



**TOWN OF SAINT ANDREWS
COMMITTEE OF COUNCIL MEETING
ELECTRONIC MEETING**

Monday, April 27, 2020 at 7:15 PM

MINUTES

Meeting started at 7:42 p.m.

RECORD OF ATTENDANCE

A Committee of Council Meeting for the Town of Saint Andrews was held on Monday, April 27, 2020 at 7:42 p.m. with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Kate Akagi, Guy Groulx, Edie Bishop, Kurt Gumushel, and Andrew Harrison. Also, present: Chris Spear, CAO, Paul Nopper, Clerk – Senior Administrator, Alexander Gopen, Planner and Alex Henderson Director of Planning for the Southwest New Brunswick Regional Service Commission.

APPROVAL OF AGENDA

Motion: 150 - 04/20

It was moved by Deputy Mayor Henderson, seconded by Councillor Akagi and carried that the Agenda be approved as presented.

Carried 6 - 0

DISCLOSURE OF CONFLICT OF INTEREST

NONE

PRESENTATIONS

NONE

REVIEW OF WORDING OF ANY BY-LAW AND MOTIONS TO BE PRESENTED AT THE REGULAR OR SPECIAL MEETING OF COUNCIL

Finance & Administration – Councillor Bishop

FA200201

Motion: - 05/20

Respectful Workplaces Policy P-20-01

That Council moves to accept the Town of Saint Andrews Respectful Workplaces Policy P-20-01.

Move forward to May 4th Regular Meeting of Council with revisions.

FA200304

Motion: - 05/20

TSA 2020-03 Edward Street Water Main Renewals 2020

That Council award TSA 2020-03 Edward Street Water Main Renewal 2020 Tender to Fairville Construction Ltd. for the amount of \$273,205.50 including HST.

Move to budget discussion May 11th Special Meeting of Council.

FA200305

Motion: - 05/20

Arena Storm Separation Quotes 2020 Award

That Council award the Arena Storm Separation 2020 Quote to Fairville Construction Ltd. For the amount of \$44,352.22 including HST.

Move to budget discussion May 11th Special Meeting of Council.

- FA200405** **Amendment A-6 to By-Law 16-01 a By-Law of the Town of Saint Andrews Respecting Remuneration of Members of the Town Council First Reading**
Motion: - 05/20 *That leave be granted for First Reading of Amendment A-6 to By-Law No. 16-01 A By-Law of the Town of Saint Andrews Respecting Remuneration of Members of the Town Council.*
Move to May 4th Regular Meeting of Council with revisions.
- FA200406** **Tender TSA 2020-10 High Pressure Breathing Air Compressor Award**
Motion: - 05/20 *Move that Tender TSA 2020-10 High Pressure Breathing Air Compressor be awarded to Connors Breathing Air System for the revised quote of \$39,990.00 plus HST.*
Move to budget discussion May 11th Special Meeting of Council.
- FA200407** **Tender TSA 2020-11 Half Ton 4x4 Regular Cab Truck Award**
Motion: - 05/20 *Move that Tender TSA 2020-11 Half Ton 4x4 Regular Cab Truck be awarded to Charlotte County General Motors in the amount of \$41,221.64 plus HST.*
Move to budget discussion May 11th Special Meeting of Council.
- FA200408** **Tender TSA 2020-12 Single Axle Plow Truck Award**
Motion: - 05/20 *Move that Tender TSA 2020-12 Single Axle Plow Truck be awarded to Applied Pressure in the amount of \$259,875.00 plus HST. (check typo)*
Move to budget discussion May 11th Special Meeting of Council.

Public Works -Councillor Akagi

- PW200401** **Amendment A-3 to By-Law No. 19-07, A By-Law Relating to Water Systems, Water Rates, Wastewater Systems and Wastewater Rates Second Reading**
Motion - 05/20 *That leave be granted to move to Second Reading of Amendment No. A-3 to By-Law No. 19-07, A By-Law Related to Water Systems, Water Rates, Wastewater Systems and Wastewater Rates.*
Move to budget discussion May 11th Special Meeting of Council.
- PW200401** **Amendment A-3 to By-Law No. 19-07, A By-Law Relating to Water Systems, Water Rates, Wastewater Systems and Wastewater Rates Third Reading**
Motion - 05/20 *That leave be granted to move to Third and Final Reading of Amendment No. A-3 to By-Law No. 19-07, A By-Law Related to Water Systems, Water Rates, Wastewater Systems and Wastewater Rates.*
Move to budget discussion May 11th Special Meeting of Council.

Public Safety – Councillor Groulx

PS200305 **Amendment A-4 to By-Law No. 06-04, A By-Law of the Municipality of the Town of Saint Andrews Respecting Noise in the Town of Saint Andrews First Reading**

Motion: - 05/20 *That leave be granted to move to First Reading for Amendment No. A-4 to By-Law No. 06-04, A By-Law of the Municipality of the Town of Saint Andrews Respecting Noise in the Town of Saint Andrews.*
Move to May 4th Regular Meeting of Council with revisions.

PS200306 **Amendment A-5 to By-Law No. 02-14, A By-Law of the Municipality of the Town of Saint Andrews Respecting Open Air Fires First Reading**

Motion: - 05/20 *That leave be granted to move to First Reading for Amendment No. A-5 to By-Law 02-14, A By-Law of the Municipality of the Town of Saint Andrews Respecting Open Air Fires.*
Move to May 4th Regular Meeting of Council with revisions.

