



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
W. C. O'Neill Arena Complex VIC
Monday, January 14th, 2019 at 7PM**

Minutes

RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held at the W. C. O'Neill Arena Complex Visitor Information Centre beginning at 7:00PM with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Edie Bishop, Guy Groulx, Kurt Gumushel and Andrew Harrison. Also present were: Chris Spear, Acting Clerk/CAO, Treasurer, Alex Henderson, Director of Planning, Southwest NB Service Commission, and Xander Gopen, Assistant Planner, Southwest NB Service Commission.

OATH OF OFFICE

Chris Spear, Acting Clerk administered the Oath of Office for Councillor Elect Catherine (Kate) A. Akagi who was duly elected as Councillor in the December 10, 2018 Bi-Election.

APPROVAL OF AGENDA

Motion 005 – 01/19

It was moved by Councillor Groulx, seconded by Councillor Bishop that the Agenda be approved as presented. **Carried**

DISCLOSURE OF CONFLICT OF INTEREST

Councillor Akagi declared a Conflict of Interest related to the Dial-a-Ride grant request within Item FA180901.

APPROVAL OF THE MINUTES OF PREVIOUS MEETING

Motion 006 – 01/19 Minutes of the Special Meeting of Council December 5th

It was moved by Deputy Mayor Henderson, seconded by Councillor Gumushel that the minutes of the Special Meeting of Council Hearing of Objections to By-law Z18-04, Being a By-law to Repeal and Replace By-law 10-04 and any amendments thereto, held on December 5th, 2018 be adopted. **Carried**

Motion 007 – 01/19

It was moved by Councillor Groulx, seconded by Councillor Bishop that the minutes of the Regular Meeting of Council for December 10th, 2018 be adopted. **Carried**

Motion 008 – 01/19

It was moved by Deputy Mayor Henderson, seconded by Councillor Bishop that the minutes of the Special Meeting of Council for December 12th, 2018 be adopted. **Carried**

Motion 009 – 01/19

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx that the minutes of the Special Meeting of Council for December 17th, 2018 be adopted. **Carried**

Motion 010 – 01/19

It was moved by Deputy Mayor Henderson, seconded by Councillor Bishop that the minutes of the Special Meeting of Council for December 19th, 2018 be adopted. **Carried**

Motion 011 – 01/19

It was moved by Deputy Mayor Henderson, seconded by Councillor Bishop that the minutes of the Special Meeting of Council for January 7, 2019 be adopted. **Carried**

PRESENTATIONS - NONE

COMMUNICATIONS - NONE

STAFF REPORTS

1. FINANCIAL REPORT

Motion 012 – 01/19

It was moved by Councillor Bishop, seconded by Councillor Groulx to accept the Staff Reports as presented. **Carried**

A. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

FINANCE & ADMINISTRATION

FA180901 2019 Grant Requests

Motion 013- 01/19

It was moved by Councillor Bishop, seconded by Councillor Harrison that Council approve a disbursement of \$250 from Assistance Grants to Charlotte County Ground Search and Rescue for the 2019 Budget year.

Motion 013(a) –01/19

It was moved by Councillor Harrison, seconded by Deputy Mayor Henderson to amend the motion to show an amount of \$500.

Motion 013(b) – 01/19

The initial motion therefore reads: It was moved by Councillor Bishop, seconded by Councillor Harrison that Council approve a disbursement of \$500 from Assistance Grants to the Charlotte County Ground Search and Rescue for the 2019 Budget year. **Carried**

Motion 014 – 01/19

It was moved by Councillor Bishop, seconded by Councillor Gumushel that Council approve a disbursement of \$250 from Assistance Grants to the Huntsman Marine Science Centre to sponsor World Ocean's Day activities for the 2019 Budget year.

Motion 014(a) - 01/19

It was moved by Councillor Harrison, seconded by Councillor Gumushel to amend the motion to increase the amount to \$2,500. There were 2 affirmative votes and 4 Nay votes (Deputy Mayor Henderson and Councillors Akagi, Bishop, and Groulx) which defeated an amendment to the motion. **Defeated**

Motion 014(b) - 01/19

It was moved by Councillor Groulx, seconded by Councillor Gumushel to amend the motion initial motion to increase the amount to \$1,000. Deputy Mayor Henderson and Councillor Akagi registered Nay votes but with 4 votes in Favour the motion to amend the motion passed.

Motion 014(c) - 01/19

Returning to the initial motion with the amendment it reads: It was moved by Councillor Bishop, seconded by Councillor Gumushel that Council approve a disbursement of \$1,000 from Assistance Grants to the Huntsman Marine Science Centre to sponsor World Ocean's Day activities for the 2019 Budget year. **Carried**

Motion 015 - 01/19

It was moved by Councillor Bishop, seconded by Councillor Groulx that Council approve a disbursement of \$250 from Assistance Grants to the Huntsman Marine Science Centre to sponsor the 2019 Marine Science Film Festival for the 2019 Budget year. Deputy Mayor Henderson registered a Nay vote. **Carried**

Motion 016– 01/19

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson that Council approve a disbursement of \$500 from Assistance Grants to the Winter Warmer Festival for the 2019 Budget year. **Carried**

Motion 017 -01/19

It was moved by Councillor Bishop, seconded by Councillor Akagi that Council approve a disbursement of \$500 the St. Croix Blades for the 2019 Budget year. **Carried**

Having declared a Conflict of Interest on the next item on the Agenda, Councillor Akagi left the Council Chambers.

Motion 018 -01/19

It was moved by Councillor Bishop, seconded by Councillor Gumushel that Council approve a disbursement of \$2,000 from Assistance Grants to Charlotte Dial-a-Ride for the 2019 Budget year. **Carried**

Following the vote and decision on Motion 018 – 01/19 Councillor Akagi returned to the Council Chambers.

