



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING**

W. C. O'Neill Arena Complex **DINING ROOM**

Monday, February 3, 2020 at 7:12 PM

MINUTES

RECORD OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on February 3, 2020 at 7:12 p.m. with the following members present: Mayor Doug Naish, Deputy Mayor Henderson Councillors Kate Akagi, Guy Groulx, Edie Bishop, and Andrew Harrison. Also, present: Chris Spear, CAO, Paul Nopper Clerk – Senior Administrator, Alex Henderson, Director Planning and Alexander Gopen, Planner for Southwest New Brunswick Regional Service Commission.

Absent: Councillor Kurt Gumushel.

Public in Attendance: 14

APPROVAL OF AGENDA

Motion: 34 - 02/20 *It was moved by Councillor Groulx, seconded by Councillor Bishop and carried that the Amended Agenda be approved as presented.* **Carried**

DISCLOSURE OF CONFLICT OF INTEREST

NONE

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Motion: 35 - 02/20 **Minutes of the Regular Meeting of Council – January 13, 2020 - 7:00 p.m.**
It was moved by Councillor Bishop, seconded by Councillor Groulx that the minutes of the Regular Meeting of Council for January 13, 2020 at 7:00 p.m. be adopted. **Carried**

Motion: 36 - 02/20 **Minutes of the Special Meeting of Council – January 15, 2020 – 7:00 p.m.**
It was moved by Councillor Groulx, seconded by Councillor Bishop that the minutes of the Special Meeting of Council for January 15, 2020 at 7:00 p.m. be adopted. **Carried**

Motion: 37 - 02/20 **Minutes of the Special Meeting of Council – January 20, 2020 – 7:00 p.m.**
Move that the minutes of the Special Meeting of Council for January 20, 2020 at 7:00 p.m. be adopted. **Carried**

PRESENTATIONS

NONE

COMMUNICATION (Read Aloud by Mayor Naish)

- a. Kiwanis Club of St. Andrews Donation to the St. Andrews Community Youth Activity Centre.
- b. Kiwanis Club of St. Andrews Donation to the Town of Saint Andrews for W.C. O'Neill Arena Scoreboard.

- c. Scott Markowsky Letter Regarding Public Youth Shinny Hockey Request

**STAFF REPORTS
FINANCIAL REPORTS**

Motion: 38 - 02/20

It was moved by Councillor Groulx, seconded by Councillor Akagi that Council accept all the Staff Reports as presented.

Carried

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAW AND MOTIONS

Finance and Administration – Councillor Bishop

FA200101

Motion: 39 - 02/20

Motion for Municipal Capital Borrowing Board

It was moved by Councillor Bishop, seconded by Councillor Groulx THAT IT BE RESOLVED that the Municipality of the Town of Saint Andrew submit to the Municipal Capital Borrowing Board an application for authorization to borrow \$1,498,000 for Capital Expenses for the following terms and amounts.

	Amount	Term
<u>General Fund</u>		
Transportation Services	\$67,000	15 years
Storm Sewer – Arena	\$250,000	10 years
Five Tonne Plough Truck	\$60,000	15 years
<u>Recreation Services</u>		
Arena – Replace Concrete Walkway	\$48,000	15 years
Replace Heat Pumps	\$25,000	10 years
<u>Environmental Development Services</u>		
Wharf Refurbishment	\$300,000	20 years
<u>Protective Services</u>		
Air Compressor for SCBA	\$40,000	10 years
Total General Fund	\$790,000	
<u>UTILITY FUND</u>		
<u>Water Mains</u>		
Edward Street	\$171,000	20 years
Upgrades Water Treatment Plant	\$167,000	10 years
<u>Sanitary Mains</u>		
Replace 3 lift Station Pumps	\$190,000	15 years
Upgrades Waste Treatment Plant	\$180,000	15 years
Total Utility Fund	\$708,000	

Carried

FA200102

Motion: 40 - 02/20

Saint Andrews Cadets Use of Space

It was moved by Councillor Bishop, seconded by Councillor Akagi that the Town of Saint Andrews enter a one year agreement with the Saint Andrews Cadets to be provided use of the Dining Room and a small storage room

in the W.C. O'Neill Arena Complex at no charge for their meeting and functions under terms and conditions set by the Chief Administrative Officer.

