



# TOWN OF SAINT ANDREWS COMMITTEE OF COUNCIL MEETING

Electronic Meeting

Monday, May 25, 2020 at 6:00 PM

## MINUTES

### RECORD OF ATTENDANCE

A Committee of Council Meeting for Town of Saint Andrews Council was held on Monday, May 25, 2020 at 6:00 p.m. with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Kate Akagi, Edie Bishop, Andrew Harrison and Guy Groulx. Also, present: Chris Spear, CAO, Paul Nopper Clerk – Senior Administrator.

Late: Councillor Kurt Gumushel – 6:09 p.m.

### APPROVAL OF AGENDA

**Motion: 186 - 05/20**

*It was moved by Deputy Mayor Henderson, seconded by Councillor Akagi and carried that the Agenda be approved as presented.*

**5-0 Carried**

### DISCLOSURE OF CONFLICT OF INTEREST

NONE

### PRESENTATIONS

*Alexander Gopen, Planner, and Alexander Henderson, Director of Planning for the Southwest New Brunswick Service Commission presenting the Municipal Plan MP 20-01, Secondary Plan MP 20-02, and Zoning By-Law.*

### COMMUNICATION

NONE

### INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAW AND MOTIONS

**Finance & Administration – Councillor Bishop**

**FA200405b**

**Amendment A-6 to By-Law No. 18-04, A By-Law of the Town of Saint Andrews Respecting Remuneration of Members of the Town Council Second Reading**

**Motion: - 06/20**

*That leave be granted to move to Second Reading of Amendment A-6 to By-Law No. 18-04, A By-Law of the Town of Saint Andrews Respecting Remuneration of Members of the Town Council.*

**Move to June 1 Regular Meeting of Council**

**FA200501**

**Motion: - 06/20**

**2020 Town of Saint Andrews Amended Budget**

*That Council approves the amended budget that was presented on May 11, 2020, as the official budget for the Town of Saint Andrews.*

**Move to June 1 Regular Council Meeting**

**FA200502**

**Motion: - 06/20**

**Cheque Signing Authority**

Be it resolved that accounts in the name of the Town of Saint Andrews (hereinafter called the “Corporation”) be kept at the Bank of Nova Scotia (hereinafter called the

“Bank”) and the Mayor or Deputy Mayor together with the Chief Administrative Officer or Assistant Treasurer are hereby authorized for and in the name of the Corporation to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said accounts.

That any one of the above mentioned officers is hereby authorized for and in the name of the Corporation to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for credit of the Corporation only) cheques, promissory notes, bills of exchange, orders for payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts and vouchers.

That a signature card for all accounts of the Corporation shall be signed by the above-mentioned officers, filed with the Bank and shall be in the following form:

Doug Naish, Mayor **OR** Brad Henderson, Deputy Mayor  
**AND**  
Chris Spear, Acting Clerk **OR** Emily Noddin, Assistant Treasurer

**Move to June 1 Regular Council Meeting  
Correct title and motion**

**Public Works -Councillor Akagi**

**NONE**

**Public Safety – Councillor Groulx**

**PS200305b**

**Motion: - 06/20**

**Amendment A-4 to By-Law No. 06-04, A By-Law of the Municipality of the Town of Saint Andrews Respecting Noise in the Town of Saint Andrews Second Reading**  
*That leave be granted to move to Second Reading of Amendment A-4 to By-Law No. 06-04, A By-Law of the Municipality of the Town of Saint Andrews Respecting Noise in the Town of Saint Andrews Second Reading.*  
**Move to June 1 Regular Meeting of Council**

**PS200306b**

**Motion: - 06/20**

**Amendment A-5 to By-Law No. 02-14, A By-Law of the Municipality of the Town of Saint Andrews Respecting Open Air Fires Second Reading**  
*That leave be granted to move to Second Reading of Amendment A-5 to By-Law No. 02-14, A By-Law of the Municipality of the Town of Saint Andrews Respecting Open Air Fires Second Reading.*  
**Move to June 1 Regular Meeting of Council**

