



**TOWN OF SAINT ANDREWS
COMMITTEE OF COUNCIL MEETING
AGENDA**

Monday, January 25, 2021, 7:15 p.m.
Electronic Meeting

Pages

- A. RECORD OF ATTENDANCE
- B. APPROVAL OF AGENDA
Recommended Motion:
That the Agenda be approved as presented
- C. DISCLOSURE OF CONFLICT OF INTEREST
- D. PRESENTATIONS
- E. CORRESPONDENCE
- F. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration

1. FA210102 Municipal Capital Borrowing Board

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Recommended Motion:

THAT IT BE RESOLVED that the Municipality of the Town of Saint Andrews submit to the Municipal Capital Borrowing Board an application for the authorization to borrow \$116,000 for capital expenses for the following terms and amounts:

Purpose	Amount	Term
UTILITY FUND		
<u>Water Treatment Plant</u>		
UV Chamber Upgrades	\$28,000	10 Years
Backup Waste Pump	\$10,000	5 Years
<u>Sewage Lagoon</u>		
Aerator Blower Unit	\$15,000	10 Years
<u>Portable Generator for Lift Station</u>		
Commercial Water Meters	\$50,000	10 Years

Total Utility Fund

\$116,000

Recommended Motion:

That Council withdraws the following borrowing request made at the December 7, 2020 Regular Meeting of Council:

Purpose	Amount	Term
UTILITY FUND		
<i>Liner Sewage Lagoon</i>	<i>\$116,000</i>	<i>25 Years</i>

2. **FA210104 Amendment No. 1 to By-Law No. 75 Regulating and Licensing Peddlers and Transient Traders First Reading** 7

Recommended Motion:

That Council grant leave for First Reading of Amendment No. 1 of By-Law No. 75 Regulating Licensing of Peddlers and Transient Traders.

Recommended Motion:

That Council sets the date of Monday, February 22, 2021 at 6:30 p.m. via Electronic Meeting for a Public Consultation Session on Amendment No. 1 to By-Law No. 75 Regulating Licensing of Peddlers and Transient Traders.

3. **FA210105 2021 Distribution Assistance Grants** 9

Recommended Motion:

That Council approves the following organizations be financially supported with an Assistance Grant or Albert McQuoid Trust Fund Grant for the listed amount:

<i>Vincent Massey Elementary Home and School Association</i>	<i>\$2,000.00 from the Albert McQuoid Trust Fund</i>
<i>New Brunswick Wood Carving Competition and Sale</i>	<i>\$3,000.00</i>
<i>Charlotte County Archives</i>	<i>\$4,000.00</i>
<i>Sunbury Shores Arts and Nature Centre</i>	<i>\$4,000.00</i>
<i>Saint Andrews Arts Council</i>	<i>\$2,000.00 plus \$1,000 from Albert McQuoid Trust Fund</i>

4. **FA101203ab Tourism Accommodation Levy Agreement and 2021 Budget** 15

Recommended Motion:

That Council approves the Tourism Promotion Management Agreement between the Town of Saint Andrews and the Saint Andrews Chamber of Commerce.

Recommended Motion:

That Council approves the proposed 2021 Tourism Accommodation Levy Budget as proposed by the Saint Andrews Chamber of Commerce and the Tourism Accommodation Levy Board.

5. **FA210106ab Wellness Centre Leases** 32

Recommended Motion:

That Council approves the signing of a lease agreement with Ane Halse for a two-year term, effective January 1, 2021, with an option to renew for an additional two-year term.

Recommended Motion:

That Council approves the signing of a lease agreement with Giselle Neil for a two-year term, effective January 1, 2021, with an option to renew for an additional two-year term.

6. **FA201101 Human Resource Inventory and Organization Structure** 33

Recommended Motion:

That Council moves to approve the new Human Resource Inventory and Organization Structure for the Town of Saint Andrews.

2. **Public Works**3. **Public Safety**4. **Business, Tourism, Heritage and Culture**

1. **BTHC210101 Saint Andrews Farmers Market Agreement 2021** 85

Recommended Motion:

That Council moves to accept the Saint Andrews Farmers Market Management Agreement for the 2021 season.

2. **BTHC210102 Heritage Week 2021 Proclamation** 92

Recommended Motion:

That the Town of Saint Andrews proclaim February 15 to 21, 2021 Heritage Week and February 15, 2020 as Heritage Day in the Town of Saint Andrews.

5. **Recreation and Community Service**6. **Planning & Economic Development**

- G. **REVIEW OF REGISTERS AND COMMUNICATIONS TO BE DISCUSSED AT** 94

THE REGULAR OR SPECIAL MEETING OF COUNCIL

- | | | |
|----|--|-----|
| 1. | FA210107 Employee Increases 2021 | 100 |
| 2. | PED200901 & PED210101 Southwest New Brunswick Service Commission Report on Planning By-Laws 2021 | 107 |

H. NEW BUSINESS

I. QUESTION PERIOD

J. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

K. MAYOR'S COMMENTS

L. CLOSED SESSION

M. ADJOURNMENT