Motion 019 – 01/19

It was moved by Councillor Groulx, seconded by Councillor Bishop that Council deny a disbursement from Assistance Grants to the Saint John Theatre Company. **Carried**

Motion 020 – 01/19

It was moved by Councillor Groulx, seconded by Councillor Bishop that Council deny a disbursement from Assistance Grants to DayTrippen NB for an Advertisement. **Carried**

Motion 021 – 01/19

It was moved by Councillor Bishop, seconded by Councillor Groulx that Council approve the disbursement of \$5,000 to the Saint Andrews Chamber of Commerce for the production of maps and rack cards. **Carried**

Motion 022 – 01/19

It was moved by Councillor Bishop, seconded by Councillor Akagi that Council approve the disbursement of \$3,000 from the Albert McQuoid Trust Fund to the St. Andrews Arts Council for the 2019 Calendar year. **Carried**

Councillor Gumushel asked that his comment be recorded in the minutes as follows:
“Would like to see a more efficient process for disbursement of grant funds from the Assistance Grant Funds”

Motion 023 – 01/19

It was moved by Councillor Bishop, seconded by Councillor Groulx that leave be granted to introduce for **Second** reading By-Law 18-04 a By-Law Respecting Remuneration of Council. Deputy Mayor Henderson and Councillor Gumushel registered Nay votes. Mayor Naish read the By-law in its entirety. **Carried**

Attached as Schedule “A”

Motion 024 – 01/19

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried, THAT IT BE RESOLVED that the Municipality of the Town of Saint Andrews submit to the Municipal Capital Borrowing Board an application for the authorization to borrow \$1,144,000 for capital expenses for the following terms and amounts:

Purpose	Amount	Term
General Fund		
<u>Transportation Services</u>		
Paving Selected Streets	\$ 80,000	15 Years
Sidewalk	75,000	10 Years
Sea Wall replacement	100,000	15 Years
Wharf	202,000	20 Years

Total General Fund	\$ 457,000	
Utility Fund		
<u>Water Mains</u>		
Edward St	\$287,000	20 Years
<u>Sanitary Mains</u>		
Water St	275,000	20 Years
Liner Concrete Reservoir	125,000	15 Years
Total Utility Fund	\$ 687,000	

Carried

PUBLIC WORKS

Motion 025 -01/19

It was moved by Councillor Akagi, seconded by Councillor Bishop that By-Law 18-01, being A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews be read, by title, for the third time and final time. **Carried**

Mayor Naish read By-law 18-01 for a third and final time. *Attach as schedule "B"*

PUBLIC SAFETY

Motion 026 - 01/19

It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson that leave be granted to Introduce for First Reading, By-law 19-02, a By-law Respecting the Provision of Police Protection in the Town of Saint Andrews. **Carried**

Mayor Naish read By-law 19-02 in its entirety for the first time. *Attach as Schedule "C"*

BUSINESS, TOURISM, HERITAGE AND CULTURE

Motion 027 -01/19

It was moved by Deputy Mayor Henderson, seconded by Councillor Bishop that By-Law 18-08, A by-law of the Town of Saint Andrews to Impose a Special Business Improvement Levy be read for the third time and final time. **Carried**

Mayor Naish read By-law 18-08 for a third and final time. *Attach as Schedule "D"*

**RECREATION AND COMMUNITY SERVICES
NONE**

PLANNING & ECONOMIC DEVELOPMENT

Motion 028 -01/19

It was moved by Councillor Bishop, seconded by Councillor Groulx that Zoning By-Law Z18-04, Consolidated 2018 Version, Being a By-Law to repeal and replace Zoning By-Law 10-04, A By-Law of the Town of Saint Andrews Respecting Zoning, and all amendments thereto, including By-Law 13-01, saving and excepting By-Law 15-02, By-Law Z17-01, By-Law Z17-02, and By-Law Z17-03, be read for a third time and final time **Carried.**

Mayor Naish read By-law Z18-04 for a third and final time. *Attach as Schedule "E"*

Motion 029 - 01/19

It was moved by Councillor Harrison, seconded by Councillor Groulx, that Amendment Z19-01 to By-Law Z18-04, A By-Law of the Town of Saint Andrews Respecting Zoning be read for a third and final time. Councillor Bishop Registered a Nay Vote. **Carried**

Councillor Groulx Commented that bylaw Z19-01 was actually being read for the first time since the two previous readings were read as bylaw Z18-03. It was further stated that the previous two readings of bylaw Z18-03 identified changes to bylaw 10-04 while the third reading of bylaw Z19-01 seeks to change a different numbered bylaw Z18-04. It was asked if these changes meant that Council must now start back at first reading of the new bylaw Z19-01. Mr Alex Henderson from the RSC indicated that legal Counsel had reviewed the file and had indicated that Council could proceed with third reading since this was considered an administrative change.

Mayor Naish read By-law Z19-01 in its entirety for the third and final time.

Attach as Schedule "F"

NEW BUSINESS

NONE

QUESTION PERIOD

NONE

COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

MAYOR'S COMMENTS

ADJOURNMENT

Motion 030- 01/19

It was moved by Councillor Akagi, seconded by Councillor Bishop, that the Meeting be adjourned as of 8:40PM.



Doug Naish, Mayor



Chris Spear, Acting-Clerk



Schedule "A"

BY-LAW NO 18-04 A BY-LAW RELATING TO COUNCIL REMUNERATION

Be it enacted by the Council of the Town of Saint Andrews under the authority vested in it under Section 49 of the *Local Governance Act*, R.S.N.B., 2017, c. 18, as follows:

1. DEFINITION

1. In this by-law

"remuneration" means an amount of money paid to the Mayor, Deputy Mayor and Council.

