



**TOWN OF SAINT ANDREWS
COMMITTEE OF COUNCIL MEETING
ELECTRONIC MEETING
Monday, July 27, 2020, at 7:00 PM**

MINUTES

RECORD OF ATTENDANCE

A Committee of Council Meeting for Town of Saint Andrews Council was held on Monday, July 27, 2020, at 7:00 p.m. with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Andrew Harrison, Kurt Gumushel, Kate Akagi, Edie Bishop, and Guy Groulx. Also, present: Chris Spear, CAO, Paul Nopper Clerk – Senior Administrator, Alexander Gopen, Planner, Southwest New Brunswick Service Commission.

Facebook Attendance – 17
Zoom Attendance – 0

APPROVAL OF AGENDA

Motion: 266 - 07/20 *It was moved by Councillor Bishop, seconded by Councillor Harrison, and carried that the Agenda be approved as presented.*

6-0 Carried

DISCLOSURE OF CONFLICT OF INTEREST

NONE

PRESENTATIONS

NONE

COMMUNICATION

Letter from Shirley Raaflub – Arena Parking Issue

Mayor Naish read the letter to the Council and Public. CAO Spear provided a review of the staff report highlighting potential options to remedy the arena parking headlight issue. The direction was given to the staff to look at a cost-effective solution to stop the headlight issue.

INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAW AND MOTIONS

Finance & Administration – Councillor Bishop

FA200409 **Amendment A-9 to By-Law No. 19-07, A By-Law Relating to Water Systems, Water Rates, Wastewater Systems, and Wastewater Rates Second Reading.**

Motion: - 07/20 *That Council moves to grant leave for Second Reading of Amendment A-9 to By-Law 19-07, A By-Law Relating to Water Systems, Water Rates, Wastewater Systems, and Wastewater Rates.*

Henderson – Remove abandon out of the background. Move to the August 4th meeting.

Planning & Economic Development – Councillor Harrison

PED200102c
Motion: - 07/20 **Secondary Municipal Plan MP 20-02 Second Reading**
Move that Council moves to grant leave for Second Reading to the Secondary Municipal Plan By-Law MP 20 – 02.

PED200102d
Motion: - 07/20 **Obtain Views of PRAC**
Move that Council request a written view of the Planning Review and Adjustment Committee on the proposed Secondary Municipal Plan By-Law MP 20-02 in accordance with Section 110 of the Community Planning Act.

PED200102d
Motion: - 07/20 **Public Hearing of Objection for Secondary Municipal Plan MP 20-02**
Move that Council sets 6:00 p.m. on August 26th, 2020 at the W.C. O'Neill Arena and electronic meeting for the Public Hearing of Objections for the Secondary Municipal Plan By-Law MP 20-02 in accordance with Section 111 of the Community Planning Act.

Move to the August 4th meeting.

REVIEW OF REGISTERS AND COMMUNICATIONS TO BE DISCUSSED AT THE REGULAR OR SPECIAL MEETING OF COUNCIL

FINANCE AND ADMINISTRATION

1. *Environment Committee*
 - A. *The staff is working to get a meeting together with the Environment Committee. COVID-19 slowed the process.*
2. *Gas Tax*
 - A. *Staff need to amend the plan and will be brought to Committee in August.*
3. *Kiwanis Club reduction.*
 - A. *Has been moved to November for discussion.*
4. *Employee Recognition Policy*
 - A. *Staff submitted a few options to the Council. We will bring it forward in August.*
5. *Lift Arm Gate for the Wharf*
 - A. *Budget discussion.*
6. *Update on the Wellness Centre RFP*
 - A. *Looking to release next week but would like more input from the Council.*
 - I. *Add scoring for affordability for residents.*
7. *Procurement Policy Update*
 - A. *Once the new formalized organizational chart is complete, we will update the policy and bring it to the Council.*
8. *Rebate for COVID-19 Debate*
 - A. *Council asked staff to review a possible rebate on water bills. Under the Local Governance Act, we cannot do this. We will bring options forward.*
9. *Quoddy Shores Subdivision Tax Rate*
 - A. *Members of the area are asking for a different tax rate as they do not get services like road clearing, lighting, garbage pick-up, etc. They want a smaller mill rate. Move to the budget discussion.*
10. *Budget Discussion 2020*
 - A. *Staff is working on bringing the first version to Council at the end of August or beginning of September.*

PUBLIC WORKS

1. *Mary Street Tree End and Encroachment*

- A. Some trees growing into the area from the neighbours. We will work with the neighbours on sightlines and trimming.
- 2. *Katy's Cove Storm Drainage Issue*
 - A. Staff is getting quotes now and repairs will take place mid-fall to not interfere with trail use.
- 3. *Bar Road Jurisdiction*
 - A. Municipal lines to the high-water mark. The road was built on infill. Surveyors will cost \$4,000 and they will review previous maps to determine the area in question. Additional issues are the breakwaters that will need repair in the future of at least \$50,000. We will approach the province to cover half of the survey and get an answer to the property and ownership.
 - I. Talk to Russel Wilcox. He completed work for the Department of Transportation and Infrastructure in this area previously.
- 4. *Transportation Master Plan*
 - A. Asking presenters for a date in September to start the review process.
- 5. *5 Year Highway Plan*
 - A. Plan for the highways leading out of town along the 127. Need to change the plan along Bayside to take out of the plan curbs, gutters, and sidewalks in turn for a turn lane at Marine Science Drive. Our project has a very strong possibility of funding if we proceed in this direction.