Business, Tourism, Heritage and Culture- Deputy Mayor Henderson

NONE

Recreation and Community Services – Councillor Gumushel

RCS200303 **Amendment to Terms of Reference for the Environmental Advisory Committee**

Motion: - 05/20 *That Council approves the Amendments to the Terms of Reference for the Environmental Advisory Committee to appoint 2 students from Sir James Dunn Academy, 1 member from the Eastern Charlotte Waterway Commission to participate as ex-officio members and the addition of the Chamcook Watershed Homeowners Association to group of contact list for the Environmental Advisory Committee.*
Move to May 4th Regular Meeting of Council with revisions.

RCS200305 **Heather Curling Club Lease Waiver**

Motion - 05/20 *Move that in recognition of the 2020 Coronavirus Pandemic, Council agrees to waive the final lease payment for the 2019/2020 season in the amount of \$ _____ plus HST.*
Move to budget discussion May 11th Special Meeting of Council.

RCS200302 **Off Highway Vehicle By-Law 20-04 First Reading**

Motion: - 05/20 *That leave be granted to move to First Reading for By-Law No. 20-04 A By-Law to Regulate Off-Highway Vehicles within the Town of Saint Andrews.*
Move to June Regular Meeting of Council for First Reading.
Bring a motion forward to May 4th for the purchase of trail cameras.

RCS200304
Motion: - 05/20
Trail Maintenance Agreement SORTI
Move that Council directs staff assume maintenance of the Saint Andrews Trail system from the start of the Van Horne Trail system on Water Street to _____.
Council also directs staff to prepare an agreement for Council's approval for individual landowners that the trail crosses.
Move to May 4th Regular Meeting of Council.

RCS200402
Motion: - 05/20
Amendment No. A-1 to By-Law 18-01 Regulate Vehicular Traffic in the Town of Saint Andrews Second Reading
That leave be granted to move to Second Reading for Amendment No. A-1 to By-Law 18-01 to Regulate Vehicular Traffic in the Town of Saint Andrews.
Move to May 4th Regular Meeting of Council with revisions.

Planning & Economic Development – Councillor Harrison

PED200101a
Motion: - 05/20
Municipal Plan MP 20-01 Third and Final Reading
That leave be granted to move to Third and Final Reading of By-Law No. MP 20-01, Municipal Plan for the Town of Saint Andrews.
Differ to a later date and creation of new timeline for MP20-01, MP20-02, and Zoning By-Law.

PED200102b
Motion: - 05/20
Setting Date of Public Hearing of Objections for By-Law MP 20-02 Secondary Municipal Plan
Moves that Council sets 6:00 p.m. on Monday, May 25th, 2020 for an electronic meeting for a Public Hearing of Objections for the Secondary Municipal Plan MP 20-02 in accordance with Section 111 of the Community Planning Act.
Differ to a later date and creation of new timeline for MP20-01, MP20-02, and Zoning By-Law.

PED200201c
Motion: - 05/20
Approval of By-Law Z20-01, A By-Law to Amend Zoning By-Law No. Z18-04 to Rezone 235 Water Street in the Town of Saint Andrews.
The Southwest New Brunswick Service Commission staff recommends that Council approve the rezoning request from Judith Haynes, subject to the terms and conditions that any exterior cladding used for the addition be in conformity with the definition of "Traditional Building Materials" as defined in the Town of Saint Andrews Zoning By-Law Z18-04.
Motion added from the Public Hearing of Objections on April 27, 2020 at 7:00 p.m.

ANY MEMBER OF COUNCIL IF SECONDED BY ANOTHER COUNCILLOR

RCS200403
Motion: - 05/20
Sir James Dunn Academy Prince Arthur Playing Field Funding Request
Move that Council allocate \$5,000.00 to sponsor the rehabilitation of the Prince Arthur Sports Field at the Sir James Dunn Academy.

RCS200404

Sir James Dunn Academy Graduation Banner Request

Motion: - 05/20

Move that Council allocate up to \$4,000.00 to sponsor the cost to purchasing new banner brackets to help celebrate the 2019/2020 Graduating Class Banners for the Sir James Dunn Academy.

REVIEW OF REGISTERS AND COMMUNICATIONS TO BE DISCUSSED AT THE REGULAR OR SPECIAL MEETING OF COUNCIL

APPROVAL OF AGENDA FOR THE REGULAR OR SPECIAL MEETING OF COUNCIL

QUESTION PERIOD

1. *Trail cameras are a good idea. It would be advisable to delay those purchases but start with the ATV By-Law. Perhaps not many people are aware of this and need more education and signage in the public.*
2. *I can see the Town working very hard on the Municipal Plan MP 20-01. Further delays are possibly not the way to go with this. Good idea to follow Fredericton and St. Stephen on their planning process.*
3. *I have an objection on the Coastal Conservation Overlay and how this is not over the whole town. Can this be applied throughout the town and people can apply for variances or other permits.*
4. *Have discussions taken place regarding hand sanitizer or hand wash stations on the wharf and in the downtown. Has the town thought about temperature thermometers and additional personal protective equipment for staff?*
5. *Is brush and leaf removal going to take place in the Town of Saint Andrews?*

CLOSED SESSION

ADJOURNMENT

Motion: 151 - 04/20

At 10:00 PM It was moved by Councillor Akagi, seconded by Councillor Gumushel that the Meeting be adjourned.

Carried 6-0



Mayor Doug Naish



Paul Nopper, Clerk - Senior Administrator