2. REMUNERATION OF COUNCIL

- 2.1 The Mayor shall be paid an annual salary of \$13,000, to the discharge of the duties of the Mayor; the amount being payable in equal monthly installments.
- 2.2 The Deputy Mayor shall be paid an annual salary of \$8,500, to the discharge of the duties of the Deputy Mayor; the amounts being payable in equal monthly installments.
- 2.3 Each Councillor shall be paid an annual salary of \$7,250, to the discharge of the duties of a Councillor; the amounts being payable in equal monthly installments.
- 2.4 On the first day of January, 2019 and on the first day of January in each and every year thereafter, the salaries set out in paragraphs 2.1 to 2.3 shall be adjusted by an amount equal to the average increase in the Consumer Price Index (CPI) for New Brunswick recorded for the immediately preceding calendar year.

This by-law comes into effect on the date of its enactment.

Read a first time this 10th day of December 2018.

Read a second time this day of January, 2019.

Read a third time and passed Council on this day of 2019.

Doug Naish, Mayor

Chris Spear, Acting Clerk

Schedule "B"

BY-LAW NO. 18-01 A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews

The Council of the Town of Saint Andrews, under the authority of the *Local Governance Act*, Bill 44, Article 10, enacts a By-Law as follows:

1. DEFINITIONS

- A) The words defined in the *Motor Vehicle Act* of the Province of New Brunswick R.S.N.B 1973 and amendments thereto, when used in this by-law shall have the same meaning as in the said Act;
- B) "**BY-LAW ENFORCEMENT OFFICER**" means a person designated by Council to enforce the By-laws of the Town of Saint Andrews.
- C) "**BUS STOP**" means a street or portion of a street set aside for the exclusive parking of buses for the purpose of allowing passengers to enter or alight there-from;
- D) "**PEACE OFFICER**" means the By-Law Enforcement Officer, Royal Canadian Mounted Police assigned to the Town of Saint Andrews under an agreement between Public Safety Canada and the Town, or any other Police agency operating under an Agreement with the Town for the policing of the Town of Saint Andrews;
- E) "**COUNCIL**" means the Town Council of the Town of Saint Andrews;
- F) "**CURB**" means the lateral limit of the portion of the street used or intended to be used for vehicles, whether or not marked by curbstones;
- G) "**LOADING ZONE**" means a street or portion of a street set aside for the exclusive short-term parking of commercial vehicles for the purpose of loading and unloading merchandise;
- H) "**STREET**" means the entire width between the boundary lines of every public street, road, highway, lane, alley, square, Town-owned lot of land, park, all parking lots, school entrances or exits or place where any part thereof is used by the general public for the passage of vehicles and includes bridges thereon;
- I) "**TOWN**" means the Town of Saint Andrews.
- J) "**TRAFFIC CONTROL DEVICE**" means a device or signal or sign for the regulation, warning, or guidance of traffic.

2. SCHEDULE AMENDMENTS

Subject to obtaining the sanctions of the Lieutenant-Governor in Council, when the By-Law relates to a portion of a provincial highway, the Council may from time to time amend by Schedules "A" to "I" inclusive of this by-law.

3. AUTHORITY OF PEACE OFFICERS

- A) It shall be the duty of the By-Law Enforcement Officer and all members of the police force to enforce all traffic by-laws of the Town and the *Motor Vehicle Act* of the Province of New Brunswick.
- B) Peace Officers are authorized in case of any accident, emergency, or parade, to re-route traffic and to prohibit the movement of traffic on any street in the Town.
- C) It shall be lawful for a Peace Officer to move or cause to be moved any vehicle found stopped or parked in violation of the provisions of this by-law, on any street in the Town.
- D) A vehicle so moved under this by-law shall be stored in such place as the peace officer may decide, and the registered owner of such vehicle at the time shall be liable for costs and charges for the storage and moving thereof.
- E) There will be no liability attached to the Town or a member of the police force for any damages to a vehicle moved or taken into custody under this section.

4. PROVINCIAL HIGHWAY

Subject to obtaining the sanctions of the Lieutenant-Governor in Council, when the By-Law relates to a portion of a provincial highway, the Council may from time to time designate by amendment of this By-Law:

- (A) the time and mode of parking on any street;
- (B) the direction of traffic on one-way streets;
- (C) the loading and unloading zones;
- (D) the prohibition of parking on any street, or portion thereof; and
- (E) order the placing and maintaining of traffic control devices, as deemed necessary to regulate, warn or guide traffic.

5. ANGLED AND PARALLEL PARKING

- A) Where angled parking is permitted, a vehicle shall be parked at a 45-degree angle to the curb or boundary of such street, so that the front of the vehicle is nearest to the curb or boundary of the street.
- B) When angled or parallel parking spaces are indicated by suitable markings, no vehicle shall be stopped except within the marked limits of a parking space.
- C) This section is subject to subsection 194(4) of the *Motor Vehicle Act*.

6. BUS STOPS AND BUS PARKING

The streets designated in Schedule "A" are set aside for the exclusive parking of buses for the purpose of allowing passengers to enter or disembark therefrom, and no person shall park a vehicle between the limits of said streets. Buses may stop anywhere momentarily for the purpose of embarkation and disembarkation.

7. NO PARKING ANYTIME

No person shall park a vehicle on the side and between the limits of the streets designated in Schedule "B".

8. ONE-WAY STREETS

Streets set out in Schedule "C" of this by-law are designated as one-way streets and the driver of a vehicle driving on any of the said streets shall only proceed in the direction specified for the particular street by the said by-law.

9. SPEED LIMITS

No person shall drive a vehicle in excess of twenty (20) kilometers per hour on the St. Andrews Market Wharf.

10. OVERNIGHT PARKING

- A) During the period from the 15th day of November in any year to the 31st day of March in the following year, no person shall park any vehicle on any street between the hours of 02:00 a.m. and 07:00 a.m.
- B) Unless otherwise directed by a Town official, parking on the east side of William Street from Water Street to the shore is exempted from Article 10, paragraph (A) of this by-law.

