



**TOWN OF SAINT ANDREWS  
COMMITTEE OF COUNCIL MEETING  
W.C. O'NEILL ARENA DINING ROOM  
ELECTRONIC MEETING**

**Monday, September 28, 2020, at 6:00 PM**

**MINUTES**

**RECORD OF ATTENDANCE**

A Committee of Council Meeting for Town of Saint Andrews Council was held on Monday, September 28, 2020, at 6:00 p.m. with the following members present: Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillors Kate Akagi, Andrew Harrison, Kurt Gumushel, and Guy Groulx. Also, present: Chris Spear, CAO, Paul Nopper Clerk – Senior Administrator.

Absent: Councillor Edie Bishop

Facebook Attendance – 14  
Zoom Attendance – 2

**APPROVAL OF AGENDA**

**Motion: 340 - 09/20** *It was moved by Councillor Gumushel, seconded by Councillor Harrison, and carried that the Agenda be Amended to add a discussion on start times for Council Meetings.*  
**5-0 Carried**

**Motion: 341 - 09/20** *It was moved by Councillor Groulx, seconded by Councillor Gumushel, and carried that the Amended Agenda be approved as presented.*  
**5-0 Carried**

**DISCLOSURE OF CONFLICT OF INTEREST**

**NONE**

**PRESENTATIONS**

**NONE**

**COMMUNICATION**

**NONE**

**INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAW AND MOTIONS**

**Finance & Administration – Councillor Bishop**

**NONE**

**Public Works -Councillor Akagi**

**NONE**

**Public Safety – Councillor Groulx**

**PS200304a**  
**Motion: - 09/20**

**Provincial Emergency Communications Agreement**  
*That Council moves to sign into an agreement with the Saint John Board of Police Commissioners for the new Trunk Mobile Radio system for emergency services.*

*CAO Spear indicated that we do not have an alternative option for emergency communications as St. Stephen unable to be a dispatch centre. Council directed staff to continue negotiations of rates with the Saint John Board of Police Commissioners.*

**Move to October 5, 2020 Regular Council Meeting**

**PS200304b**  
**Motion: - 09/20**

*That Council moves to formally provide 90 days notice, in writing, to the Town of St. Stephen, of the Town of Saint Andrews withdrawal from the current Emergency Communications Agreement.*

**Move to October 5, 2020 Regular Council Meeting**

**Business, Tourism, Heritage and Culture- Deputy Mayor Henderson**

**BTHC200901a**  
**Motion: - 09/20**

**First Reading of By-Law 20-07, A By-Law of the Town of Saint Andrews to Impose a Special Business Area Improvement Levy for 2021 in the Town of Saint Andrews.**

*Move that Council grant leave for First Reading of By-Law 20-07, A By-Law of the Town of Saint Andrews to Impose a Special Business Area Improvement Levy for 2021 in the Town of Saint Andrews.*

**Move to October 5, 2020 Regular Council Meeting**

**BTHC200901b**  
**Motion: - 09/20**

**By-Law 20-07, A By-Law of the Town of Saint Andrews to Impose a Special Business Area Improvement Levy for 2021 in the Town of Saint Andrews.**

*Move that Council sets 6:00 p.m. on Wednesday, November 4, 2020 via electronic meeting for a Public Hearing of Objection for By-Law 20-07, A By-Law of the Town of Saint Andrews to Impose a Special Business Area Improvement Levy for 2021 in the Town of Saint Andrews.*

**Move to October 5, 2020 Regular Council Meeting**

**Recreation and Community Services – Councillor Gumushel**

**RCS200302a**  
**Motion: - 09/20**

**First Reading of By-Law 20-08, A By-Law Regulating All-Terrain Vehicles within the Town of Saint Andrews**  
*Move that Council grants leave for First Reading of By-Law 20-08, A By-Law Regulating All-Terrain Vehicles within the Town of Saint Andrews.*

*Council identified changes to the title, Section 2, 3, and 4 for changes to E-Bikes and definitions. Move to first reading with changes to document.*

