



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
W. C. O'Neill Arena Complex VIC
Monday, November 4th, 2019 at 7PM**

AGENDA

A. RECORDING OF ATTENDANCE

B. APPROVAL OF AGENDA

Motion – 11/19

Move that the Agenda be approved as presented.

C. DISCLOSURE OF CONFLICT OF INTEREST

D. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

D1. Minutes of the Regular Meeting of Council- October 7, 2019- 7:00p.m.

Motion – 10/19

Move that the minutes of the Regular Meeting of Council for October 7, 2019 at 7p.m. be adopted.

D2. Minutes of the Special Meeting of Council- October 21, 2019

Motion – 11/19

Move that the minutes of the Special Meeting of Council for October 21, 2019 be adopted.

D2. Minutes of the Special Meeting of Council- October 28, 2019

Motion – 11/19

Move that the minutes of the Special Meeting of Council for October 28, 2019 be adopted.

E. PRESENTATIONS

None

F. COMMUNICATIONS

None

**G. 1. STAFF REPORTS
2. FINANCIAL REPORT- N/A**

Motion – 11/19

Move that Council accept the Staff Reports as presented.

H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

Finance & Administration – Councillor Bishop

FA170705 Code of Conduct for Members of Council

Motion –11/19

Move that leave be granted to introduce for First Reading, By-law 19-11, A By-Law Respecting the Code of Conduct for The Town of Saint Andrews Council.

FA191004 Unsightly Premises

Motion –11/19

Move that Council order the clean-up of PID1471131 at 145 Princess Royal Street as per Section 10(1)(a) of By-law 19-04, A By-law of the Town of Saint Andrews Respecting Dangerous or Unsightly Premises and that the costs be borne by the property owner through and if necessary, by recovery on their property tax.

Public Works -Councillor Akagi

None

Public Safety – Councillor Groulx

SA190801 Animal Control By-law 19-08 to Amend By-law 11-01

Motion –11/19

Move that Council proceed with Second Reading of Animal Control By-law 19-08 to Amend By-law 11-02, Being the By-law Animal Control By-law of the Town of Saint Andrews.

Motion –11/19

Move that Council set Monday, December 2, 2019 at 6:30 at the W. C. O'Neill Arena Complex as the date, time and place to Hear Objections to By-law 19-08, A By-Law to Amend By-law 11-01, Being the Animal Control By-law for the Town of Saint Andrews.

Business, Tourism, Heritage and Culture- Deputy Mayor Henderson

BTHC191002 By-law 19-10 BIA Levy 2020

Motion -11/19

Move that Leave be granted for introduction of First Reading of By-law 19-10, A By-law of the Town of Saint Andrews to Impose a Special Business Improvement .

Motion -11/19

Move that Council set the time of 6:45 p.m. on December 2, 2019, at the W.C. O'Neill Arena Complex to hear/read any objections to the By-Law to Impose a Special Business Improvement Levy, from any property owners inside the BIA District.

Recreation and Community Services – Councillor Gumushel

None

Planning & Economic Development – Councillor Harrison

PED190902 By-law Z19-09- Licensed Premises – 2nd Reading

Motion -11/19

Move that Council proceed with Second Reading of Amendment Z19-09 to By-law Z18-04 & Z19-01, A By-law of the Town of Saint Andrews Respecting Zoning.

PED170701 Municipal Plan & Secondary Municipal Plan By-laws Public Presentation

Motion -11/19

Move that Council set the date, time and place and provide notice for a Public Presentation of a proposed Municipal Plan By-law and proposed Secondary Municipal Plan By-law for November 25th at 6:00 PM in the W. C. O'Neill Arena Complex in accordance with Section 25 of the Community Planning Act.

I. NEW BUSINESS

FA191005 Job Description for Chief Administrative Officer & Town Clerk

Motion - 11/19

Move to accept Human Resources Policy 20-01, A Policy respecting the duties of the Chief Administrative Officer and Town Clerk of the Town of Saint Andrews.

FA190405 Third Reading of R19-05 to Repeal By-Law 13-05

Motion - 11/19

Move that Council proceed to the Third and Final Reading of By-law R19-05, A by-law to Repeal By-law 13-05, A By-law Respecting the Duties and Powers of the Chief Administrative Officer and the Relationship Between Council, the Chief Administrative Officer and the Employees of the Town of Saint Andrews.

FA190905 Appointment of CAO

Motion:

Move that Council Appoint Chris Spear as the Chief Administrative Officer for the Town of Saint Andrews effective November 4, 2019, at an annual salary within the pay scale set by Council and under terms and conditions as set by the employment contract.

J. QUESTION PERIOD

K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

L. MAYOR'S COMMENTS

M. CLOSED SESSION

N. ADJOURNMENT

Motion: – 011/19

It was moved by _____, seconded by _____
that the Meeting be adjourned as of _____ PM.