**Business, Tourism, Heritage and Culture- Deputy Mayor Henderson**

**NONE**

**Recreation and Community Services – Councillor Gumushel**

**RCS200402c**                      **Amendment A-1 to By-Law No. 18-01, Regulate Vehicular Traffic in the Town of Saint Andrews Third and Final Reading.**  
**Motion:**                      - 06/20                      *That leave be granted to move to Third and Final Reading of Amendment A-1 to By-Law No. 18-01, Regulate Vehicular Traffic in the Town of Saint Andrews Third and Final Reading.*  
**Move to June 1 Regular Meeting of Council**

**Planning & Economic Development – Councillor Harrison**

**PED200201e**                      **Amendment A-7 to By-Law No. Z20-01, A By-Law to Amend Zoning By-Law No. 18-04 for Rezoning 235 Water St. Third and Final Reading.**  
**Motion:**                      - 06/20                      *That leave be granted to move to Third and Final Reading of Amendment A-7 to By-Law No. Z20-01, A By-Law to Amend Zoning By-Law No. 18-04 for Rezoning 235 Water Street subject to the terms and conditions that any exterior cladding used for the addition be in conformity with the definition of “Traditional Building Materials” as defined in the Town of Saint Andrews Zoning By-Law Z18-04.*  
**Move to June 1 Regular Meeting of Council**

**PED200502**                      **Red Herring Pub Encroachment Request**  
**Motion:**                      - 06/20                      *Move that Council approves the request by Kevin Simmonds of 211 Water St, to encroach by 400 sq. ft., with temporary barriers adjacent to the lower patio, for the purposes of increasing the capacity of the restaurant under COVID-19 Mandatory Orders and under terms and conditions set by the CAO.*  
**Move to June 1 Regular Meeting of Council**  
**Council requested Kevin Simmonds be present at the June 1 meeting to discuss request.**

**PED200503**                      **McGuire Chocolate Company Ltd. Encroachment Request**  
**Motion:**                      - 06/20                      *Move that Council approves the request by Mark McGuire of 211 Water St, to extend the liquor license to the patio seating at the front and side of the property and under terms and conditions set by the CAO.*  
**Move to June 1 Regular Meeting of Council**

**REVIEW OF REGISTERS AND COMMUNICATIONS TO BE DISCUSSED AT THE REGULAR OR SPECIAL MEETING OF COUNCIL**

**FA200403**                      **Kiwanis Club of Saint Andrews Campground Deferral**  
*To be hidden on registers.*

**FA200409**                      **Water and Wastewater discussion on vacant properties with no buildings not using sewer and water.**  
*Staff to provide report with additional information for Council.*

**PS200302**                      **RCMP Priorities 2020**  
*On hold due to COVID-19.*

**PS200304**                                 **Emergency Communication Agreement Province of New Brunswick**  
*Delayed to the fall by Province due to COVID-19.*

**PS200501**                                 **Deer Issue in Saint Andrews**  
*Staff to provide a letter to Minister Holland to discuss deer situation.*

**PW200404**                                 **On-Street Parking Saint Andrews**  
*To be addressed in the parking pilot project for Saint Andrews. Additional parking lots being investigated.*

**BTHC200401**                               **Passamaquoddy Lodge New Facility**  
*Council willing to work with all levels of government to ensure a new facility created.*

**BTHC200502**                               **Annual Rock Weed Harvest**  
*Send to Environment Advisory Committee for comment and review.*

**PED170707**                               **Transportation Master Plan**  
*Staff have been directed to bring the Transportation Master Plan to the Fall Council Meetings.*

**Seabreeze Restaurant Parking Request**  
*Deputy Mayor Henderson provided a request from the Seabreeze Restaurant to trade two King St. parking spaces for two parking spaces in the municipal lot. Staff directed to review options with restaurant. Additional consideration for parking with downtown parking pilot project.*