**Move to October 5, 2020 Regular Council Meeting**

**Planning & Economic Development – Councillor Harrison**

PED200901a

Motion: - 09/20

**First Reading of By-Law 20-06, A By-Law Respecting Short Term Rental Units in the Town of Saint Andrews.**  
*Move that Council grant leave for First Reading of By-Law 20-06, A By-Law Respecting Short-Term Rental Residential Units in the Town of Saint Andrews.*

*Through discussion with Council, additional revisions have been requested and staff direction provided to look at options of best practices versus terms and conditions.*

**Will not be moved to October 5, 2020 Regular Council Meeting. Sent back to staff for revisions.**

**ANY MEMBER OF COUNCIL IF SECONDED BY ANOTHER COUNCILLOR**

Councillor Gumushel

*Provided an issue to Council regarding start times of meetings. Councillor Gumushel identified that 6:00 p.m. was a difficult start time for Council Meetings and hard to attend at that time. Councillor Harrison concurred with the early start time being difficult to get to meetings. Staff provided reasoning for meetings starting at 6:00 p.m. versus 7:00 p.m. including the amount being discussed at meetings, number of meetings to accomplish Council goals, and balancing work schedules and meetings. Councillor Harrison suggested a hard cap on meeting times and that Council set priorities moving forward. Deputy Mayor Henderson indicated 6:00 p.m. better start time based on current work schedule and family. Mayor Naish supported the 6:00 p.m. start time for staff and Council workload situations. Council reached consensus on maintaining 6:00 p.m. for meetings and 7:00 p.m. for Regular Council Meetings.*

Deputy Mayor Henderson

*Suggested Council move back to Zoom meetings for all meetings except for the Regular Council Meetings. Due to issues with technology and sound quality and the continued participation via electronic meetings, it was felt that Council continue with electronic meetings until the technical issues can be resolved.*

**REVIEW OF REGISTERS AND COMMUNICATIONS TO BE DISCUSSED AT THE REGULAR OR SPECIAL MEETING OF COUNCIL****FINANCE AND ADMINISTRATION****PUBLIC WORKS****PUBLIC SAFETY**

PS200902

Motion: - 09/20

**Autoclave for the Wellness Centre**

*Move that Council approve the purchase of a 5 Gallon Autoclave from Can-Med for the price of \$6,995.95 HST.*

*Council was presented a report highlighting the need to replace the Autoclave for the new Wellness Centre. The current Autoclave is 30 plus years old and is in need of replacement.*

**Move to October 5, 2020 Regular Council Meeting**

**BUSINESS, TOURISM, HERITAGE, AND CULTURE**

**RECREATION AND COMMUNITY SERVICE**

**PLANNING AND ECONOMIC DEVELOPMENT**

**NEW BUSINESS**

**QUESTION PERIOD**

**COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

**MAYOR'S COMMENTS**

**CLOSED SESSION**

**Motion: 342 - 09/20**

**Move to Closed Session**

*At 7:59 p.m. it was moved by Councillor Akagi, seconded by Councillor Gumushel that Council move into Closed Session per the Local Governance Act, Section 68 (j) labour and employment matters, including the negotiation of collective agreements.*

**Carried 5 - 0**

**Motion: 343 - 09/20**

**Return to Open Session**

*At 8:35 p.m. it was moved by Councillor Groulx, seconded by Councillor Gumushel that Council return to Open Session.*

**Carried 5 - 0**

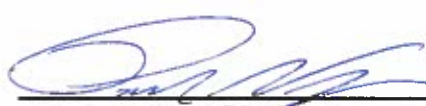
**ADJOURNMENT**

**Motion: 344 - 09/20**

*At 8:36 p.m., it was moved by Councillor Akagi, seconded Councillor Groulx that the meeting be adjourned.*

**Carried 5 - 0**

  
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Doug Naish, Mayor

  
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Paul Nopper, Clerk – Senior  
Administrator

