



**TOWN OF SAINT ANDREWS  
SPECIAL COUNCIL MEETING  
MINUTES**

**April 19, 2021, 6:00 p.m.  
Electronic Meeting**

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**A. RECORDING OF ATTENDANCE**

A Regular Meeting of the Town of Saint Andrews Council was held on Monday, April 19, 2021, at 6:00 p.m. with the following members present:

Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillor Kate Akagi, Edie Bishop, Guy Groulx, Kurt Gumushel, Andrew Harrison

Staff: Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Planner, Southwest New Brunswick Service Commission.

**B. APPROVAL OF AGENDA**

*Amendment - Add Closed Session under Local Governance Act Section 68 (1) (C) - Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.*

**Motion: Motion: 179 - 04/21**  
**Moved by** Deputy Mayor Brad Henderson  
**Seconded by** Councillor Groulx

*That Council Amend the Agenda to add a Closed Session under the Local Governance Act, Section 68 (1) (C) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.*

6 – 0  
**Carried**

**Motion: Motion: 180 - 04/21**  
**Moved by** Councillor Groulx  
**Seconded by** Councillor Akagi  
*That the Amended Agenda be approved as presented.*  
6 – 0  
**Carried**

**C. DISCLOSURE OF CONFLICT OF INTEREST**

**D. PRESENTATIONS**

**E. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**1. PED200901d By-Law 21-01, A By-Law Respecting Short-Term Rental Properties in the Town of Saint Andrews Third Reading**

Council had a discussion on the proposed By-Law 21-01, A By-Law Respecting Short Term Rental Properties in the Town of Saint Andrews. Council was provided a staff report with suggested recommended changes to the By-Law and copies of letters submitted to the Town from the public. Upon review of the background material, Council debated the options of passing, tabling, and defeating the motion for third reading, discussed alternative approaches to the By-Law, the impacts with the Zoning By-Law and how it affects property owners, and to what extent Council wants staff

to priorities short-term rental reviews through the Zoning By-Law. A number of Councillors felt that there was adequate time to complete the By-Law while others felt that this Council has run out of time to pass the By-Law and to let the next Council work on the final processes.

**Motion: Motion: xxx - 04/21**  
**Moved by Councillor Harrison**  
**Seconded by Councillor Groulx**

*That Council grants leave for Third and Final Reading of By-Law 21-01, A By-Law Respecting Short-Term Rental Properties in the Town of Saint Andrews.*

**Motion: Motion: 181 - 04/21**  
**Moved by Councillor Groulx**  
**Seconded by Councillor Akagi**

*That Council Amends By-Law 21-01, A By-Law Respecting Short-Term Rental Properties in the Town of Saint Andrews with the following:*

*Section 2.4 - Removal of adult from the definition.*

*Section 3.3 - Every owner/operator of an STRP accommodation shall apply annually by March 31st of each year for each individual property.*

*Section 6.5 - Removal of adult from this section.*

*Section 6.8 - Rental must be for a minimum of one day.*

*Section 8.1 - Removal of Fire Prevention Officer and Fire Marshal.*

*Section 10 - There will be a grace period for filing until March 31, 2022 for any late filings without incurring any penalties. If STRPs want to continue operating they shall start the permit process as soon as possible.*

**4 - 2 Nay Councillor Harrison, Councillor Gumushel**  
**Carried**

**Motion: Motion: 182 - 04/21**  
**Moved by Councillor Harrison**  
**Seconded by Councillor Akagi**

*That Council tables the motion to move the amended By-Law 21-01, A by-Law Respecting Short-Term Rental Properties in the Town of Saint Andrews to third and final reading.*

**5 - 1 Nay Councillor Groulx**  
**Carried**

**2. PED210402 Temporary Use Request Views for PRAC on 285 Parr Street**

**Motion: Motion: 183 - 04/21**  
**Moved by Councillor Harrison**  
**Seconded by Deputy Mayor Brad Henderson**

*That Council supports the Temporary Use Request for Marc Trudel at 285 Parr Street for a Short-Term Rental in a detached suite on the property with the following terms and conditions:*

*1. At least one (1) on-site parking space shall be maintained for the short-term rental use in addition to the required parking for a single-family dwelling.*

**5 - 1 Nay Councillor Groulx**  
**Carried**

**F. NEW BUSINESS**

**G. QUESTION PERIOD**

**H. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

**I. MAYOR'S COMMENTS**

**J. CLOSED SESSION**

**Motion: Motion: 184 - 04/21**

**Moved by Deputy Mayor Brad Henderson**

**Seconded by Councillor Groulx**

*At 7:13 P.M. Council moves to Closed Session under the Local Governance Act, Section 68 (1) (C) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.*

**6 – 0**

**Carried**

**Motion: Motion: 185 - 04/21**

**Moved by Councillor Gumushel**

**Seconded by Councillor Groulx**

*At 7:46 p.m. P.M. Council returned to Open Session.*

**6 – 0**

**Carried**

**K. ADJOURNMENT**

**Motion: Motion: 186 - 04/21**

**Moved by Councillor Akagi**

**Seconded by Councillor Bishop**

*At 7:50 P.M. that the meeting be adjourned.*

**6 – 0**

**Carried**



Doug Naish, Mayor



Paul Nopper, Clerk

