



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
AGENDA**

**Monday, May 3, 2021, 7:00 p.m.
ELECTRONIC MEETING**

	Pages
A. RECORDING OF ATTENDANCE	
B. APPROVAL OF AGENDA	
Recommended Motion: That the Agenda be approved as presented	
C. DISCLOSURE OF CONFLICT OF INTEREST	
D. PRESENTATIONS	
1. Michael Dickson, Finance Major, Entrepreneurship Minor, Student International Business Council Saint Andrews Project	
E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING	
1. Minutes of the 210406 Regular Meeting of Council on April 6, 2021, 7:00 p.m.	5
Recommended Motion: <i>That the Minutes of the 210406 Regular Council Meeting on April 6, 2021 at 7:00 p.m. be adopted.</i>	
2. Minutes of the 210415 Public Hearing of Objections on April 15, 2021, 6:00 p.m.	15
Recommended Motion: <i>That the Minutes of the 210415 Public Hearing of Objections on April 15, 2021 at 6:00 p.m. be adopted.</i>	
3. Minutes of the 210415 Special Meeting of Council on April 15, 2021, 6:30 p.m.	17
Recommended Motion: <i>That the Minutes of the 210415 Special Meeting of Council on April 15, 2021 at 6:30 p.m. be adopted.</i>	
4. Minutes of the 210419 Special Meeting of Council on April 19, 2021, 6:00 p.m.	19
Recommended Motion: <i>That the Minutes of the 210419 Special Meeting of Council on April 19, 2021 at 6:00 p.m. be adopted.</i>	
5. Minutes of the 210426 Special Meeting of Council on April 26, 2021, 6:00 p.m.	22

Recommended Motion:

That the Minutes of the 210426 Special Meeting of Council on April 26, 2021 at 6:00 p.m. be adopted.

6. **Minutes of the 210426 Committee of Council Meeting on April 26, 2021, 6:50 p.m.** 25

Recommended Motion:

That the Minutes of the 210426 Committee of Council Meeting on April 26, 2021 at 6:50 p.m. be adopted.

F. COMMUNICATIONS

1. **Jenni Loudwell, Saint Andrews Community Tennis Association Update May 2021** 34

- G. **STAFF REPORT/FINANCIAL REPORT, PW210501, RCS210501, RCS210502, PW210502, PED210501, PW210503, FA210501, PS210501, RCS210503** 35

Recommended Motion:

That Council accepts all the Staff Reports and Financial Reports as presented.

H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. **Finance & Administration - Councillor Bishop**

1. **Procurement Policy P18-02 Update, FA210401** 70

Recommended Motion:

Move that Council accepts Policy P18-02, Procurement Policy, Updated May 3, 2021.

2. **Quotation No. 212823Q Town of Saint Andrews, Lagoon Liner Repair Award, FA210402** 92

Recommended Motion:

That Council award Quotation No. 212823Q to TerraEx Inc. for the amount of \$23,448.50 including HST to complete the Town of Saint Andrews Lagoon Liner Repair Project.

3. **TSA 2021 – 06 Gravely 460 Zero-Turn Mower Award, FA210403** 95

Recommended Motion:

That Council award Tender TSA 2021 – 06 to Allan Nesbitt of Saint Andrews for the highest bid amount of \$1,225.00 including HST for the Gravely 460 Zero-Turn Mower.

4. **TSA 2021 – 01 Asphalt Tender Award, FA210404** 97

Recommended Motion:

That Council award Tender TSA 2021 – 01 to NRB Construction Company Ltd. for the amount of \$212813.25 including HST to complete the asphaltting projects in the Town of Saint Andrews.

Recommended Motion:

That Council approves staff to spend up to the budget of \$ _____ on the following projects.

2. **Public Works - Councillor Akagi**
3. **Public Safety - Councillor Groulx**
4. **Business, Tourism, Heritage and Culture - Deputy Mayor Henderson**
5. **Recreation and Community Services - Councillor Gumushel**
 1. **Outdoor Fitness Park Location Saint Andrews Outdoor Recreation and Trails Inc., RCS210401** 100
Recommended Motion:
That Council formally rejects the option of Indian Point for an outdoor exercise park proposed by the Saint Andrews Outdoor Recreation and Trails Inc.
Recommended Motion:
 That Council directs staff to work with the Saint Andrews Outdoor Recreation and Trails Inc. to identify alternative locations to Indian Point for the placement of the outdoor fitness park within Saint Andrews that would meet the qualifications of the following:
 - *Accessible on foot and close to the population served;*
 - *Adjacent parking for people with mobility problems;*
 - *Visible*
 - *Located close to washroom facilities; and*
 - *Space for potential expansion of the outdoor fitness park.*
6. **Planning & Economic Development - Councillor Harrison**
 1. **Refund Request for Amendment Z21-03 to Z21-01 Rezoning of 152 Water Street, PED210401** 102
Recommended Motion:
That Council refund the rezoning application fee of \$1,000.00 for amendment Z21-03 to Z21-01 for 152 Water Street to Mrs. Karen Leggett.
 2. **By-Law 21-02, A By-Law to Establish a Planning Advisory Committee for the Town of Saint Andrews Third Reading, PED210411** 103
Recommended Motion:
 That Council grant leave for Third and Final Reading of By-Law 21-02, Being a By-Law to Establish a Planning Advisory Committee for the Town of Saint Andrews.
 3. **Refund Request for Z21-02 to Zoning By-Law Z21-01 for 108 Sophia Street, PED210406** 105
Recommended Motion:
 That Council refund the rezoning application fee of \$1,000.00 for amendment Z21-02 to Zoning By-Law Z21-01 for 108

I. NEW BUSINESS

1. Saint Andrews and Area Housing Survey April 2021, FA210502

107

J. QUESTION PERIOD

K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

L. MAYOR'S COMMENTS

M. CLOSED SESSION

N. ADJOURNMENT

Recommended Motion:

At _____ p.m. that the meeting be adjourned.