



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
W. C. O'Neill Arena Complex Theatre
Monday, December 10th, 2018 at 7PM**

AGENDA

A. RECORDING OF ATTENDANCE

B. APPROVAL OF AGENDA

Motion – 12/18

That the Agenda be approved as presented.

C. DISCLOSURE OF CONFLICT OF INTEREST

D. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

**D1. Minutes of the Special Meeting of Council Hearing of Objections to
*Vehicular By-Law #18-01***

Motion – 12/18

That the minutes of the Special Meeting of Council to hear objections to By-Law #18-01, Being a *By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews*, on November 5th, 2018 be adopted.

D2. Minutes of the Regular Meeting of Council- November 5th, 2018

Motion – 12/18

That the minutes of the Regular Meeting of Council for November 5th, 2018 be adopted.

**D3. Minutes of the Special Meeting of Council for Considering Motions for 1st
Reading of Zoning By-law #Z18-04 and for Awarding Tender TSA 2018-15,
November 13th, 2018**

Motion – 12/18

That the minutes of the Special Meeting of Council for November 13th, 2018 be adopted.

**D4. Minutes of the Special Meeting of Council for *2019 Budget Discussions* -
November 22nd, 2018**

Motion – 12/18

That the minutes of the Special Meeting of Council for November 22nd, 2018 be adopted.

D5. Minutes of the Special Meeting of Council for Environmental Trust Fund Application and 1st Reading of By-Law BIA Levy By-Law #18-08, December 3rd, 2018

Motion – 12/18

That the minutes of the Special Meeting of Council for December 3rd, 2018 be adopted.

E. PRESENTATIONS

None

F. COMMUNICATIONS

FOR INFORMATION

- C. & D. Fraser – Thank-you letter for donation toward “A Walk to Remember”
- J. Loudwell – Final Report 2018 Season of the Saint Andrews Tennis Assoc.
- Sail St. Andrews – Thank-you letter, use of dock space for 2018 sailing classes
- N. Gavin – Information on Heritage Week 2019
- C. MacIntyre, CBC – Harbour Lights Roadshow, Dec. 3rd Breakfast at NBCC
- Dunn Foundation – \$30,000 Donations for SJDA & NBCC Honour Funds
 - \$50,000 donation toward Town tennis courts
 - \$12,500 donation toward maintenance of Health Centre
- C. Baker – Comments on Potential Wellness Centre

ACTION REQUIRED

- R. Carriere – Request for support of Communities in Bloom Foundation
- Town Staff – Concerns related to CAO resignation

G. 1. STAFF REPORTS

2. FINANCIAL REPORT

Motion – 12/18

To accept the Staff Reports as presented.

H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

Finance & Administration – Councillor Bishop

FA170703 2nd Reading: Draft Zoning By-Law #Z18-04

Motion - 12/18

Move that Zoning By-Law #Z18-04, Being a By-Law to repeal and replace Zoning

By-Law No.10-04, A By-Law of the Town of Saint Andrews respecting Zoning, and all amendments thereto, including By-law No. 13-01, saving and excepting By-law No. 15-02, By-law No. Z17-01, By-law No. Z17-02, By-law No. Z17-03, be read for a second time.

FA180705 Advisory Committees

Motion - 12/18

That Council appoint the following people to the Age-Friendly Community Advisory Committee for a one-year term, effective Jan. 01, 2019:
Jaclyn Muir, Lezlie LeBlanc, Sue Corbyn, Louise MacFarlane, Francis (Lee) Heenan, Sandy Morgan, Caroline Davies

Motion – 12/18

That Council appoint the following people to the Cultural Asset Advisory Committee for a one year term, effective Jan. 01, 2019: Gillian Pedersen-Mjaanes, Robin Burtin, James Steel, Shirley Brinkhurst, Francis (Lee) Heenan, Caroline Walker

Motion - 12/18

That Council appoint the following people to the Wharf Advisory Committee for a one year term, effective Jan. 01, 2019:
Alanna Baird, Rem Westland, Kevin Simmonds, Alison Bailey-Spear, Robert Carney

Motion - 12/18

That Council appoint the following person as the Town of Saint Andrews Ambassador to our Sister City, Thorpe, St. Andrew in the United Kingdom:
Joyce Bryant

FA180902b Draft By-Law #18-04, A By-Law Respecting Remuneration of Council

Motion - 12/18

That leave be granted to introduce for first reading By-Law #18-04 a By-Law Respecting Remuneration of Council, and that the CAO seek legal review of said By-law.

FA181102 Year-End Reserve Fund Transfers

Motion - 12/18

That \$195,000 be transferred from the General Capital Reserve Fund to the General Capital Fund for the financing of capital projects in 2018.

Motion - 12/18

That \$110,000 be transferred from the Utility Capital Reserve Fund to the Utility Capital Fund for the financing of capital projects in 2018.

FA181103 Change Date for the Regular Council Meeting for January 2019

Motion - 12/18

That the regular monthly meeting of Council for the month of January 2019 be held on January 14.

FA181105 Acceptance of the CAO's Letter of Resignation

Motion - 12/18

That Council for the Town of Saint Andrews accept the resignation of CAO Angela McLean, effective December 31, 2018.

FA181205-1 Demolition Order, Dangerous and Unsightly Premises

Motion - 12/18

That under the authority of By-Law #09-02, A By-Law Respecting Dangerous or Unsightly Premises, Council requests that the CAO directs the By-Law Enforcement Officer to issue a Demolition Order on certain sections of the buildings at PID# 01325521 as follows, and as per the recommendation of the Building Inspector:

- A) the deck in front of the "Office" structure
- B) the "Office" structure
- C) the section of cabins containing units 38, 39 and 40; and
- D) orders the repair of the floors at the doorways of cabins 34 and 37.

Public Works -Councillor () Formerly Boyd

PW 170107 Negotiation of Lease with the Charlotte County Archives

Motion - 12/18

That the CAO be authorized to negotiate potential terms for a lease with the Charlotte County Archives for use of the Goal Building, and prepare a DRAFT lease for Council's approval.

**PW170404(i) 2nd Reading of Vehicular By-Law #18-01, A By-Law to Regulate Vehicular Traffic
Motion - 12/18**

That By-Law #18-01, being a By-law to Regulate Vehicular Traffic in the Town of Saint Andrews be read for the second time.

**Public Safety – Councillor Groulx
NONE**

**Business, Tourism, Heritage and Culture- Deputy Mayor Henderson
NONE**

**Recreation and Community Services – Councillor Gumushel
NONE**

Planning & Economic Development – Councillor Harrison

**PED170601 Development Agreement Amendment – Princess Royal
Condominiums**

Motion - 12/18

That Council set 6:30 p.m. on January 14th, 2019 at the WC. O'Neill Arena for the public Hearing of Objections to the application to amend the Development Agreement for Princess Royal Condominiums, in accordance with Sections 59(3) & 111 of the Community Planning Act.

I. NEW BUSINESS

J. QUESTION PERIOD

K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

L. MAYOR'S COMMENTS

M. ADJOURNMENT

Motion – 12/18

That the Meeting be adjourned as of PM.