11. PEDESTRIAN CROSSWALKS

Pedestrian crosswalks shall be in accordance with Schedule "D"

12. TRAFFIC SIGNALS

Traffic signals shall be in accordance with Schedule "E".

13. PARKING FOR THE DISABLED

Parking for the disabled shall be in accordance with Schedule "G".

14. LIMITED PARKING

Limited parking shall be in accordance with Schedule "H".

15. STOP SIGNS and YIELD SIGNS

Stop signs and Yield signs shall be in accordance with Schedule "I".

16. RESTRICTIONS ON STREET USE

- A) No person shall overhaul or repair a motor vehicle or trailer on any public street or square.

- B) For the purposes of this by-law, no person shall ride upon, operate, or use a sled or toboggan on a sidewalk or street other than being pulled by a person.
- C) For purposes of this by-law, the use of roller blades, skateboards, coasters or toy vehicles are regulated, with respect to movement, in the same manner as the *Motor Vehicle Act*, Chapter M-17, Statutes of New Brunswick, regulates the movement of bicycles.
- D) No person shall stop, or park and motor vehicle on any sidewalk or portion of a sidewalk.
- E) No person shall stop, stand, or park a vehicle in a location reserved for parking by a person with a disability unless there is displayed on or in the vehicle a Disability Identification plate, permit, or placard issued by the Registrar of Motor Vehicles.
- F) No person shall stop, stand, or park a motor vehicle whether attended, or otherwise, except when necessary to avoid conflict with other traffic in compliance with this by-law or the direction of a By-Law Enforcement Officer, Peace officer or traffic control device in any of the following places:
 - i) in front of any public or private driveway in part, or in whole; or
 - ii) on or within 3 meters in any direction of a crosswalk, unless so indicated as a place to park; or
 - iii) facing the opposite direction of traffic on either side of the road; or
 - iv) in a location marked as a fire lane or fire hydrant access point.

17. PARADES AND PROCESSIONS

- A) No person shall operate, hold, or conduct a parade, procession, assemblage, or street closure, except a funeral procession, on any highway or street in the Town without first obtaining permission in writing from the CAO or designate. The permission shall set out the hour, date, and route or location of the parade, procession, assemblage, or street closure.
- B) No person shall assemble with others on any highway or street within the Town so as to obstruct the passage of other vehicles or pedestrians, without first obtaining the permission of the CAO or designate.

18. OTHER RESTRICTIONS

- A) No person shall deposit, or cause to be deposited, by shovelling, scooping, or plowing, and snow or foreign material, upon any street, sidewalk, crosswalk, or near any fire hydrant.
- B) No person shall pile or otherwise place snow to the extent that it is likely to become a nuisance or endanger public safety. Any person who does not remove the snow pile within 24 hours of being notified, shall, in addition to the penalties referred to in this document, shall be liable to the Town for all costs incurred by the Town in order to rectify the situation.

19. PENALTIES

- A) Any person who violates any provision of this by-law is guilty of an offence and liable to the penalties associated with the *Provincial Offences Procedures Act*, S.N.B. 1987.
- B) Should any person convicted of a violation of any provision of this by-law default in payment of the fine ordered by the convicting judge, then the payment of said fine may be enforced pursuant to the provisions of the *Provincial Offences Procedures Act*, Statutes of New Brunswick.
- C) Notwithstanding this section, the by-law enforcement officer, any member of the police force, or the town clerk may, either before or after the institution of proceedings against a person for any violation under this by-law, accept from the person alleged to have been guilty of such violation, the payment of a sum:
 - i) equal to the minimum fine prescribed for such violation for a first offence,
 - ii) equal to twice the minimum fine prescribed for such violation for a second offence,
 - iii) equal to the maximum penalty prescribed for such violation of a third or subsequent offence;
 and shall forthwith forward a report to the Registrar of Motor Vehicles like that required under the *Motor Vehicle Act* from a judge making a conviction.

Subject to being liable for the points required to be assessed against the record of a driver for a conviction, a payment made under subsection (1) shall constitute a full satisfaction, release and discharge of all penalties and imprisonments incurred by such person for such violation.

20. BY-LAW REPEALED

The Town of Saint Andrews By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews passed on the 10th day of May, A.D. 1993 and all amendments thereto are repealed on the coming into force of this by-law.

The repeal of said by-law shall not affect any penalty, forfeiture, or liability incurred before such appeal or any proceeding or enforcing the same completed or pending at the time of repeal; nor shall it repeal or disturb, invalidate, or prejudicially affect any matter or thing whatsoever completed, existing, or pending at the time of repeal.

Read the first time, this 1st day of October, 2018

Read the second time, this 10th day of December, 2018

Read the third and final time, this day of January, 2019

IN WITNESS WHEREOF the Town of Saint Andrews has caused its corporate seal of the said Town to be affixed to this by-law the day of January, 2018.

Doug Naish, Mayor

Chris Spear, Acting Clerk

**SCHEDULE "A" to By-law 18-01
BUS STOPS**

<u>Street</u>	<u>Limit</u>	<u>Side</u>
Carleton Street	Within 60 meters of Frederick St.	NE Side
Joe's Point Road	Within 30 meters west of the entrance to Centennial Park	N Side
King Street	Prince of Wales St. to Carleton St.	NW Side
King Street	Queen St. to Montague St.	NW Side

