



**TOWN OF SAINT ANDREWS
W. C. O'NEILL ARENA COMPLEX DINING ROOM
Regular Council Meeting
September 4, 2018 at 7:00PM**

MINUTES

RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held at the W. C. O'Neill Arena Complex Dining Room beginning at 7:05 PM with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Edie Bishop, Guy Groulx, Kurt Gumushel, and Andrew Harrison. Also present were: Angela McLean, Clerk, Chris Spear, Treasurer, Terry Acton, Asset Manager, Alex Henderson, Planning Superintendent (Acting Director), and Nikki Mott, Administrative Assistant.

Prior to the approval of the agenda, Mayor Naish asked Barb Rayner to come forward. Ms. Rayner recently retired as a journalist for the St. Croix Courier. She has been the event reporter for the Town of Saint Andrews for many years. Mayor Naish wished to congratulate her on her retirement and presented her with a token of Council's appreciation.

APPROVAL OF AGENDA

Motion 204 - 09/18

It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson and carried that the Agenda be approved as presented.

Carried

DISCLOSURE OF CONFLICT OF INTEREST

None

APPROVAL OF THE MINUTES OF PREVIOUS MEETING

Motion 205 - 09/18 Special Meeting of Council – *CBCL Concept Plan for Rehabilitation of Market Wharf/Market Square August 13, 2018*

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that the Minutes of the August 13, 2018 Special Meeting of Council be adopted as presented.

Carried

Motion 206 - 09/18 Special Meeting of Council – *Hearing of Objections for Zoning By-Law Amendment Z18-02 Central Commercial Zone August 13, 2018*

It was moved by Councillor Groulx, seconded by Councillor Harrison and carried that the Minutes of the August 13, 2018 Special Meeting of Council be adopted as presented.

Carried

Motion 207 - 09/18 Regular Meeting of Council August 13, 2018

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that the Minutes of the August 13, 2018 Regular Meeting of Council be adopted as presented.

Carried

PRESENTATIONS

None

COMMUNICATIONS

None

STAFF REPORT

Council will be holding a public Open House in the very near future to seek feedback regarding the rehabilitation of Market Square and Market Wharf. Staff will alert the public when the information is finalized.

The Chamber of Commerce will be hosting a "State of the Town" breakfast and address by the Mayor in the Dining Room on October 10, 2018.

Council will be considering the next steps for the potential new Wellness Centre at a Special Meeting of Council to be held on September 17, 2018. As well as, a discussion will take place on the next steps for the Age-Friendly Community Committee.

The Regional Service Commission has officially launched the Recycling Program. Residents are reminded that if they have any questions to call the hotline at 1-833-BLUE-CRT. The Town is in the process of obtaining a large recycling bin to be readily available for cardboard, for a fee, for commercial users on Water Street. Interested parties are asked to contact Town Hall if they would like information about this program.

Council is currently seeking nominations for a Recreation, Wharf, Cultural Asset, Environment, and Community Growth Advisory Committees. Anyone wishing to volunteer for one of the five committees, can contact Town Hall for more information.

FINANCIAL REPORT**Motion 208 - 09/18 Acceptance of Staff Reports**

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Council accept the Staff Reports as presented.

Carried

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

Mayor Naish asked Council if there would be any objections in reviewing the Planning & Economic Development portfolio first so that the Planning Superintendent can be dismissed for another meeting obligation. No one was opposed, giving leave for Councillor Harrison to proceed with his portfolio.

Planning & Economic Development - Councillor Harrison**Motion 209 – 09/18 PED180401b Zoning By-Law Amendment Z18-03 - Nanobreweries****Part #1 Second Reading of By-Law Z18-03**

It was moved by Councillor Harrison, seconded by Councillor Gumushel and carried that Amendment #Z18-03 to By-Law No. 10-04, A By-Law of the Town of Saint Andrews Respecting Zoning, be read for a second time, to allow for nanobreweries in the Central Commercial Zone. Mayor Naish called the vote, resulting in 3-2 in favour with Councillor Bishop and Councillor Groulx opposed. (See Appendix A)

Carried

Motion 209a - 09/18 Set Public Hearing of Objections – October 1st, 2018

It was moved by Councillor Harrison, seconded by Councillor Groulx and carried that Council set 6:00 p.m., Monday, Oct. 1st at the W.C. O'Neill Arena for a Public Hearing of Objections on the proposed By-Law amendment to allow for nanobreweries.

Carried

Motion 210 - 9/18 PED180601 Final Reading: Zoning By-Law Amendment Z18-02 – Central Commercial definition

It was moved by Councillor Harrison, seconded by Councillor Bishop and carried that By-Law Z18-02, a By-Law to amend By-Law No. 10-04 being the Zoning By-Law for the Town of Saint Andrews, be read for a third and final time. (*see Appendix B*)

Carried

Following the motion, Mayor Naish read aloud Zoning By-Law Amendment Z18-02 for a final time.

