



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING**

Electronic Meeting

Monday, May 4, 2020 at 7:00 PM

MINUTES

RECORD OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on Monday, May 4, 2020 at 7:00 p.m. with the following members present: Deputy Mayor Brad Henderson, Councillors Kate Akagi, Guy Groulx, Edie Bishop, Kurt Gumushel and Andrew Harrison. Also, present: Chris Spear, CAO, Paul Nopper Clerk – Senior Administrator.

Absent: Mayor Doug Naish

APPROVAL OF AGENDA

Motion: 152 - 05/20 *It was moved by Councillor Bishop, seconded by Councillor Gumushel and carried that the Agenda be approved as presented.*

5-0 Carried

DISCLOSURE OF CONFLICT OF INTEREST

NONE

APPROVAL OF THE MINUTES OF THE PREVIOUS MEETING

Motion: 153 - 05/20 **Minutes of the 200406 Regular Meeting of Council April 6, 2020**

It was moved by Councillor Groulx, seconded by Councillor Akagi the minutes of the 200406 Regular Meeting of Council of April 6, 2020 at 7:00 p.m. be adopted.

5-0 Carried

Motion: 154 - 05/20 **Minutes of the 200427 Special Meeting of Council Public Hearing of Objection for the Municipal Plan MP 20-01 April 27, 2020**

It was moved by Councillor Bishop, seconded by Councillor Groulx the Special Meeting of Council Hearing of Objections for the Municipal Plan MP 20-01 on April 27, 2020 at 6:00 p.m. be adopted.

5-0 Carried

Motion: 155 - 05/20 **Minutes of the 200427 Special Meeting of Council Public Hearing of Objections for By-Law No. Z20-01, A By-Law to Amend Zoning By-Law No. Z18-04 for Rezoning 235 Water Street on April 27, 2020**

It was moved by Councillor Akagi, seconded by Councillor Gumushel that the minutes of the 200427 Special Meeting of Council Public Hearing of Objections for By-Law No. Z20-01, A By-Law to Amend Zoning By-Law No. 18-04 for Rezoning 235 Water Street on April 27, 2020 at 7:15 p.m. be adopted.

5-0 Carried

**Minutes of the 200427 Committee of Council Meeting
April 27, 2020**

Motion: 156 - 05/20

It was moved by Councillor Groulx, seconded by Councillor Akagi that the minutes of the 200427 Committee of Council Meeting on April 27, 2020 at 7:42 p.m. be adopted.

5-0 Carried

PRESENTATIONS

NONE

COMMUNICATION

Lyme Disease Awareness Month May 2020. Janet Higgins, Founding President of the New Brunswick Lyme Disease Association Inc.

**Lyme Disease Awareness Month May 2020
Proclamation**

Motion: 157 - 05/20

It was moved by Councillor Groulx, seconded by Councillor Akagi that it be proclaimed that May 2020 be Lyme Disease Awareness Month in the Town of Saint Andrews.

5-0 Carried

STAFF REPORTS

FINANCIAL REPORTS

Motion: 158 - 05/20

It was moved by Councillor Bishop, seconded by Councillor Groulx that Council accept all the Staff Reports as presented.

5-0 Carried

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAW AND MOTIONS

Finance and Administration – Councillor Bishop

FA200201

Motion: 159 - 05/20

Respectful Workplaces Policy P-20-01

It was moved by Councillor Bishop, seconded by Councillor Groulx that Council moves to accept the Town of Saint Andrews Respectful Workplaces Policy P-20-01.

5-0 Carried

FA200405

Motion: 160 - 05/20

**Amendment A-6 to By-Law 18-04 A By-Law of the
Town of Saint Andrews Respecting Remuneration of
Members of the Town Council First Reading**

It was moved by Councillor Bishop, seconded by Councillor Akagi that leave be granted for First Reading of Amendment A-6 to By-Law No. 18-04 A By-Law of the Town of Saint Andrews Respecting Remuneration of Members of the Town Council.

Read in Full for First Time 5-0 Carried

Public Works -Councillor Akagi

NONE

RCS200402b **Amendment No. A-1 to By-Law 18-01 Regulate Vehicular Traffic in the Town of Saint Andrews Second Reading**

Motion: 167 - 05/20 *It was moved by Councillor Gumushel, seconded by Councillor Akagi that leave be granted to move to Second Reading for Amendment No. A-1 to By-Law 18-01 to Regulate Vehicular Traffic in the Town of Saint Andrews.*
Read in Full for Second Time 5-0 Carried

Planning & Economic Development – Councillor Harrison

PED200201c **Amendment A-7 to By-Law No. Z20-01, A By-Law to Amend Zoning By-Law No. Z18-04 for Rezoning 235 Water Street Second Reading**

Motion: 168 - 05/20 *It was moved by Councillor Harrison, seconded by Councillor Akagi that leave be granted for Second Reading of Amendment to By-Law No. Z20-01, A By-Law to Amend Zoning By-Law No. 18-04 for Rezoning 235 Water Street subject to the terms and conditions that any exterior cladding used for the addition be in conformity with the definition of "Traditional Building Materials" as defined in the Town of Saint Andrews Zoning By-Law Z18-04.*
Read in Full for Second Time 5-0 Carried