## **NEW BUSINESS**

**PW200501**                                 **Water Rates Discussion 2020**  
*Discussion by Council regarding the scenarios provided by staff recommendations for water billing. Council directed staff to look at a relief/rebate program for 2021 and bring back to Council for review.*

**BTHC200501**                               **Van Horne Estates on Ministers Inc. Island Request for Exemption to By-Law 75 Regulating the Licensing of Peddlers and Transient Traders**  
*Discussions by Council focused on the properties in question, licenses and permits, pre-existing precedence, additional agreement options, and the need to update By-Law 75.*  
*After discussion by Council, staff were directed to not bring a motion forward for a Peddler and Transient Trader license for Ministers Island based on pre-existing precedence.*  
*Council requested a report with a motion be brought forward to determine a yearly repair and maintenance costs for the end of Bar Road, gravel area for the Council meeting on June 1.*

**BTHC200503**                               **Downtown Saint Andrews Street Social Distancing Proposal**  
*Discussion by Council focused on one-way streets, parking on streets and parking lots, public engagement, signage, resident driveways, bicycles, adjustments to By-Laws, and social distancing.*

Council requested a formal motion be brought forward to the June 1 meeting for the Downtown Saint Andrews pilot project.

Council directed staff to develop a presentation for a meeting prior to the Council Meeting on June 1 to get public input on the proposed pilot project.

## QUESTION PERIOD

1. Are the wharf repairs/upgrades going forward as previously planned?
2. The owner of the Red Herring is willing to speak to Council on the Encroachment request.
3. If we close off Water Street to pedestrians, it would help with the social distancing.
4. Water Street should not be closed for pedestrians.
5. If something is zoned a tourist commercial lot in the Town Plat, can a food truck be located there?
6. Some towns are providing businesses with money to cover personal protective equipment costs, Plexiglas, etc. Rather than changing Water Rates.
7. With people who rent that run restaurants they pass on the water bill to us and I would bet we pay all of the water bill that is to use because of operation.
8. I agree with this. Personal protective equipment would be beneficial to all businesses in town.
9. Oh yes on the personal protective equipment. I have spent a lot so far. Help would be nice adapting to this situation that changes weekly.
10. Can the Canada Day celebration cancellation money be used for personal protective equipment for businesses? I believe that was a savings of \$15,000.00
11. Can you explain more about Airbnb regulations? Can all current short-term rental units be grandfathered in? Can one house have one unit as a long-term rental and one as a short-term rental? Dual use?
12. Has any thought been given to the access for emergency vehicles? Has the RCMP, ANB, and SAFD been asked for comment?
13. Dear Mayor Naish and Councillors, warmest greetings from across the Atlantic and the Town of Thorpe St. Andrews, U.K. Pleasure to join your meeting once again. We are delighted that you are making progress out of the COVID-19 lockdown and we wish you and the Town every continued success. It has been an exemplar of community leadership. We have been thinking and praying for your community. We were so pleased that Hunter Henderson entered Fr James Stewart's Rainbow Challenge at Thorpe St. Andrews Parish Church. It was a real boost for our community knowing you were supporting and thinking of us as well. Hunter won the "international Category" and was mentioned in our regional newspaper! Our primary school children of key workers have painted a display of Canadian themed wildlife for a window display. I would be delighted to hear from any community groups who may like to link-up, our Scouts are very keen to write. With our very best wishes and every continued success and safety to you and all residents of Saint Andrews. Councillor Ian Mackie, Community Goodwill Ambassador.

## COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

### MAYOR'S COMMENTS

### CLOSED SESSION

### ADJOURNMENT

**Motion: 187 - 05/20**

At 8:09 p.m., it was move by Councillor Akagi, seconded Councillor Gumushel that the meeting be adjourned.

**Carried 6 - 0**

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**Doug Naish, Mayor**

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**Paul Nopper, Clerk – Senior  
Administrator**