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# TOWN OF SAINT ANDREWS

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## SEASONAL EMPLOYMENT 2021

Applications due by April 30, 2021

Please submit your applications to the Town of Saint Andrews, 212 Water Street, Saint Andrews, NB E5B 1B4 or e-mail: [vendors@townofstandrews.ca](mailto:vendors@townofstandrews.ca).

The Town of Saint Andrews is accepting applications for the following 2021 seasonal positions:

### **Public Works Laborer**

As a seasonal Labourer assisting the Parks & Recreation department, duties include; taking care of public green spaces, lawn mowing, weeding, litter picking, painting, as well as other maintenance functions necessary to keep our public spaces in the best possible condition for our residents' and visitors' enjoyment.

### **Junior Wharfinger**

Do you enjoy the fresh air and a workplace that offers an incredible view? In the role of Junior Wharfinger the duties consist of, greeting and assisting incoming boats, directing the placement of watercraft, minor janitorial and maintenance repair, as well as providing information to visitors and boaters about the beautiful Town of Saint Andrews. Experience with boating is considered an asset.

### **Tour Guides – Saint Andrews Blockhouse**

If you have an interest in history, enjoy working with the public, and have an outgoing personality then this position is for you. Duties include providing animated, interactive, and personalized tours of the Blockhouse history and the Town of Saint Andrews, addressing inquiries from visitors, and light maintenance around the facility. \* Bilingualism is required.

### **Tour Guide – Sheriff Andrews House**

Dressing in period costume, the successful candidate will provide interpretive tours of the Sheriff Andrews House describing the history of the building and artifacts to its visitors. Strong communication skills and a positive and friendly attitude are required. Duties also include some light maintenance of the facility. \* Bilingualism is considered an asset.

### **Tour Guides – Ross Memorial Museum**

We are seeking a friendly and professional Tour Guide to provide guests with an exceptional experience while visiting the Museum. This position is responsible for engaging visitors during their guided tour, sharing interesting facts about the history, and answering any questions they may have. Other duties include some light maintenance and gardening. The successful candidate will have an interest in historic artifacts, a positive attitude, and excellent communication skills. \* Bilingualism is considered an asset.

### **Youth Centre Assistant**

Are you an outgoing individual who enjoys working with youth? The successful candidate will assist the Youth Centre Manager in the planning, organizing, and delivering of fun summer programs for youth ages 6 to 12 years old. Duties also include light cleaning and gardening. Strong communication and leadership skills are required. The selected candidate must provide a Criminal Record Check before employment.

- Bilingualism – there will be a verbal evaluation to assess the level of comprehension in both languages.