NEW BUSINESS

RCS200406 **Mowing Sir James Dunn Academy**

Motion: 169 - 05/20 *It was moved by Councillor Gumushel, seconded by Councillor Harrison that staff be authorized to enter into an agreement with the Southwest Anglophone School District to mow the field during the months of June – August 2020.*
Council Groulx Voted Nay 4-1 Carried

RCS200404 **Sir James Dunn Academy Graduation Request**

Motion: 170 - 05/20 *It was moved by Councillor Gumushel, seconded by Councillor Akagi that Council approve up to \$2,000.00 for the purchase of new banner brackets and help installing banners for the graduating class of 2019/2020 from the Sir James Dunn Academy through the Town of Saint Andrews.*
5-0 Carried

QUESTION PERIOD

1. *I hear you guys are doing a great job. Keep up the hard work! I know my mom appreciates it. Thanks everyone.*
2. *We are hoping to come to St. Andrews in July if all goes well.*

COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

Councillor Harrison – Facebook and CHCO TV Live Stream are providing great platforms for people to attend meetings. We have over 40 people watching this live stream. This is a great form to get the word out and a great way to draw people in. We need to continue this platform after COVID-19 restrictions have been lifted.

Councillor Groulx – COVID-19 check-ins and delivery have been very successful. With reopening restrictions to date, we have delivered 700 bins of groceries and 80 pharmacy bin deliveries. Over 2000 bags of groceries have been delivered. We have 62 volunteers working on this project in the community. With ease of restrictions, we are starting to wrap up this service. May 1th will be the last day for check-in calls and volunteer delivery services. If anyone has any problem, they can call Town Hall and they would be glad to help anyone. We will maintain the list of volunteers, check-ins, and organizational structure. If we encounter a second wave, we are ready for it.

Councillor Bishop – All are aware of the lightening of the restrictions, but we still need to be aware. We do not want to let our guards down. Possibility of a second wave of this virus coming. We are going to have to be very careful and aware of any situation. We are in a new way of living. Do not let your guard down and wear your personal protective equipment. As a senior I have found going into the store early was very useful and wonderful. If that kept people from getting ill, great work. Little things like that can make a difference, Thanks to all the volunteers and those working in essential businesses who had to go to work. You are our heroes and Thank you.

Councillor Bishop – Some folks in town who are not well need help with raking leaves in ditches. Is there any service or program to help this situation? Leave do not come out of the ditches themselves. Just food for thought.

CAO Spear – Traditionally this is always left up to the citizens to clean the ditches of leaves. If the town were to take this over as a job, we would have to hire a staff member to do that. I appreciate the seniors that cannot do it but would need a policy change regarding this from Council. You can clean the ditches multiple times and not get them all. Council would have to look at either a new policy or hiring of staff.

Councillor Bishop – Not really thinking of doing everyone's ditches, just those who are unable to do it. Perhaps some volunteers who could help? People helping people and would like to see some support for this.

Councillor Akagi – Unfortunately with COVID-19, NBCC did not volunteer this year. They did a lot of leaf pick-up in the past. This is one of the ways laves get cleaned up but could not this year. Just want to say thanks to staff and Public Works for all their hard work. Do not want to overtax staff and we may need to hire additional staff. Wonderful idea to do or perhaps other groups want to volunteer.

Deputy Mayor Henderson – Lets bring this forward to budget discussion when it comes to COVID-19 especially for those outside of the standard cleaning. COVID-19 Operation Plan needs to be brought forward and let's talk about this again during budget discussion.

Councillor Gumushel – Thanks to staff during this difficult time. Thanks to Councillor Groulx for the home delivery program in the Town of Saint Andrews. Thanks to Council for the Sir James Dunn Academy Field grant. Thanks to all the frontline workers. Thank you to CAO for work on the trestle at katy's Cove after the storm surge. I would invite any members of the public, like Joanne Carney, who submitted friendly recommendations for making the Wharf a safer place for the summer season to continue to submit your ideas.

CAO Spear – We are going to be meeting of the rest of the month. May 11th will be a Budget Discussion, May 19th will be a full presentation from the Southwest New Brunswick Service Commission on the Municipal Planning process and timelines moving forward, Committee Meeting on the 25th and then the June Regular Meeting of Council.

Councillor Bishop – Want to thank all those essential service workers in our senior citizen homes. Thank you for all your hard work.

MAYOR'S COMMENTS

Deputy Mayor Henderson – Want to acknowledge Council as they are at their end of the traditional term of office. Glad to see that everyone is staying dedicated to this process and moving the municipality forward. You're in overtime now Council. I want to wish Vicki Hogarth a happy belated birthday. Appreciate all that CHCO TV does for our community.

CLOSED SESSION

NONE

ADJOURNMENT

Motion: 171 - 05/20

At 8:27 p.m., it was move by Councillor Akagi, seconded Councillor Gumushel that the meeting be adjourned.

5-0 Carried



Doug Naish, Mayor



Paul Nopper, Clerk – Senior Administrator