**SCHEDULE "B" to By-law 18-01
NO PARKING ANYTIME**

<u>Street</u>	<u>Limit</u>	<u>Side</u>
Adolphus Street	Prince of Wales St. to Carleton St.	Both Sides
Alexandra Crescent	Reed Ave. to Charles St.	SE Side
Augustus Street	Parr St. to Carleton St.	NW Side
Brandy Cove Road	Biological Station to Joe's Point Road	No Parking on East Side
Carleton Street	Mary St. to Adolphus St.	NE Side
Cedar Lane	Brandy Cove Rd. to Bayview Dr.	Both Sides
Harriet Street	Champlain Ave. to Water St.	Both Sides
Joe's Point Road	Brandy Cove Rd. to Harriet St.	Both Sides
King Street	Other than as noted in Schedule A	
Market Square	Prince of Wales St. to Carleton St.	NW Side
Patrick Street	Entry and Exit from Water St.	Both Sides
Prince of Wales Street	Queen St. to Water St.	NW Side
Princess Royal Street	Adolphus St. to the entrance of the Hotel	S Side
Reed Avenue	Entrance of the Hotel to Harriet St.	N Side
Sophia Street	Queen St. to Montague St.	W Side
Elizabeth Street	Harriet St. to Mowat Dr.	Both Sides
Elizabeth Street	Parr St. to Montague St.	SE Side
	60-foot section in front of 44 Elizabeth St.	W Side
	50-foot section in front of Liquor Store Parking lot	E Side

**SCHEDULE "C" to By-law 18-01
ONE-WAY STREETS**

<u>Street</u>	<u>Limit</u>	<u>Direction</u>
Acadia Road	Champlain Ave to Cove Rd	North
Carleton Street	Frederick St. to King St.	West
Cove Street	Acadia Rd. to Cemetery Rd.	West
Harriet Street	Exit to Reed Ave.	West
W. C. O'Neill Arena	Located direct in front of Arena	West

**SCHEDULE "D" to By-law 18-01
PEDESTRIAN CROSSWALKS**

- Carleton Street at Frederick Street
- Carleton Street at King Street
- Edward Street at Water Street
- Frederick Street at Water Street
- Frederick Street at Independent Grocer Parking Lot
- King Street at Carleton Street
- King Street at Water Street
- Montague Street at King Street
- Parr Street at Frederick Street
- Parr Street at King Street
- Prince of Wales Street at Sophia Street
- Queen Street at King Street
- William Street at Water Street
- Prince of Wales Street at Indian Point (crossing for walking trail)
- Mowat Drive at Bar Road

**SCHEDULE "E" to By-law 18-01
TRAFFIC SIGNAL LIGHTS**

There are currently no traffic signal lights in the Town.

**SCHEDULE "F" to By-law 18-01
SCHOOL ZONES (30 KM/HR)**

<u>Street</u>	<u>Boundaries</u>
Augustus St.....	Carleton to Montague Streets
Carleton St.....	King to Princess Royal Streets
Frederick St.	Carleton to Parr Streets
King St.	Prince of Wales to Parr Streets
Montague St.	Augustus to Patrick Streets
Parr St.....	Ernest to Augustus Streets
Prince of Wales	William to Princess Royal Streets
Patrick St.....	Queen to Montague Streets

SCHEDULE "G" to By-law 18-01

PARKING FOR PERSONS WITH DISABILITIES

Water St.	1 parking space on the north side adjacent to the Independent Grocery Store 1 parking space on the north side in front of the Scotiabank 1 parking space on the south side in front of the Post Office building 1 parking space in front of the St. Andrews Inn and Suites
King St.	1 parking space beside the Post Office Building 1 parking space beside the Drug Store Building
W.C. O'Neill Arena	2 spaces directly in front of the complex 2 spaces on the west side of the complex
Parking Lot Behind Town Hall	1 space
St. Andrews Medical Clinic	2 spaces in front of the building
St. Andrews Market Wharf	1 space

**SCHEDULE "H" to By-law 18-01
LIMITED PARKING**

Frederick St.	Independent Grocer Parcel Pick-up Lane, Pickup Only
W.C. O'Neill Arena Complex	Fire Lane on Northwest Side of Complex
Water Street	From Northwest Corner of Town Square, 15 meters east
Water Street	Southerly side from Douglas to Princess Royal Streets, Bus drop-off zone
King Street	Westerly side from Church Lane to Water Street, Bus drop-off zone
Water Street	In front of NBTel Building, Bus Drop-Off Zone
Water Street	In front of Post-Office Building, one 30-minute parking area

**SCHEDULE "I" to By-law 18-01
STOP SIGNS AND YIELD SIGNS**

STOP SIGNS:

Acadia Road at Prince of Wales Street	Harriet Street at Champlain Road
Adolphus Street at Water Street	Harriet Street Exit at Reed Avenue
Adolphus Street at Queen Street	Harriet Street at Reed Avenue (North Side)
Adolphus Street at Montague Street	Joe's Point Road at Harriet Street
Adolphus Street at Parr Street	Joe's Point Road at Brandy Cove Road
Adolphus Street at Carleton Street	King Street at Water Street
Adolphus Street at Prince of Wales Street	Maple Court at Thomas Avenue
Alexandra Crescent at Charles Street	Mary Street at Water Street
Alexandra Crescent at Reed Avenue	Mary Street at Queen Street
Argyle Court at Prince of Wales Street	Mary Street at Montague Street
Augustus Street at Water Street	Mary Street at Parr Street
Augustus Street at Prince of Wales Street	Mary Street at Carleton Street
Bar Road at Mowat Drive	Montague Street at Harriet Street
Carleton Street at Harriet Street	Montague Street at King Street
Carleton Street at King Street	Montague Street at Augustus Street
Carleton Street at Augustus Street	Oak Court at Bayview Drive
Carleton Street at William Street	Pagan Street at Water Street
Cedar Lane at Brandy Cove Road	Pagan Street at Princess Royal Street
Cedar Lane at Bayview Drive	Parr Street at Harriet Street
Champlain Road at Acadia Road	Parr Street at King Street
Champlain Road at Cemetery Road	Parr Street at Augustus Street
Chandler Road at Water Street	Parr Street at Frederick Street (4-WAY STOP)
Chandler Road at Patrick Street	Patrick Street at Montague Street
Charles Street at Joe's Point Road	Patrick Street at Water Street
Charles Street at Reed Avenue	Prince of Wales Street at King Street (4-WAY STOP)
Church Lane at King Street	Prince of Wales Street at Harriet Street
Church Lane at William Street	Princess Royal Street at Water Street
Clark Road at Bayview Drive	Princess Royal Street at Queen Street
Clark Road at Mowat Drive	Princess Royal Street at Montague Street
Cornelius Street at Mowat Drive	Princess Royal Street at Parr Street
Cornelius Street at Bayview Drive	Princess Royal Street at Carleton Street
Cove Road at Cemetery Road	Princess Royal Street at Prince of Wales Street
Douglas Street at Water Street	Queen Street at Harriet Street
Edward Street at Water Street	Queen Street at King Street
Edward Street at Queen Street	Queen Street at Augustus Street
Edward Street at Montague Street	Rose Lane at Bar Road
Edward Street at Parr Street	Sophia Street at Water Street
Edward Street at Carleton Street	Sophia Street at Queen Street
Edward Street at Prince of Wales Street	Sophia Street at Montague Street
Elizabeth Street at Water Street	Sophia Street at Parr Street
Elizabeth Street at Queen Street	Sophia Street at Carleton Street
Elizabeth Street at Montague Street	Sophia Street at Prince of Wales Street
Elizabeth Street at Parr Street	Thomas Avenue at Oak Court
Elizabeth Street at Carleton Street	Thomas Avenue at Mowat Drive
Elizabeth Street at Prince of Wales Street	Victoria Terrace at Sophia Street
Ernest Street at Water Street	Victoria Terrace at Prince of Wales Street
Ernest Street at Queen Street	Victoria Terrace at Ernest Street
Ernest Street at Montague Street	William Street at Water Street
Ernest Street at Parr Street	William Street at Queen Street
Ernest Street at Carleton Street	William Street at Montague Street
Ernest St. at Prince of Wales Street	William Street at Parr Street
Frederick Street at Water Street	William Street at Prince of Wales Street
Frederick Street at Queen Street	William Street at Carleton St. NW Side
Frederick Street at Montague Street	
Frederick Street at Parr Street	
Frederick Street at Carleton Street	

YIELD SIGNS:

Queen Street at Patrick Street
William Street at Carleton Street, SE Side

Schedule "C"

TOWN OF SAINT ANDREWS BY-LAW 19-02 A BY-LAW RESPECTING THE PROVISION OF POLICE PROTECTION SERVICE IN THE TOWN OF SAINT ANDREWS

The Council of the Town of Saint Andrews, under the authority vested in it by the *Local Governance Act, Section 10(3)* and amendments thereto, hereby makes and enacts this by-law as follows:

1. TITLE

This by-law may be cited as the Police Protection By-law of the Town of Saint Andrews.

2. DEFINITIONS

In this By-law, unless the context otherwise requires:

"*Town*" means the Town of Saint Andrews.

"*Council*" means the Council for the Town of Saint Andrews.

"*Agreement*" means the Municipal Police Service Agreement (MPSA) between the Town of Saint Andrews and the Government of Canada for the provision of police protection services.

"*Parties*" means the Town of Saint Andrews and the Government of Canada.

"*Police Act*" means the Province of New Brunswick's *Police Act Chapter P-9.2* and regulations thereunder and amendments thereto.

3. RESPONSIBILITY

It is the Town's responsibility pursuant to the *Local Governance Act, s.10(3)* and the *Police Act in the Province of New Brunswick s.3(1)* to provide and maintain police protection services within the Town.

4. AUTHORITY

Through the resolution of Council dated 26 March 2012, the Town of Saint Andrews entered into a Municipal Police Service Agreement (MPSA) with the Government of Canada for the provision of policing protection services by the Royal Canadian Mounted Police as enabled by the *Police Act* and the *Royal Canadian Mounted Police Act, s.20*.

5. PROVISION OF POLICE PROTECTION SERVICES

The Town shall be policed by members of the Royal Canadian Mounted Police under the terms of the MPSA (2012) in a manner consistent with the powers and duties of the municipal police service.

6. TERMS AND CONDITIONS

- A. The Agreement shall be in full force and effective April 01, 2012 until either party gives notice of termination or upon expiration of the MPSA.
- B. The Agreement may be extended or renewed for an additional period(s) upon terms that are agreed to by both Parties.
- C. Notice of termination must be in writing and agreed and signed as per the notice requirements specified in the MPSA.
- D. The Agreement cannot be modified, changed or amended except by signed, written agreement by both Parties.
- E. The Town shall also notify the Province of New Brunswick of a notice of termination of the Agreement, and such notice shall include an alternate police services model as prescribed by the *Police Act* which will be implemented by the Town and, if applicable, proof of a contractual agreement.

7. SEVERABILITY

If any part of this by-law shall be held invalid, such part shall be deemed severable and the invalidity thereof shall not affect the remaining parts of this by-law.

8. EFFECTIVE DATE

This by-law comes into effect on the date of final enactment thereof.

Read the First Time this day of , 2019

Read the Second Time this day of , 2019

Read the Third Time and Enacted this day of , 2019

Doug Naish, Mayor

Chris Spear, Acting Clerk

Schedule "D"

TOWN OF SAINT ANDREWS BY-LAW NO. 18-08

A BY-LAW OF THE TOWN OF SAINT ANDREWS TO IMPOSE A SPECIAL BUSINESS IMPROVEMENT LEVY

Pursuant to Section 5(1) of the *Business Improvement Areas Act* R.S.N.B 2014, c. 102, be it enacted by the Council of the Town of Saint Andrews as follows:

1. That a special business improvement tax shall be levied for the calendar year 2019 on all non-residential property within the business improvement area of the Town, said area having been designated in Town of Saint Andrews By-Law No. 72 enacted on June 4, 1984.

