



**TOWN OF SAINT ANDREWS  
W. C. O'NEILL ARENA COMPLEX DINING ROOM  
Regular Council Meeting  
May 6, 2019 at 7:00PM**

**MINUTES**

**RECORDING OF ATTENDANCE**

A Regular Meeting of the Town of Saint Andrews Council was held at the W. C. O'Neill Arena Complex Visitor Information Centre beginning at 7:00 PM with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Kate Akagi, Edie Bishop, Guy Groulx, Kurt Gumushel, and Andrew Harrison. Also present: Chris Spear, Acting Clerk/CAO, Terry Acton, Acting Deputy Clerk/CAO/ Asset Manager, Alex Henderson, Director of Planning, SWNBSC.

**APPROVAL OF AGENDA**

**Motion 97 - 05/19**

It was moved by Deputy Mayor Henderson, seconded by Councillor Bishop and carried that the Agenda be approved as presented. **Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

Councillor Groulx and Councillor Harrison declared a Conflict of Interest to Item RSC190202.

**APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

**Motion 98 - 05/9 Regular Meeting of Council – April 1, 2019**

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that the Minutes of the April 1, 2019 Regular Meeting of Council be adopted as presented. **Carried**

**Motion 99 - 05/19 Special Meeting of Council- April 15, 2019**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that the Minutes of the April 15, 2019 Special Meeting of Council be adopted as presented. **Carried**

**Motion 100 - 05/19 Special Meeting of Council – April 29, 2019**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that the Minutes of the April 29, 2019 Special Meeting of Council to Hear Objections to By-law 19-03, Being the Building By-law for the Town of Saint Andrews be adopted as presented. **Carried**

**Motion 101 - 05/19 Special Meeting of Council - April 29, 2019**

It was moved by Deputy Mayor Henderson, seconded by Councillor Bishop and carried that the Minutes of the April 29, 2019 Special Meeting of Council be adopted as presented. **Carried**

**PRESENTATIONS**

NONE

**COMMUNICATIONS**

NONE

**STAFF REPORTS**

**FINANCIAL REPORT – N/A****Motion 102 - 05/19**

It was moved by Councillor Bishop, seconded by Councillor Akagi and carried that Council accept the Staff Reports as presented. **Carried**

**INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS****FINANCE & ADMINISTRATION - Councillor Bishop****Motion 103 - 05/19 FA180205 Unsightly Premises By-law 19-04**

It was moved Councillor Bishop, seconded by Councillor Gumushel and carried that the Leave be Granted to Introduce for First Reading of By-law 19-04, A By-law of the Town of Saint Andrews Respecting Dangerous or Unsightly Premises. **Carried**

Mayor Naish read By-law 19-04 for a First Reading by Title.

**Motion 104 – 05/19 FA180205 By-law 19-04 - Hearing of Objections Date**

It was moved by Councillor Bishop, seconded by Councillor Akagi and carried that the Hearing of Objections to By-law 19-04, A By-law of the Town of Saint Andrews Respecting Dangerous or Unsightly Premises. Be set for May 27<sup>th</sup>, 2019, at 6:30 PM in the Ballroom of the W. C. O'Neill Arena Complex. **Carried**

**Motion 105 -05/19 FA190208 Building By-law 19-03 – Third Reading**

It was moved by Councillor Bishop, seconded by Deputy Mayor Henderson and carried that Leave be Granted for Third Reading of By-law 19-03, Being the Building By-law for the Town of Saint Andrews. **Carried**

Mayor Naish read By-law 19-03 for a Third and Final Time by Title.

