better notification system for the public meetings for consideration.

**Motion 121 - 05/18**

It was moved by Councillor Groulx, seconded by Councillor Bishop that Council instructs the CAO to write a letter to the Standing Committee on Public Safety and National Security in support of Motion 167.

Council inquired if MP Karen Ludwig had been contacted and made aware of this request. The CAO confirmed that the MP has requested that we postpone the motion so that her office can do some research on our behalf. Councillor Groulx withdrew the motion pending direction from MP Karen Ludwig.

**Withdrawn**

## **Business, Tourism, Heritage and Culture - Deputy Mayor Henderson**

### **Motion 122 - 05/18**

It was moved by Deputy Mayor Henderson, seconded by Councillor Harrison and carried that the Town accept the generous offer from Waterfront Saint Andrews for the replacement of directional signage throughout Town, subject to signage conditions within the Zoning By-Law and any other terms and conditions established by the CAO.

Deputy Mayor Henderson also suggested that additional *public washroom* signs be erected to help direct tourist to those facilities.

**Carried**

## **Recreation and Community Services - Councillor Gumushel**

Due to the absence of Councillor Gumushel, Mayor Naish asked Councillor Groulx to read the motion on his behalf.

### **Motion 123 - 05/18**

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Saint Andrews Town Council approves the request from the Saint Andrews Fire Dept. to close Water St. from King to Frederick St. from 9:00 a.m. to 4:00 p.m. on Sunday, Oct. 21 for the International Fire Truck Pull, subject to terms and conditions set by the CAO.

Deputy Mayor Henderson suggested that proper liability insurance be obtained to ensure that the town is not liable for any damages in result of the event.

**Carried**

## **Planning & Economic Development - Councillor Harrison**

### **Motion 124 - 05/18**

It was moved by Councillor Harrison, seconded by Councillor Groulx and carried that the Town of Saint Andrews approve the Development Agreement with Cecilia Smith, dated May 7<sup>th</sup>, 2018, for the Subdivision of a lot from PID #15083348.

**Carried**

### **Motion 125 - 05/18**

It was moved by Councillor Harrison, seconded by Councillor Groulx and carried that Council request the views of the PRAC for a Zoning By-law amendment related to the inclusion of a definition of a microbrewery and its listing in the allowable activities in the Central Commercial zone;

and

That Council set 6:00 PM on June 04 at the W.C. O'Neill Arena for the Public Hearing of Objections on this matter. Councillor Bishop registered a nay vote.

Councillor Groulx asked staff if there would be an impact on the Town Water-Wastewater system and if the system would be able to handle the extra consumption. The CAO stated that staff have already inquired and that the town has been assured the system can handle it, but that some watermains may need to be upgraded to accommodate the extra consumption.

**Carried**

## **NEW BUSINESS**

None

## QUESTION PERIOD

- A question on the increase to the garbage rate for Southern Sanitation was asked. The resident asked to clarify that the increase would be until the end of 2018 and then the services would be up for tender for 2019. The CAO confirmed.
- A resident inquired about an approximate date for the Wellness Centre Public Meeting. At this time a date has not been set, but proper notice will be given to the public so that they can attend.
- A resident inquired on Council mentioning that a Municipal Plan Steering Committee has been formed, but that no acknowledgement from Council has been provided, nor have minutes. The resident wanted to know when Council planned to make this information public. The CAO clarified that they will be having their second meeting on May 8th and that since the Steering Committee is still newly formed they are currently working on the preliminary information to provide to Council for review.
- One resident expressed their support for the, now tabled, Wellness Centre location while a few other residents expressed concern. A suggestion to have the Age Friendly Community Steering Committee involved in the planning stages was also expressed.

## COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

- Deputy Mayor Henderson stated he will be requesting to add White Grubs to the register for possible consideration. He has received complaints and concerns regarding residents' properties being damaged due to the birds digging for the White Grubs.
- Councillor Bishop suggested that posters and a Town-wide mailing for the Wellness Centre Public Meeting be done to ensure all residents are aware and able to attend.
- Councillor Groulx encouraged residents to volunteer for Red Cross, especially in light of the devastating flooding along the southern part of the province.

## MAYOR'S COMMENTS

None

## ADJOURNMENT

### Motion 126 - 05/18

At 8:57 PM, it was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that the meeting be adjourned.

**Carried**



Doug Naish, Mayor



Angela McLean, Clerk