Finance & Administration - Councillor Bishop**Motion 211 - 09/18 FA180802 Appointment of Building Inspector**

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson and carried that the Town of Saint Andrews Council appoints Keith Vernon Faulkner as a Building Inspector for the Town of Saint Andrews for the duration of the contract with the Southwest Region Service Commission for the delivery of building inspection services.

Carried

Public Works - Councillor () Formerly Boyd**Motion 212 - 09/18 PW170404 RFP for Transportation Plan**

It was moved by Councillor Groulx, seconded by Councillor Gumushel and carried that an RFP be issued for completion of a Long Range Transportation Plan for the Town.

Carried

Public Safety - Councillor Groulx**Motion 213 - 09/18 PS180501 By-Law Enforcement**

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Thomas Clark, as By-Law Enforcement Officer, be authorized, designated and appointed to enforce Section 133 of the *Community Planning Act*, and Sections 132, 133, 144, 151-153, 157, 158 of the *Local Governance Act*, in addition to the authorities vested in him under the *Police Act*, as per his appointment on June 21, 2017.

Carried

**Business, Tourism, Heritage and Culture - Deputy Mayor Henderson
None****Recreation and Community Services - Councillor Gumushel**

Motion 214 - 09/18 RCS180801 Declaration of Wellness Week: October 1st to 7th, 2018

It was moved by Councillor Gumushel, seconded by Deputy Mayor Henderson and carried that Council declares the week of October 1-7, 2018 as Wellness Week in Saint Andrews, and that the Mayor reads the proclamation aloud at the Regular Council meeting of Sept. 04, 2018.

Carried

Mayor Naish proceeded to read the proclamation aloud:

New Brunswick Wellness Week

October 1-7, 2018

Whereas, New Brunswick's Wellness Strategy has a vision of a healthy New Brunswick where, together, we learn, work, play and live in a culture of wellness, and where we recognize the instrumental role that local governments play in promoting and supporting this vision; and

Whereas, wellness is about having a good quality of life and the ability of people and communities to reach their full potential in terms of health and fulfillment of purpose;

Whereas, New Brunswick Wellness Week provides opportunities for communities, organizations, schools and workplaces to promote and celebrate wellness by hosting wellness activities and events that address all dimensions of well-being and determinants of health; and

Whereas, New Brunswick Wellness Week is held annually from October 1st to 7th;

*Now therefore, I **Doug Naish***

Mayor of Saint Andrews, NB

*Hereby proclaim **October 1-7, 2018, as Wellness Week in***

The Town of Saint Andrews.

I Encourage all citizens to participate in Wellness Week activities and for groups, organizations, schools and workplaces in the community to promote and celebrate wellness through the hosting of wellness activities and events.

*Signed: **Doug Naish, Mayor***

NEW BUSINESS

None

QUESTION PERIOD

A resident inquired if there would be any public consultation following the RFP for the Long Range Transportation Plan. The CAO confirmed that once a consultant is hired and Council has had an opportunity to review the information, public consultations will be conducted.

COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

Deputy Mayor Henderson: Congratulated Barb Rayner on her retirement from the St. Croix Courier. He also noted that the Royal Canadian Legion, located at 270 Queen Street, is the Elections NB headquarters for the St. Croix riding. Citizens can drop in any time, or if they have a physical disability which prevents them from going to the voting booths, they can call Elections NB and they will come to your home. He also reminded the public that there is a vacancy on Council and that the by-election will take place in December.

Councillor Bishop: Wishes to encourage everyone of all ages to participate in Wellness Week. Those who are 50+ are encouraged to take part in the "50+ Wellness Fair" to be held on October 4th, 2018 at the W.C. O'Neill Arena Complex in the Dining Room.

Councillor Goulx: Wished to remind citizens that Council are in the preliminary stages of the 2019 Budget discussions. He encourages citizens to come to the meetings and voice their opinions so that they are included in the deliberations. Those who wish to

apply for an Assistant Grant of over \$500 are reminded that the deadline is October 1st, 2018 for applications to be sent to Town Hall for consideration.

MAYOR'S COMMENTS

Mayor Naish wished to remind citizens that it is their responsibility, as a citizen, to exercise their right to vote. The Provincial Election will be held later this month and he encourages all citizens to get out and Vote! He also wished to remind citizens that the by-election will be held on December 3rd, 2018 to fill the current vacancy. He encourages anyone who is interested in being nominated to contact Elections NB or Town Hall for more information. The deadline to be added to the ballot is November 9th, 2018.

CLOSED SESSION

Motion 215 - 09/18

At 7:48 p.m., it was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Council enter into Closed Session per the *Local Governance Act, Section 68(1)(g): litigation or potential litigation affecting the local government or any corporation referred to in subsection 8(1), the local government's agencies, boards, or commissions including a matter before an administrative tribunal.*

Carried

Motion 216 - 09/18

At 8:13 p.m., it was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Council returns to Open Session.

