



**TOWN OF SAINT ANDREWS  
SPECIAL MEETING OF COUNCIL  
PUBLIC HEARING/READING OF OBJECTIONS**

**Electronic Meeting**

**Wednesday, August 26, 2020, at 6:00 PM**

**MINUTES**

**RECORD OF ATTENDANCE**

A Special Meeting of the Town of Saint Andrews Council, Public Hearing of Objections to the Secondary Municipal Plan MP20-02 was held on Wednesday, August 26, 2020, at 6:00 p.m. with the following members present Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Kate Akagi, Guy Groulx, Andrew Harrison, and Kurt Gumushel. Also, present: Chris Spear, CAO/Treasurer, Paul Nopper Clerk – Senior Administrator, Alexander Gopen, Planner, Southwest New Brunswick Service Commission.

Absent – Councillor Edie Bishop

Facebook Attendance - 14  
Zoom - 2

**APPROVAL OF AGENDA**

**Motion: 303 - 08/20** *It was moved by Councillor Groulx, seconded by Deputy Mayor Henderson, and carried that the Agenda be approved as presented.*

**Carried 5 - 0**

**PRESENTATION**

Secondary Municipal Plan By-Law MP 20-02. Alexander Gopen, Planner for the Southwest New Brunswick Service Commission.

Alexander Gopen, Planner, provided a presentation overviewing of the Secondary Municipal Plan By-Law MP 20-02 and an overview of the document highlighting:

- Why a design manual?**
  - Architectural heritage and design tied to culture and economic drivers.
  - Nationally recognized as historic site.
  - Section 09 of the Zoning By-Law regulates design of HBD and TP currently.
- Where would the manual apply?**
  - Map provided of areas identified, HBD, TP, Enviros.
- What does the manual do?**
  - Hybrid regulations and education, best practices.
  - Explains various elements to contribute to design.
  - Not a heritage conservation by-law.
  - Does not touch demolition.
- How does the manual work?**
  - Development Officer checks.
  - Zoning By-law applies.
  - Best practices.
    - Education and information
- Historic Business District Requirements**
  - Entrances facing street.
  - Minimal setbacks.
  - Parallel to right angles.
  - Size fitting into context.
  - Transparency (windows).

**Town Plat and Environs**

- Roof top mechanical.
- Exterior materials.
- Height of awnings.
- Entrances facing street.
- Right angles.
- Fitting into context.

**HEARING OF OBJECTIONS**

*"The Council of the Town of Saint Andrews is holding a public meeting tonight as to hear objections to the proposed **Secondary Municipal Plan By-Law MP 20-02** in accordance with Section 111 of the Community Planning Act."*

1. *The Town of Saint Andrews received one (1) written submission to the Public Hearing of Objections for the Secondary Municipal Plan By-Law MP 20-02.*
2. *Housekeeping 2.1.3 refer in last part of paragraph to design guidelines, change to design manual.*
3. *Looking at town plat and environs, area around Indian Point, drive around the loop, one property that seems to be outside guidelines. Might be something to consider moving forward to extend these areas to get those missing on Water Street and Adolphus Street into the Town Plat.*
4. *Not fair to add this the additional properties on Water Street and Adolphus Street now at a public hearing. If added in, we need another public hearing of objection.*
5. *This would be a substantial change for the document and would constitute another public hearing. Part of loop and visual impact was taken into consideration. Zoning By-Law identifies parts of properties included, language says bounded by streets and across. When mapped it did not include the properties. Not sure why it was mapped that way. Should be included in discussion but significant departure from what has been done in the past.*

**ADJOURNMENT**

**Motion: 304 - 08/20**

At 6:29 p.m., it was move by Councillor Gumushel, seconded Councillor Akagi that the meeting be adjourned.  
**5-0 Carried**

  
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Doug Naish, Mayor

  
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Paul Nopper, Clerk – Senior Administrator

