



**TOWN OF SAINT ANDREWS  
W. C. O'NEILL ARENA COMPLEX VIC  
Regular Council Meeting  
December 10, 2018 at 7:00PM**

**MINUTES**

**RECORDING OF ATTENDANCE**

A Regular Meeting of the Town of Saint Andrews Council was held at the W. C. O'Neill Arena Complex Visitor Information Centre beginning at 7:00 PM with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Edie Bishop, Guy Groulx, Kurt Gumushel, and Andrew Harrison. Also present were: Angela McLean, Clerk, Chris Spear, Treasurer, Terry Acton, Asset Manager, Alex Henderson, Planning Director

**APPROVAL OF AGENDA**

**Motion 282 - 12/18**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx that the Agenda be approved as presented.

**Motion 282 (a) - 12/18**

**Amend to table motion on CAO's Resignation**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx that the agenda be amended to table the motion to accept the CAO's resignation. **Carried**

**Motion 282 (b) - 12/18**

**Amend to table motion on Archives lease**

It was moved by Councillor Groulx, seconded by Councillor Harrison that the agenda be amended to table the motion to negotiate a new lease with the Archives pending legal counsel. **Carried**

**Motion 282 (c) - 12/18**

**Final approval of Agenda**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx that the Agenda be approved, as Amended. **Carried**

**DISCLOSURE OF CONFLICT OF INTEREST - None**

**APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**Motion 283 - 12/18**

**Minutes of Special Meeting of November 05, 2018**

It was moved by Deputy Mayor Henderson, seconded by Councillor Gumushel and carried that the Minutes of the November 5, 2018 Special Meeting of Council, Hearing of Objections to Vehicular Movement By-Law be adopted as presented. **Carried**

**Motion 284 - 12/18**

**Minutes of Regular Meeting of November 05, 2018**

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that the Minutes of the November 05, 2018 Regular Meeting of Council be adopted as presented. **Carried**

**Motion 285 - 12/18**

**Minutes of Special Meeting of November 13, 2018**

It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson and carried that the Minutes of the November 13, 2018 Special Meeting of Council, 1<sup>st</sup> Reading of Zoning By-Law #Z18-04 be adopted as presented. **Carried**

**Motion 286 - 12/18**

**Minutes of Special Meeting of November 22, 2018**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that the Minutes of the November 22, 2018 Special Meeting of Council, 2019 Budget Deliberations, be adopted as presented. **Carried**

**Motion 287 - 12/18****Minutes of Special Meeting of December 03, 2018**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that the Minutes of the December 03, 2018 Special Meeting of Council, Environmental Trust Fund Application, 1<sup>st</sup> Reading of BIA Levy By-Law #18-08, be adopted as presented. **Carried**

**PRESENTATIONS - None****COMMUNICATIONS****FOR INFORMATION**

- C & D. Fraser – Thank-you letter for donation toward a Walk to Remember
- J. Loudwell – Final Report 2018 Season of the Saint Andrews Tennis Assoc.
- Sail St. Andrews – Thank-you for use of dock space for 2018 sailing classes
- N. Gavin – Information on Heritage Week 2019
- C. MacIntyre, CBC – Harbour Lights Roadshow, Dec.3rd Breakfast at NBCC
- Dunn Foundation - \$30,000 donation toward SJDA and NBCC Honour Funds
  - \$50,000 donation toward Town tennis courts
  - \$12,500 donation toward maintenance of Health Centre
- C. Baker – Comments on Potential Wellness Centre

**ACTION REQUIRED**

- R. Carriere – Request for support of Communities in Bloom Foundation
- Town Staff – Concerns related to CAO resignation

**STAFF REPORT****FINANCIAL REPORT****Motion 288 - 12/18**

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Council accept the Staff Reports as presented. **Carried**

**INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS****Finance & Administration – Councillor Bishop****Motion 289 - 12/18 FA170703 2nd Reading: Draft Zoning By-Law #Z18-04**

It was moved by Councillor Bishop, seconded by Councillor Groulx that Zoning By-Law #Z18-04, Being a By-Law to repeal and replace Zoning By-Law No.10-04, A By-Law of the Town of Saint Andrews respecting Zoning, and all amendments thereto, including By-law No.13-01, saving and excepting By-law No.15-02, By-law No.Z17-01, By-law No. Z17-02, By-law No. Z17-03, be read for a second time.

**Carried**

The Mayor read the By-Law aloud, by title, for the second time.