Carried

ADJOURNMENT

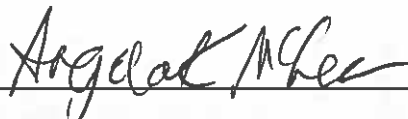
Motion 217 - 09/18

At 8:14 p.m., it was moved by Councillor Groulx, seconded by Councillor Bishop and carried that the meeting be adjourned.

Carried



Doug Naish, Mayor



Angela McLean, Clerk



BY-LAW NO. Z18-03**A BY-LAW TO AMEND BY-LAW NO. 10-04, BEING ZONING BY-LAW FOR THE TOWN OF SAINT ANDREWS.**

BE IT ENACTED by the Council of the Town of Saint Andrews as follows:

1. By adding to the list of CC Zone uses subject to Terms and Conditions (Conditional Uses) in Section 5.2.2 (1) the following:

(xvi) a *nanobrewery*;

2. Add a definition to the Town of Saint Andrews Zoning Bylaw (10-04) for a microbrewery:

“NANOBREWERY”

Means the small-scale manufacturing of beer, wine, spirits or other alcoholic beverages. The maximum total floorspace allowed for this use is 3,500 square feet. This use may include the sale of alcoholic beverages to the public for consumption within the premises. Accessory activities may include the preparation and sale of food, and storage, packaging, bottling, canning and shipping of products manufactured within the premises. This use does not include outdoor manufacturing activities, or unenclosed outdoor storage of material or equipment associated with the business. This use does not generate odour, sound, dust, waste or delivery traffic in excess of that which is characteristic of the Zone in which it is located.

3. By repealing paragraph (c) in Section 5.2.1 and substituting the following:

(c) A *licensed premises* as a *secondary use* within a *restaurant* or a *nanobrewery*; and

Read the first time this 13th day of August, A.D. 2018.

Read the second time this 4th day of September, A.D. 2018.

Read the third time this XXth day of October, A.D. 2018.

Doug Naish, Mayor

Angela McLean, Clerk

I, **Angela McLean**, of the Town of Saint Andrews, in the County of Charlotte and Province of New Brunswick, Town Clerk, DO SOLEMNLY DECLARE:

1. THAT I am the Town Clerk of the Town of Saint Andrews, a municipal corporation, and have personal knowledge of the facts herein declared.
2. THAT the requirements of Sections 110 and 111 of the *Community Planning Act* have been complied with in respect to Bylaw No. Z18-03, A Bylaw to amend Bylaw No. 10-04, Being the Zoning Bylaw for the Town of Saint Andrews

AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the Evidence Act.

DECLARED before me at the Town of Saint Andrews, in the County of Charlotte and Province of New Brunswick, this XX day of October A.D. 2018.

COMMISSIONER OF OATHS

Angela McLean, Clerk

BY-LAW NO. Z18-02**A BY-LAW TO AMEND BY-LAW NO. 10-04, BEING ZONING BY-LAW FOR THE TOWN OF SAINT ANDREWS.**

BE IT ENACTED by the Council of the Town of Saint Andrews as follows:

1. By adding to section 5.2.1 (a) “or more” after “One”;
2. By repealing section 5.2.1 (b) and substituting it with the following:

- (b) A residential *use* as a *secondary use*, provided that:
- (i) the minimum living space requirements set out in Section 4.4.6 are met;
 - (ii) the residential *use* is not located on the first *storey* of a *building* in the Historic Business District;

Read the first time this 9th day of July, A.D. 2018.

Read the second time this 13th day of August, A.D. 2018.

Read the third time this 4th day of September, A.D. 2018.

Doug Naish

Doug Naish, Mayor

Angela McLean

Angela McLean, Clerk

I, **Angela McLean**, of the Town of Saint Andrews, in the County of Charlotte and Province of New Brunswick, Town Clerk, DO SOLEMNLY DECLARE:

1. THAT I am the Town Clerk of the Town of Saint Andrews, a municipal corporation, and have personal knowledge of the facts herein declared.
2. THAT the requirements of Sections 110 and 111 of the *Community Planning Act* have been complied with in respect to Bylaw No. Z18-02, A Bylaw to amend Bylaw No. 10-04, Being the Zoning Bylaw for the Town of Saint Andrews

AND I make this solemn declaration conscientiously believing it to be true and knowing that it is of the same force and effect as if made under oath and by virtue of the *Evidence Act*.

DECLARED before me at the Town
of Saint Andrews, in the County of
Charlotte and Province of New
Brunswick, this XX day of September 4th
A.D. 2018.

COMMISSIONER OF OATHS

Angela McLean, Clerk