**Motion 106 – 05/19 FA190403 Tender TSA 2019-04, Edward St**

It was moved by Councillor Bishop, seconded by Councillor Akagi and carried that Tender TSA 2019-04, Edward Street Water Main Renewal be awarded to Fairville Construction Limited for \$372,864.50(HST Inclusive). **Carried**

**Motion 107 – 05/19 FA190404 Tender TSA 2019-09, Adolphus St**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that Tender TSA 2019-09, Adolphus Street Sewer Main Renewal be awarded to NRB Construction Company Limited for \$434, 050.24(HST Inclusive). **Carried**

**Motion 108 – 05/19 FA190405 Introduce By-Law R19-05 to Repeal By-law 13-05 CAO Duties & Powers**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that Leave Be Granted for the First Reading of By-Law R19-05, A By-law to Repeal By-law 13-05, A By-law Respecting the Duties and Powers of the Chief Administrative Officer and the Relationship Between Council, the Chief Administrative Officer and the Employees of the Town of Saint Andrews. **Carried**

**Motion 109 – 05/19 FA190405 Set Hearing of Objections- By-law R19-05**

It was moved by Councillor Bishop, seconded by Councillor Groulx and carried that a Hearing of Objections to By-law R19-05, A By-law to Repeal By-law 13-05, A By-law Respecting the Duties and Powers of the Chief Administrative Officer and the

Relationship Between Council, the Chief Administrative Officer and the Employees of the Town of Saint Andrews, be set to 6:45PM on May 27<sup>th</sup>, 2019, in the Ballroom of the W. C. O'Neill Arena Complex. **Carried**

**PUBLIC WORKS - Councillor Akagi**

**Motion 110 – 05/19 PW190303 Appointment: Transportation Master Plan**

It was moved by Councillor Akagi, seconded by Councillor Groulx and carried that the following members be appointed to the Transportation Master Plan Steering Committee: Councillor Kurt Gumushel, Patrick Mann, Pat Scouten, Stan Choptiany, Jaye Lee and Jamey Smith as well as Staff Chris Spear, Terry Acton, Alex Henderson and Alexander Goupen. **Carried**

**Motion 111 – 05/19 PW190403 -Appoint Consultant-Transportation Master Plan**

It was moved by Councillor Akagi, seconded by Councillor Harrison and carried that Tender TSA 2019-07- Request for Proposals for a Transportation Master Plan, be awarded to CBCL Limited for \$59,824.75 plus HST. **Carried**

**PUBLIC SAFETY - Councillor Groulx**

**Motion 112 – 05/19 PS190403 - AED Machine for Medical Centre**

It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that Council approves the purchase of an AED Machine for the St. Andrews Medical Centre in the amount of \$2,148.20(HST Inclusive). **Carried**

**BUSINESS, TOURISM, HERITAGE & CULTURE - Deputy Mayor Henderson**

**Motion 113 – 05/19 BTHC190402 - Tall Ship NAO Santa Maria**

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx and carried that the Town of Saint Andrews waive the berthage fees for the NAO Santa Maria for a 3-day visit in September 2019.

**RECREATION & COMMUNITY SERVICES - Councillor Gumushel**

Prior to discussion on item RCS190202, Councillors Groulx and Harrison left the Council Chambers having declared a Conflict of Interest.

**Motion 114 – 05/19 RCS190202 Katy's Cove 2019 Level of Service Agreement**

It was moved by Councillor Gumushel, seconded by Councillor Bishop and carried that Council adopts the Level of Service Agreement between the Town of Saint Andrews and Katy's Cove Inc. for the 2019 Season and that both parties work towards a long-term Memo of Understanding in relation to this partnership. **Carried**

Following discussion and the motion related to RCS190202, Councillors Groulx and Harrison returned to the Council Chambers.

**PLANNING & ECONOMIC DEVELOPMENT - Councillor Harrison**

**Motion 115 – 05/19 PED190203 Municipal Plan Background Report**

It was moved by Deputy Mayor Henderson, seconded by Councillor Akagi and carried that Council adopts the Saint Andrews Municipal Plan Background Report dated March 26, 2019.

**NEW BUSINESS**

None

**QUESTION PERIOD**

None

**COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**


**MAYOR'S COMMENTS**

**ADJOURNMENT**

**Motion 116 – 05/19**

At 8:05 PM, it was moved by Councillor Akagi, seconded by Councillor Gundestrup and carried that the meeting be adjourned.

  
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Doug Naish, Mayor

  
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Chris Spear, Acting Mayor