1. That the special business improvement tax for calendar year 2019 shall be at the rate of *twenty cents (\$0.20)* on each *one hundred dollars (\$100.00)* assessment of real property being the non-residential property in the business improvement area.

Read the by-law in its entirety in Council first time: **December 3, 2018**

Read the second time: **December 19, 2018**

Hearing of Objections: **January 7, 2019**

Read the third and final time: _____, 2019

MAYOR- DOUG NAISH

ACTING CLERK- CHRIS SPEAR

Schedule "E"

By-Law Z18-04, Zoning By-law, Consolidated 2018 Version, Large Document Provided to Council at the time of Reading. To be added to Minute Book at time of indexing.

Town of Saint Andrews Zoning By-law No. Z18-04 Consolidated 2018 Version

1.0	TITLE AND SCOPE.....	5
1.1	Definitions	6
2.0	ADMINISTRATIVE AND INTERPRETATIVE CLAUSES	34
2.1	Zoning Classifications	34
2.2	Powers of the Town Council.....	34
2.3	Special Powers of the Planning Advisory Committee.....	35
2.4	Licenses, Permits and Compliance with Other By-laws.....	36
2.5	Metric Measurements.....	36
2.6	Zone Boundaries	37
2.7	Zoning By-law Amendments.....	37
2.8	Uses Permitted	38
2.9	Interpretation.....	38
2.10	Images	39
2.11	The Use of Italics and Underlining	39
3.0	GENERAL PROVISIONS	40
3.1	Permitted Uses and Requirements	40
3.2	Number of Buildings on a Lot.....	40
3.3	Existing Undersized Lots.....	40
3.4	Existing Buildings.....	40
3.5	Non-conforming Uses	41
3.6	Uses Permitted in All Zones	41
3.7	Uses Prohibited in All Zones.....	41
3.8	Utilities and Infrastructure.....	41
3.9	Access to Lots	41
3.10	Mixed Uses	41
3.11	Reduced Frontage on a Curve	42
3.12	Line of Vision at an Intersection	42
3.13	Accessory Buildings or Structures Erected Prior to Main Building	42
3.14	Height Exceptions	42
3.15	Setbacks	42
3.16	Prohibition Regarding Yards and Other Open Space.....	43
3.17	Building and Structure Projections / Permitted Encroachments.....	43
3.18	Enclosures for Swimming Pools	45
3.19	Power Lines Over Swimming Pool.....	45

3.20	Finished Floor Above Grade.....	45
3.21	Garbage Storage	46
3.22	Fences	46
3.23	Exterior Lighting or Illumination Devices.....	47
3.24	Change of Lot by Infilling or Excavation	47
3.25	Keeping of Livestock.....	47
3.26	Queuing Spaces	47
3.27	Parking Requirements	47
3.28	Parking Lot and Driveway Requirements.....	50
3.29	Loading Standards	52
3.30	Mobile Vending Facilities	52
3.31	Landscaped Buffers and Landscaped Areas	52
3.32	Setback from Ordinary High-Water Mark.....	53
3.33	Development Within the Town Plat and Historic Business District	53
3.34	Licensed Premises	53
4.0	RESIDENTIAL ZONES	54
4.1	General Provisions for All Residential Zones.....	54
4.1.1	Requirements for Rowhouse Dwellings.....	54
4.1.2	Private Garages and Carports.....	54
4.1.3	Uses Prohibited in Certain Yards.....	55
4.1.4	Landscaping	55
4.1.5	Residential Development Near a Lagoon or Treatment Plant	55
4.1.6	Portable or Temporary Garages	55
4.1.7	Accessory Uses, Buildings and Structures in a Residential Zone.....	56
4.1.8	Home Day Cares.....	56
4.1.9	Home Based Businesses	56
4.1.10	Bed and Breakfasts	57
4.1.11	Boarding Houses	57
4.1.12	Group Homes	57
4.1.13	Standards for Apartment Dwellings, Senior Citizens' Housing and Residential Care Facilities	57
4.1.14	Amenity Space Requirements for Apartment Dwellings, Senior Citizen's Housing and Residential Care Facilities.....	58
4.2	SR (Serviced Residential) Zone.....	59
4.2.1	SR Zone Permitted Uses.....	59
4.2.2	SR Zone Uses Subject to Terms and Conditions (Conditional Uses)	59
4.2.3	SR Zone Standards	59
4.2.4	Accessory Building Height	60
4.2.5	Use of Front Yards.....	60
4.2.6	Minimum Ground Floor Area	61
4.2.7	Serviced Residential and Cultural	61
4.2.8	Application of SR Zone to SRC Zone	61
4.3	ER (Estate Residential) Zone.....	62
4.3.1	ER Zone Permitted Uses.....	62
4.3.2	ER Zone Uses Subject to Terms and Conditions (Conditional Uses)	62
4.3.3	ER Zone Standards.....	62
4.3.4	Accessory Building Height	63
4.3.5	Use of Front Yards.....	63
4.3.6	Minimum Ground Floor Area	63
4.4	MR1 (Multiple Residential) Zone.....	64
4.4.1	MR1 Zone Permitted Uses	64
4.4.2	Converted Dwelling Units	64
4.4.3	MR1 Zone Standards	64
4.4.4	Accessory Building Height	65
4.4.5	Use of Front Yards.....	65
4.4.6	Minimum Floor Area	65
4.5	MR2 (High Density Multiple Residential).....	66
5.0	COMMERCIAL ZONES	68
5.1	General Provisions for All Commercial Zones	68
5.1.1	Commercial Landscaping and Screening Requirements	68
5.1.2	Accessory Buildings and Structures in Commercial Zones.....	68
5.1.3	Special Requirements for Auto-Oriented Uses and Gas Bars	68
5.2	CC (Central Commercial) Zone	70
5.2.1	CC Zone Permitted Uses	70