Carried

FA200104
Motion: 41 - 02/20

Grant Request 2020

It was moved by Councillor Bishop, seconded by Councillor Akagi that the following organization be financially supported with an Assistance Grant for the listed amounts:

<i>Sunbury Shores Arts & Nature Centre</i>	<i>\$5,000</i>
<i>St. Andrews Arts Council</i>	<i>\$3,000</i>
<i>(Note: \$2,000 Assistance Grant, \$1,000 McQuoid Trust)</i>	
<i>Charlotte County Archives</i>	<i>\$4,000</i>
<i>Charlotte County Ground Search & Rescue</i>	<i>\$500</i>
<i>Passamaquoddy Canadian Legion</i>	<i>\$6,000</i>
<i>Turnaround Awards ASSD</i>	<i>\$400</i>
<i>Dandelions of Hope</i>	<i>\$200</i>
<i>Winter Warmer Festival</i>	<i>\$500</i>

Carried

FA200108
Motion: 42 - 02/20

Appointment of Town Clerk for the Town of Saint Andrews

It was moved by Councillor Bishop, seconded by Councillor Akagi to appoint Paul Nopper to the position of Town Clerk with the Town of Saint Andrews, effective February 3, 2020, at an annual salary within the pay scale set by Council and under the terms in the Employee Contract for this position.

Carried

Motion: 43 - 02/20

Appointment of Deputy-Clerk for the Town of Saint Andrews

It was moved by Councillor Bishop, seconded by Councillor Groulx to appoint Chris Spear to the position of Deputy Clerk with the Town of Saint Andrews effective February 3, 2020.

Carried

Public Works -Councillor Akagi

NONE

Public Safety – Councillor Groulx

NONE

Business, Tourism, Heritage and Culture – Deputy Mayor Henderson

BTHC200102
Motion: 44 - 02/20

National Trust of Canada Heritage Week

It was moved by Deputy Mayor Henderson, seconded by Councillor Akagi that the Town of Saint Andrews proclaim February 17 to 23, 2020 Heritage Week and February 17, 2020 as Heritage Day in the Town of Saint Andrews.

Carried

BTHC200102
Motion: 45 - 02/20

National Trust of Canada Heritage Week Proclamation

It was moved that Council proclaim the week of February 17 – 23, 2020 as Heritage Week in the Town of Saint Andrews and Monday, February 17th, 2020 as Heritage Day in the Town of Saint Andrews.

Carried

BTHC200103

Motion: 46 - 02/20

Setting Date of Public Hearing of Objections for By-Law No. 19-06 Tourism Accommodation Levy

It was moved by Deputy Mayor Henderson, seconded by Councillor Groulx that Council sets 6:00 p.m. on March 9, 2020 at the W.C. O'Neill Arena in the Theatre Room for the public Hearing of Objections regarding the Tourism Accommodation Levy By-Law 19-06.

Carried

Recreation and Community Services – Councillor Gumushel

RSC200101

Motion: 47 - 02/20

Saint Andrews Community Players Theatre Booth

It was moved by Councillor Akagi, seconded by Councillor Groulx that the Saint Andrews Community Players be given permission to install their sound and light boards in the film projection booth at the E.C. O'Neill Arena Theatre under the terms and conditions set by the Chief Administrative Officer.

Carried

Planning & Economic Development – Councillor Harrison

PED200101a

Motion: 48 - 02/20

Tabled - Amendment to Municipal Plan MP 20-01 Generalized Future Land Use Map

It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson that Council table the amendment of the Municipal Plan MP 20-01 to include new version of Generalized Future Land Use Map.

Carried

Nay Vote by Councillor Harrison

PED200101b

Motion: 49 - 02/20

Tabled - Second Reading of the Primary Municipal Plan By-Law MP 20-01

It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson that Council table the second reading to the Municipal Plan By-Law MP 20-01.

Carried

Nay Vote by Councillor Harrison

PED200102

Motion: 50 - 02/20

AMENDED - First Reading of Secondary Municipal Plan By-Law MP 20-02

It was moved by Councillor Harrison, seconded by Deputy Mayor Henderson that Council amends the Secondary Municipal Plan MP 20-02 by making the following best practices in Schedule B: Design Manual, Section 3 by changing the text from:

3.5.2(1) It is proposed that building materials shall be one of or a combination of the following:

a) For exterior cladding: cedar shanks, wooden clapboard, brick or stone, or adequate facsimiles (such as authentic wood-grain fibre cement board).

b) For doors: wooden doors, or adequate facsimiles, that respect the local context.

