



**TOWN OF SAINT ANDREWS  
SPECIAL COUNCIL MEETING  
MINUTES**

**January 18, 2021, 6:00 p.m.  
Electronic Meeting**

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**A. RECORDING OF ATTENDANCE**

*A Special Meeting of the Town of Saint Andrews Council was held on January 18, 2021 at 6:00 P.M. with the following members present:*

*Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillor Kate Akagi, Edie Bishop, Guy Groulx, Kurt Gumushel.*

*Staff: Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Planner, Southwest New Brunswick Service Commission, Alex Henderson, Director of Planning, Southwest New Brunswick Service Commission.*

*Late: Councillor Andrew Harrison - 6:03 P.M., Chris Spear, CAO - 6:49 P.M.*

**B. APPROVAL OF AGENDA**

**Motion: Motion: 001 - 01/21**

**Moved by Councillor Bishop**

**Seconded by Councillor Groulx**

*That the Agenda be approved as presented.*

6 - 0

**Carried**

**C. DISCLOSURE OF CONFLICT OF INTEREST**

**D. PRESENTATIONS**

**E. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**1. FA210101 Real Estate Agent Selection**

*Council reviewed the scoring of the Invitational Requests for Proposal. Based on the review, Council selected Debbie Grant Real Estate Agent to conduct the sale of 108 Sophia Street. Council asked to have the term and condition of sale that the heritage character is maintained.*

**Motion: Motion: 002 - 01/21**

**Moved by Councillor Bishop**

**Seconded by Councillor Akagi**

*That Council moves to approve Debbie Grant Real Estate Agent for the purposes of selling the surplus property at 108 Sophia Street under terms and conditions established by the CAO.*

*Councillor Gumushel Nay vote.*

5 - 1

**Carried**

**2. PED200901a By-Law 21-01 A By-Law Respecting Short-Term Rental Residential Units in the Town of Saint Andrews**

*Council reviewed the Short-Term Rental By-Law and discussed options for limiting or not limiting the issuing of permits. Council suggested limiting the number of permits a single person could have to 3 and the possible removal of a limit of 50 permits issued. Council discussed how to prioritize permits*

issued with the suggestion that property is given to those who have operated a Short-Term Rental in the previous year. Council requested that the limit of people per household should not be 10 but limits on the number of people in a Sleeping Unit were agreed upon to 2 adults and children 10 and under. Council also discussed the permit cost with the suggestion that every permit issued to one person would double in price, for example permit 1 would be the standard cost, permit 2 would double the cost, permit 3 triple the cost, etc. Council determined to provide the By-Law to the public before making any additional changes for review. Staff will provide a report back to Council on the results of the Public Consultation Session and with Council's suggested amendments for further review prior to Second Reading.

**Motion: Motion: 003 - 01/21**

**Moved by** Councillor Harrison

**Seconded by** Councillor Groulx

*That Council moves to grant leave for First Reading of By-Law 21-01, A By-Law Respecting Short-Term Rental Residential Units in the Town of Saint Andrews.*

*Read by Title for First Reading - Mayor Naish*

6 - 0

**Carried**

**Motion: Motion: 004- 01/21**

**Moved by** Councillor Harrison

**Seconded by** Councillor Groulx

*Move that Council sets 7:00 p.m. on Monday, February 8th, 2021 through Electronic Meeting for the Public Consultation Session for By-Law 21-01, A By-Law Respecting Short-Term Rental Residential Units in the Town of Saint Andrews.*

6 - 0

**Carried**

**3. PED200501de Zoning By-Law Z21-01**

*Council thanked the staff for the hard work on completing the document to get to the Public Hearing of Objection. This document has been in the works since June 2020.*

**Motion: Motion: 005 - 01/21**

**Moved by** Councillor Harrison

**Seconded by** Councillor Groulx

*Move that Council request written view of the Planning Review and Adjustment Committee on the proposed Zoning By-Law Z21-01 in accordance with Section 110 of the Community Planning Act.*

6 - 0

**Carried**

**Motion: Motion: 006 - 01/21**

**Moved by** Councillor Harrison

**Seconded by** Councillor Bishop

*Move that Council sets 6:00 p.m. on Monday, February 8th, 2021 through Electronic Meeting for the Public Hearing of Objection for the Zoning By-Law Z21-01 in accordance with Section 111 of the Community Planning Act.*

6 - 0

**Carried**

**F. NEW BUSINESS**

**1. PS210101 RCMP Community Policing Priorities 2021**

*Council discussed the Community Policing Priorities from 2020 and what to present to the RCMP at the January 25th meeting. Council agreed to present to the RCMP for priorities: Reduce Substance Abuse, Enhance Road Safety - Traffic/Intersections, Public Health Order Compliance, and Assist with Town By-Law Enforcement. Council also requested a cost breakdown on the missing person investigations from 2020 and what additional costs the Town might be responsible for.*

**G. QUESTION PERIOD**

**H. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

**I. MAYOR'S COMMENTS**

**J. CLOSED SESSION**

**Motion: Motion: 007 - 01/21**

**Moved by Councillor Groulx**

**Seconded by Councillor Bishop**

*At 7:16 p.m. Council move into Closed Session per the Local Governance Act, Section 68 (c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.*

*6 - 0*

**Carried**

**Motion: Motion:008 - 01/21**

**Moved by Councillor Bishop**

**Seconded by Councillor Gumushel**

*At 7:46 p.m. Council returned to Open Session.*

*6 - 0*

**Carried**

**K. ADJOURNMENT**

**Motion: Motion: 009 - 01/21**

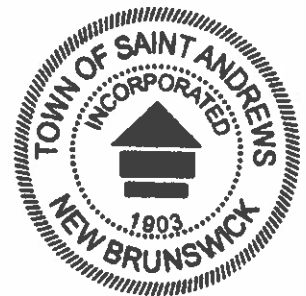
**Moved by Councillor Bishop**

**Seconded by Councillor Gumushel**

*At 7:47 P.M. that the meeting be adjourned.*

*6 - 0*

**Carried**



  
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Doug Naish, Mayor

  
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Paul Nopper, Clerk