5.2.2	CC Zone Uses Subject to Terms and Conditions (Conditional Uses)	70
5.2.3	CC Zone Requirements	71
5.2.4	Use of Front Yards.....	71
5.3	TC (Tourist Commercial) Zone	72
5.3.1	TC Zone Permitted Uses	72
5.3.2	TC Zone Uses Subject to Terms and Conditions (Conditional Uses)	72
5.3.3	TC Zone Uses Subject to a By-law Amendment.....	72
5.3.4	TC Zone Requirements	73
5.3.5	Side and Rear Yards Adjacent to Residential Zones.....	73
5.3.6	Use of Front Yards.....	74
5.4	MU (Mixed Use Zone).....	75
5.4.1	MU Zone Permitted Uses.....	75
5.4.2	Change of Use Requiring Approval.....	75
5.4.3	MU Zone Uses Subject to Terms and Conditions (Conditional Uses).....	75
6.0	COMMUNITY USE ZONES.....	76
6.1	INST (Institutional) Zone.....	76
6.1.1	INST Zone Permitted Uses	76
6.1.2	INST Zone Uses Subject to Terms and Conditions (Conditional Uses)	76
6.1.3	INST Zone Requirements.....	76
6.2	GS (Green Space) Zone.....	78
6.2.1	GS Zone Permitted Uses	78
6.2.2	Development Standards	78
7.0	SPECIAL ZONES.....	79
7.1	ESA (Environmentally Significant Area) Zone.....	79
7.1.1	ESA Zone Permitted Uses.....	79
7.1.2	Development Standards	79
7.2	NI (Navy Island) Zone	80
7.2.1	NI Zone Permitted Uses.....	80
7.2.2	NI Zone Requirements.....	80
7.2.3	Use of Front Yards.....	80
7.2.4	Maximum Floor Area.....	80
7.2.5	Trees.....	81
7.2.6	Garbage Removal.....	81
7.2.7	Services.....	81
7.2.8	Environmental and Health Considerations	78
8.0	SIGNAGE.....	82
8.1	Definitions	82
8.2	Administration	84
8.3	Signage Permits.....	84
8.4	Applications and Plans	85
8.5	Signage Variances.....	85
8.6	Prohibited Signs.....	85
8.7	Number of Signs on Residential Properties	86
8.8	Number of Signs on Commercial Properties.....	87
8.9	Number of Signs in Institutional and Green Space Zones.....	87
8.10	Sign Area Calculations	87
8.11	General Standards for Signs.....	89
8.12	Standards for Specific Types of Signs	90
8.12.1	Fascia Signs	90
8.12.2	Freestanding Signs	90
8.12.3	Awnings.....	90
8.12.4	Street Banners	91
8.12.5	Non-Commercial Temporary Signs.....	91
8.12.6	Projecting Signs	91
8.12.7	Window Signs.....	92
8.13	Maintenance of Signs.....	92
8.14	Non-Conforming Existing Signs.....	92
8.15	Election Signs	92
8.16	Exemptions.....	93
8.17	Abandoned and Unlawful Signs.....	93
8.18	Refusal of a Sign Permit	93
8.19	Revocation of a Sign Permit.....	93

9.0.1 DEVELOPMENT WITHIN THE TOWN PLAT AND HISTORIC BUSINESS95

9.1 Town Plat and Historic Business District Development.....95

9.2 Front and Flankage Yard Requirements.....95

9.2.1 Existing Buildings on Both Sides 95

9.2.2 Existing Building on One Side 96

9.3 Maximum Lot Coverage.....96

9.3.1 Residential Uses..... 96

9.3.2 Commercial Zones 97

9.4 Building Height.....97

9.4.1 Maximum Building Height..... 97

9.4.2 Existing Buildings on Both Sides..... 97

9.5 Screening98

9.6 Special Requirements for Alterations.....98

9.7 Special Requirements for New Construction.....99

9.7.1 General..... 99

9.7.2 Building Materials..... 99

9.7.3 Roof Pitch100

9.7.4 Building Orientation100

9.8 Parking Requirements100

10 REPEAL AND TRANSITION102

SCHEDULE A: ZONING MAP

SCHEDULE B: MAP OF THE TOWN PLAT AND HISTORIC BUSINESS DISTRICT

First Reading: November 5, 2018
 Second Reading: December 5, 2018
 Third Reading:

Schedule "F"

BY-LAW NO. Z19-01

A BY-LAW TO AMEND BY-LAW NO. Z18-04, BEING ZONING BY-LAW FOR THE TOWN OF SAINT ANDREWS.

BE IT ENACTED by the Council of the Town of Saint Andrews as follows:

1. By adding to the list of CC Zone uses subject to Terms and Conditions (Conditional Uses) in Section 5.2.2 (1) the following:

(xvi) a *nanobrewery*;

2. Add a definition to the Town of Saint Andrews Zoning Bylaw (Z18-04) for a microbrewery: "NANOBREWERY"

Means the small-scale manufacturing of beer, wine, spirits or other alcoholic beverages. The maximum total floorspace allowed for this use is 3,500 square feet. This use may include the sale of alcoholic beverages to the public for consumption within the premises. Accessory activities may include the preparation and sale of food, and storage, packaging, bottling, canning and shipping of products manufactured within the premises. This use does not include outdoor manufacturing activities, or unenclosed outdoor storage of material or equipment associated with the business. This use does not generate odour, sound, dust, waste or delivery traffic in excess of that which is characteristic of the Zone in which it is located.

3. By repealing paragraph (c) in Section 5.2.1 and substituting the following:

(c) A *licensed premises* as a *secondary use* within a *restaurant* or a *nanobrewery*; and

Read the first time this 13th day of August, 2018.
 Read the second time this 4th day of September, 2018.
 Read the third time this day of , 2019.

 Doug Naish, Mayor

 Chris Spear, Acting Clerk