



**TOWN OF SAINT ANDREWS
COMMITTEE OF COUNCIL MEETING
AGENDA**

Monday, March 29, 2021, 6:30 p.m.
Electronic Meeting

Pages

A. RECORD OF ATTENDANCE

Recommended Motion:

A Regular Meeting of the Town of Saint Andrews Council was held on _____, _____, 20__ at _____ p.m. with the following members present:

B. APPROVAL OF AGENDA

Recommended Motion:

That the Agenda be approved as presented

C. DISCLOSURE OF CONFLICT OF INTEREST

D. PRESENTATIONS

1. David Johnson, SORTI Regarding the Proposed Outdoor Fitness Park

E. CORRESPONDENCE

F. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration

1. **FA201101 Formal Wage and Salary Structure Town Employees** 5

Recommended Motion:

That the document titled "Town of Saint Andrews, Wage and Salary Grade Structure" dated April 5, 2021 be accepted.

2. **FA210302 Province of New Brunswick Built Heritage Fund for the Courthouse and Gaol** 10

Recommended Motion:

That Council supports the application to the New Brunswick Build Heritage Fund for 50% grant funding to support the Courthouse and Gaol painting project for 2021.

3. **FA210303 Town of Saint Andrews Policies and Procedures Manual** 11

Recommended Motion:

That Council adopts the Town of Saint Andrews Policies and Procedures Manual developed by Practical Human Resources Solutions Inc.

- 4. FA210304 Municipal Capital Borrowing Board Wharf and Trails
- 2. Public Works
 - 1. PW201001 Discussion on COVID-19 Downtown Water Street 2021 87

Recommended Motion:
That Council approves Water Street to designate as a one-way traffic in an easterly direction from Edward Street to Frederick Street starting June 25, 2021 to September 7, 2021.

Recommended Motion:
That Council approves no parking on the Northeast side of Water Street between Edward Street and Frederick Street starting June 25, 2021 to September 7, 2021.

Recommended Motion:
That Council approves a wood and rope nautical themed barricade for the Northeast side of Water Street between Edward Street and Frederick Street starting June 25, 2021 to September 7, 2021.

Recommended Motion:
That Council approves the Town to sign into encroachment agreements with businesses for the purposes of walkarounds for sidewalks, with the cost born by the businesses, and under the terms and conditions established by the Chief Administrative Officer.

Recommended Motion:
That Council approves the gating of the Wharf to vehicular traffic, excluding permitted vehicles, between 8:00 a.m. and 5:00 p.m., 7 days a week from June 25, 2021 to September 7, 2021 to allow for social distancing space due to COVID-19 and for enhanced safety.
 - 3. Public Safety
 - 4. Business, Tourism, Heritage and Culture
 - 1. BTHC210301 Proclamation for Disability Awareness Week "Let's Talk Ability"! May 30 - June 5, 2021 112

Recommended Motion:
That Council proclaim May 30th – June 5th, 2021 Disability Awareness Week "Let's Talk Ability"! in the Town of Saint Andrews.
 - 5. Recreation and Community Service
 - 1. RCS210301 Request for 2021 Summer Grass Cutting at Sir James Dunn Academy 115

Recommended Motion:
That Council approves the mowing of Prince Arthur Field for the 2021 summer season.

2.	RCS210302 SORTI Request for NB Trail Funds for Bird Watching Platform	117
	<p>Recommended Motion: <i>That Council approves the grant funding from NB Sentinel Trails of \$36,000 be provided for the construction of the Bird Watching Platform in partnership with the Saint Andrews Outdoor Recreation and Trails Inc.</i></p>	
3.	RCS210303 Wellness Programs for Saint Andrews	124
	<p>Recommended Motion: <i>That Council supports the Town of Saint Andrews in participating in the New Brunswick Dementia Friendly Institute Pilot Project for Dementia Awareness and Training Support.</i></p> <p>Recommended Motion: <i>That Council supports the Town of Saint Andrews in participating in the Heart and Stroke Foundation's Pilot Project for Stroke Navigation.</i></p>	
6.	Planning & Economic Development	
1.	PED200901d By-Law 21-01, A By-Law Respecting Short-Term Rental Properties in the Town of Saint Andrews Third Reading	134
	<p>Recommended Motion: <i>That Council grants leave for Third and Final Reading of By-Law 21-01, A By-Law Respecting Short-Term Rental Properties in the Town of Saint Andrews.</i></p>	
2.	PED210202d By-Law 2102, Being a By-Law to Establish a Planning Advisory Committee for the Town of Saint Andrews Second Reading	216
	<p>Recommended Motion: <i>That Council grants leave for Second Reading of By-Law 2102, Being a By-Law to Establish a Planning Advisory Committee for the Town of Saint Andrews.</i></p>	
3.	PED210203d Amendment Z21-02 to Zoning By-Law Z21-01 for Rezoning 108 Sophia Street Second Reading	220
	<p>Recommended Motion: <i>That Council grant leave for Second Reading to By-Law No. Z21-02, A By-Law to Amend By-Law Z21-01, Being Zoning By-Law for the Town of Saint Andrews.</i></p>	
4.	PED210204d Amendment MP20-03 to Municipal Plan MP20-01 for Rezoning 108 Sophia Street Second Reading	224
	<p>Recommended Motion: <i>That Council grant leave for Second Reading to By-Law MP20-03, A By-Law to Amend By-Law No.MP20-01, Being Municipal Plan By-Law for the Town of Saint Andrews.</i></p>	
5.	PED210301 Temporary Use Request Views for PRAC on 258 Water Street	228

Recommended Motion:

That Council supports the Temporary Use Request for Benjamin and Zainub Faulkner-Malik at 258 Montague Street “The Montague Rose Bed and Breakfast” for a tea-room open to the public in the existing Bed and Breakfast with the following terms and conditions:

1. *Hours of operation shall not exceed 8:00 a.m. – 9:00 p.m.*
2. *A parking area for 8 vehicles shall be maintained on the property.*
3. *The parking area shall be screened from the view of any adjoining residential zone or property through a 2 m (6.6 ft.) wide planting strip of landscaped open space or by a wall or decorative wooden fence or chain-link fence with filler strips woven into the mesh or some other screening facility of equal screening value; such screening facility to be at least 1.5 m (4.9 ft.) and not more than 2 m (6.6 ft.) in height, and so located as to not conflict with any sight triangle requirements.*

- G. REVIEW OF REGISTERS AND COMMUNICATIONS TO BE DISCUSSED AT THE REGULAR OR SPECIAL MEETING OF COUNCIL**
- H. NEW BUSINESS**
- I. QUESTION PERIOD**
- J. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**
- K. MAYOR'S COMMENTS**
- L. CLOSED SESSION**
- M. ADJOURNMENT**

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