3.6.2(1) It is proposed that asphalt paving shall not be used for pedestrian walkways to:

Building materials are recommended to be one of or a combination of the following:

a) For exterior cladding: cedar shanks, wooden clapboard, brick or stone, or adequate facsimiles (such as authentic wood-grain fibre cement board).

b) For doors: wooden doors, or adequate facsimiles, that respect the local context.
In most cases, asphalt paving should be avoided for pedestrian walkways.

Moves that leave be granted to go to First Reading of By-Law MP 20-02 Secondary Municipal Plan.

(Read by Title)
Carried

PED200102b
Motion: 51 - 02/20

Tabled - Obtain Views of PRAC

It was moved by Councillor Harrison, seconded by Deputy Mayor Henderson that Council table the requests the written view of the Planning Review and Adjustment Committee on the proposed Secondary Municipal Plan By-Law MP 20-02 in accordance with Section 110 of the Community Planning Act until after Council discussions on February 24, 2020.

Carried

PED200102c
Motion: 52 - 02/20

Setting Date of Public Information Session on Secondary Municipal Plan By-Law MP 20-02

It was moved by Councillor Harrison, seconded by Councillor Groulx that Council sets 6:00 p.m. on February 18, 2020 at the W.C. O'Neil Arena for a public information session regarding the Secondary Municipal Plan By-Law MP 20-02.

Carried

PED200102d
Motion: 53 - 02/20

Tabled - Setting Date of Public Hearing of Objections

It was moved by Councillor Harrison, seconded by Councillor Bishop that Council table the 6:00 p.m. on February 24, 2020 at the W.C. O'Neil Arena for the public Hearing of Objections for the Secondary Municipal Plan By-Law MP 20-02 in accordance with Section 111 of the Community Planning Act.

Carried

Motion: 54 - 02/20

Setting a Date for Council Discussion of the Secondary Municipal Plan MP 20-02

It was moved by Councillor Harrison, seconded by Councillor Bishop that Council set a meeting time of 6:00 p.m. on February 24, 2020 at the W.C. O'Neil Arena for discussions on the Secondary Municipal Plan By-Law MP 20-02.

Carried

NEW BUSINESS

FA200109
Motion: 55 - 02/20

BY-LAW No. 20-03 To Establish the Town of Saint Andrews Market Wharf User Rates

It was moved by Councillor Harrison, seconded by Councillor Bishop that Council gives first reading to By-Law 20-03 to Establish with Town of Saint Andrews Market Wharf User Rates.

(Read in Full)
Carried

Setting a Date of Public Hearing of Objections for By-Law No. 20-03 To Establish the Town of Saint Andrews Market Wharf User Rates

Motion: 56 - 02/20

It was moved by Deputy Mayor Henderson, seconded by Councillor Akagi that Council sets the date of 6:00 p.m. on March 2, 2020 at the W.C. O'Neil Arena for the public Hearing of Objections for By-Law No. 20-03 To Establish the Town of Saint Andrews Market Wharf User Rates.

Carried

QUESTION PERIOD

1. Theatre Booth – Expansion to the window area for additional lighting and functionality?
2. Charlotte County Archives thanked the Town of Saint Andrews for their continued support.
3. Is the Hearing of Objections meeting of the Secondary Municipal Plan MP 20-02 still scheduled for February 24th, 2020?
4. Will the new Wharf By-Law 20-03 be put online for review?
5. With the construction of the Wellness Centre occurring at the W.C. O'Neill arena, where will the Visitor Information Centre be located this year?
6. Did Council give first reading to the Secondary Municipal Plan MP 20-02?
7. Within the Municipal Plan MP 20-01, is there any thought of expanding the Historical Commercial District of Downtown Saint Andrews?

COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

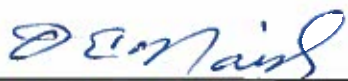
MAYOR'S COMMENTS

CLOSED SESSION

ADJOURNMENT

Motion: 57 - 02/20

At 9:27 p.m., it was move by Councillor Akagi, seconded Deputy Mayor Henderson that the meeting be adjourned.



Doug Naish, Mayor



Paul Nopper, Clerk – Senior Administrator