**Motion 290 - 12/18 FA180705 Advisory Committees**

It was moved by Councillor Bishop, seconded by Councillor Harrison that Council appoint the following people to the Age-Friendly Community Advisory Committee for a one-year term, effective Jan. 01, 2019: Jaclyn Muir, Lezlie LeBlanc, Sue Corbyn, Louise MacFarlane, Francis (Lee) Heenan, Sandy Morgan, Caroline Davies **Carried**

**Motion 290 (a) - 12/18**

It was moved by Councillor Bishop, seconded by Councillor Groulx that Council appoint the following people to the Cultural Asset Advisory Committee for a one-year term, effective Jan. 01, 2019: Gillian Pedersen Mjaanes, Robin Burtin, James Steel, Shirley Brinkhurst, Francis (Lee) Heenan, Caroline Walker **Carried**

**Motion 290 (b) - 12/18**

It was moved by Councillor Bishop, seconded by Councillor Gumushel that Council appoint the following people to the Wharf Advisory Committee for a one-year term, effective Jan. 01, 2019: Alanna Baird, Rem Westland, Kevin Simmonds, Alison Bailey -Spear, Robert Carney

**Carried****Motion 290 (c) - 12/18**

It was moved by Councillor Bishop, seconded by Councillor Gumushel that Council appoint the following person as the Town of Saint Andrews Ambassador to our Sister City, Thorpe, St. Andrews in the United Kingdom: Joyce Bryant

**Carried****Motion 291 - 12/18 FA18092b 1<sup>st</sup> Reading of By-Law #18-04, Respecting Council Remuneration**

It was moved by Councillor Bishop, seconded by Councillor Harrison that leave be granted to introduce for first reading, By-Law #18-04, a By-Law Respecting Remuneration of Council, and that the CAO seek legal review of said by-law.

**Carried****Motion 291(a) - 12/18 Motion to table**

It was moved by Deputy Mayor Henderson that the motion be tabled. No one seconded the motion and the Mayor called for the question. The motion was carried on a vote of 3 in favour (Bishop, Groulx, Harrison), two opposed (Henderson, Gumushel).

**Carried**

The Mayor read the By-Law aloud for the first time.

**Motion 292 - 12/18 FA181102 Year-End Reserve Fund Transfers**

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson that \$195,000 be transferred from the General Capital Reserve Fund to the General Capital Fund for the financing of capital projects in 2018.

**Carried****Motion 292 (a) - 12/18**

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson that \$110,000 be transferred from the Utility Capital Reserve Fund to the Utility Capital Fund for the financing of capital projects in 2018.

**Carried****Motion 293 - 12/18 FA181103 Change Date of Regular Council Mtg for Jan 2019**

It was moved by Councillor Bishop, seconded by Councillor Groulx that the regular monthly meeting of Council for the month of January 2019 be held on January 14.

**Carried****Motion 294 - 12/18 FA180205-1 Demolition Order, Dangerous and Unightly Premises**

It was moved by Councillor Bishop, seconded by Councillor Gumushel that under the authority of By-Law #09-02, A By-Law Respecting Dangerous or Unightly Premises, Council requests that the CAD directs the By-Law Enforcement Officer to issue a Demolition Order on certain sections of the buildings at PID# 01325521 as follows, and as per the recommendation of the Building Inspector:

- A) the deck in front of the "Office" structure
- B) the "Office" structure
- C) the section of cabins containing units 38, 39 and 40; and
- D) orders the repair of the floors at the doorways of cabins 34 and 37.

**Carried****Public Works - Councillor ( ) Formerly Boyd****Motion 295 - 12/18 PW170404(i) 2nd Reading of Vehicular By-Law #18-01, A By-Law to Regulate Vehicular Traffic**

It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson that By-Law #18-01, being a By-law to Regulate Vehicular Traffic in the Town of Saint Andrews be read for the second time.

**Carried**

The Mayor read the By-Law aloud, by title.

**Public Safety — Councillor Groulx - NONE**

**Business, Tourism, Heritage and Culture- Deputy Mayor Henderson - NONE**

**Recreation and Community Services — Councillor Gumushel - NONE**

**Planning & Economic Development — Councillor Harrison**

**Motion 296 - 12/18 PED17O6O1 Development Agreement Amendment — Princess Royal Condominiums**

It was moved by Councillor Harrison, seconded by Councillor Groulx that Council set 6:30 p.m. on January 14th, 2019 at the WC. O'Neill Arena for the Public Hearing of Objections to the application to amend the Development Agreement for Princess Royal Condominiums, in accordance with Sections 59(3) & 111 of the *Community Planning Act*.

Council requested that the CAO try to set up a meeting with the developers in a Closed Session on January 7<sup>th</sup>. **Carried**

**NEW BUSINESS - NONE**

**QUESTION PERIOD – NO QUESTIONS**

**COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

Deputy Mayor Henderson:

- Thanked Town Staff and the BIA for all the hard work to make the Town look beautiful for the holiday season. He encouraged residents to shop local for the Christmas season.
- Expressed appreciation to CAO Angela McLean for her dedication and vision and complimented her on several achievements during her two-year tenure.

Councillor Harrison:

- Commented on the festive appearance to the Town and reminded residents about the Passport program to encourage local shopping.

Councillor Groulx:

- Wished all residents a Merry Christmas and safe holiday season.

Councillor Gumushel:

- Thanked staff for the holiday preparations that have made the Town look amazing for the holidays and wished residents a Merry Christmas.

Councillor Bishop:

- Thanked Town staff and all the volunteers who work hard in the Town
- Wished residents a happy holiday season.

**MAYOR'S COMMENTS**

He advised Staff in attendance that there would be a response to their letter soon. He commented on the news that the Town's tax assessment base has increased by 6.2% over last year.

**ADJOURNMENT**

**Motion 297 - 12/18**

At 8:20 PM, it was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that the meeting be adjourned. **Carried**



Doug Naish, Mayor



Chris Spear, Deputy Clerk