PUBLIC SAFETY

- 1. *Emergency Communications Agreement*
 - A. Motion for Council.
- 2. *Deer Issue in Saint Andrews*
 - A. The letter has been provided to Minister Holland and awaiting a response.
- 3. *RCMP Services*
 - A. Staff meeting with RCMP representatives on July 28th for initial discussions.
 - I. Can we address speeding concerns with them?
- 4. *Nuisance Deer Hunt*
 - A. The issue on the side by side properties and hunters. Town staff will work with the property owners and hunters to space out more. Letter sent for the request to start the hunting process for 2020.

BUSINESS, TOURISM, HERITAGE, AND CULTURE

- 1. *Letter on Name Change to the Courthouse Grounds*
 - A. Differ to a later date.
- 2. *Volunteer Recognition Award*
 - A. Staff and Council working on this.
- 3. *Downtown Water Street Pilot Project*
 - A. Presentation to Council at the next meeting.
- 4. *Courthouse Operations*
 - A. Staff to have discussions with organizations.

RECREATION AND COMMUNITY SERVICE

- 1. *Declaration on Climate Emergency*
 - A. Move to discussions with Environment Committee.
- 2. *Elizabeth Street Pocket Park*
 - A. Phase one of the project to start in the fall with the Dunn Foundation contribution.
- 3. *Off-Highway Vehicle By-Law*
 - A. September meeting.
- 4. *Coastal Link Trail*
 - A. Motion for Council.

PLANNING AND ECONOMIC DEVELOPMENT

- 1. *Municipal Plan, Secondary Municipal Plan, and Zoning By-Law*

- A. All motions coming forward in August and September for all documents to pass in October.
- 2. Jeff Holmes Property
 - A. He has until 2021 to start building.
- 3. Access Right of Way Agreement Ambulance NB
 - A. The Town sold a piece of landlocked property with an easement to access. If the property were to sell, the easement would not go with the property. We need to address this, and an adjacent property owner would like access to the backside of their property through the easement. This has been agreed to by all parties. Staff is working on an agreement for all parties.
- 4. Deer Fencing
 - A. Issues in town with people setting up fencing that does not meet the regulations of the Zoning By-Law. The Council should address specific types of deer fencing and the terms of use. Transparent fencing options should be discussed. Need to look at best practices and education to the public.

ADDITIONAL DISCUSSIONS

Applications to the Wharf Advisory Board

- Before any additional members being added to the Wharf Board, the Council would like to review the Wharf Advisory Board policy and make changes as necessary. Council would like to review the reasons for the recent resignations of members of the board and determine the next steps.

NEW BUSINESS

QUESTION PERIOD

1. Talking about the reservoir leaking in the Town, only one company bid on the project. Was the leaking fixed?
 - A. Yes, the company was hired, and the work completed in the spring of 2020.
2. The lift-gate on the wharf, does the Town Council want to limit vehicular traffic?
 - A. The idea for this year to limit traffic was based on COVID-19 and social distancing. However, the Council will be reviewing the liftgate at the budget as the wharf is a busy place in the summer and safety is also a concern for walkers and vehicular traffic. People can still walk the wharf now and staff is looking at evening options for allowances for vehicles.
3. Is Ministers Island in Town limits?
 - A. No.
4. The water rebate program that is potentially being discussed; I do not believe we should allow this. I pay my bills and just accept that as being part of a Town resident.

COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

Councillor Gumushel – Fires on Navy Island seem to be happening. We need to tighten this up especially in the dry season. There should not be fires on the beach. We need to enforce this from our Open Fires By-Law.

MAYOR'S COMMENTS

CLOSED SESSION

Motion: 267 – 07/20

At 9:02 p.m. it was moved by Deputy Mayor Henderson, seconded by Councillor Bishop, that Council moves into Closed Session per the Local Governance Act, Section 68(c) information that could cause financial loss or gain to a person or local government or could jeopardize negotiations leading to an agreement or contract.

Carried 6 – 0

Motion: 268 – 07/20

At 9:36 p.m. it was moved by Councillor Harrison, seconded by Councillor Gumushel, that Council moves into Open Session

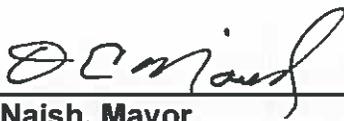
Carried 6 – 0

ADJOURNMENT

Motion: 269 - 07/20

At 9:37 p.m., it was moved by Councillor Akagi, seconded Councillor Bishop that the meeting be adjourned.

Carried 6 - 0



Doug Naish, Mayor



Paul Nopper, Clerk – Senior
Administrator

