



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
MINUTES**

**May 3, 2021, 7:00 p.m.
Electronic Meeting**

A. RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on Monday, May 3, 2021, at 7:00 p.m. with the following members present:

Mayor Doug Naish, Deputy Mayor Brad Henderson, Councillor Kate Akagi, Edie Bishop, Guy Groulx, Kurt Gumushel, Andrew Harrison

Staff: Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission

B. APPROVAL OF AGENDA

Motion: Motion: 196 - 05/21
Moved by Councillor Groulx
Seconded by Councillor Bishop

That the Agenda be approved as presented.

6 - 0

Carried

C. DISCLOSURE OF CONFLICT OF INTEREST

D. PRESENTATIONS

1. **Michael Dickson, Finance Major, Entrepreneurship Minor, Student International Business Council Saint Andrews Project**

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. **Minutes of the 210406 Regular Meeting of Council on April 6, 2021, 7:00 p.m.**

Motion: Motion: 197 - 05/21
Moved by Councillor Groulx
Seconded by Councillor Gumushel

That the Minutes of the 210406 Regular Council Meeting on April 6, 2021 at 7:00 p.m. be adopted.

6 - 0

Carried

2. **Minutes of the 210415 Public Hearing of Objections on April 15, 2021, 6:00 p.m.**

Motion: Motion: 198 - 05/21
Moved by Councillor Akagi
Seconded by Councillor Groulx

That the Minutes of the 210415 Public Hearing of Objections on April 15, 2021 at 6:00 p.m. be adopted.

6 - 0

Carried

3. **Minutes of the 210415 Special Meeting of Council on April 15, 2021, 6:30 p.m.**

Motion: Motion: 199 - 05/21
Moved by Deputy Mayor Brad Henderson
Seconded by Councillor Gumushel

That the Minutes of the 210415 Special Meeting of Council on April 15, 2021 at 6:30 p.m. be adopted.

6 - 0
Carried

4. **Minutes of the 210419 Special Meeting of Council on April 19, 2021, 6:00 p.m.**

Motion: Motion: 200 - 05/21
Moved by Councillor Bishop
Seconded by Councillor Groulx

That the Minutes of the 210419 Special Meeting of Council on April 19, 2021 at 6:00 p.m. be adopted.

6 - 0
Carried

5. **Minutes of the 210426 Special Meeting of Council on April 26, 2021, 6:00 p.m.**

Motion: Motion: 201 - 05/21
Moved by Councillor Bishop
Seconded by Deputy Mayor Brad Henderson

That the Minutes of the 210426 Special Meeting of Council on April 26, 2021 at 6:00 p.m. be adopted.

6 - 0
Carried

6. **Minutes of the 210426 Committee of Council Meeting on April 26, 2021, 6:50 p.m.**

Motion: Motion: 202 - 05/21
Moved by Councillor Groulx
Seconded by Councillor Akagi

That the Minutes of the 210426 Committee of Council Meeting on April 26, 2021 at 6:50 p.m. be adopted.

6 - 0
Carried

F. COMMUNICATIONS

1. **Jenni Loudwell, Saint Andrews Community Tennis Association Update May 2021**

G. STAFF REPORT/FINANCIAL REPORT, PW210501, RCS210501, RCS210502, PW210502, PED210501, PW210503, FA210501, PS210501, RCS210503

Motion: Motion: 203 - 05/21
Moved by Councillor Bishop
Seconded by Councillor Gumushel

That Council accepts all the Staff Reports and Financial Reports as presented.

6 - 0
Carried

H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration - Councillor Bishop

1. Procurement Policy P18-02 Update, FA210401

Motion: Motion: 204 - 05/21

Moved by Councillor Bishop

Seconded by Councillor Gumushel

Move that Council accepts Policy P18-02, Procurement Policy, Updated May 3, 2021.

6 – 0

Carried

2. Quotation No. 212823Q Town of Saint Andrews, Lagoon Liner Repair Award, FA210402

Motion: Motion: 205 - 05/21

Moved by Councillor Bishop

Seconded by Councillor Akagi

That Council award Quotation No. 212823Q to TerraEx Inc. for the amount of \$23,448.50 including HST to complete the Town of Saint Andrews Lagoon Liner Repair Project.

6 – 0

Carried

3. TSA 2021 – 06 Gravely 460 Zero-Turn Mower Award, FA210403

Councillor Groulx - This is not a tender but the sale of surplus equipment.

Motion: Motion: 206 - 05/21

Moved by Councillor Bishop

Seconded by Councillor Groulx

That Council award Tender TSA 2021 – 06 to Allan Nesbitt of Saint Andrews for the highest bid amount of \$1,225.00 including HST for the Gravely 460 Zero-Turn Mower.

6 – 0

Carried

4. TSA 2021 – 01 Asphalt Tender Award, FA210404

Motion: Motion: 207 - 05/21

Moved by Councillor Bishop

Seconded by Councillor Groulx

That Council award Tender TSA 2021 – 01 to NRB Construction Company Ltd. for the amount of \$212813.25 including HST to complete the asphaltting projects in the Town of Saint Andrews.

6 – 0

Carried

Motion: Motion: xxx - 05/21

That Council approves staff to spend up to the budget of \$_____ on the following projects.

2. Public Works - Councillor Akagi

3. Public Safety - Councillor Groulx

4. Business, Tourism, Heritage and Culture - Deputy Mayor Henderson

5. Recreation and Community Services - Councillor Gumushel

1. Outdoor Fitness Park Location Saint Andrews Outdoor Recreation and Trails Inc., RCS210401

Motion: Motion: xxx - 05/21

That Council formally rejects the option of Indian Point for an outdoor exercise park proposed by the Saint Andrews Outdoor Recreation and Trails Inc.

Motion: Motion: xxx - 05/21

That Council directs staff to work with the Saint Andrews Outdoor Recreation and Trails Inc. to identify alternative locations to Indian Point for the placement of the outdoor fitness park within Saint Andrews that would meet the qualifications of the following:

- *Accessible on foot and close to the population served;*
- *Adjacent parking for people with mobility problems;*
- *Visible*
- *Located close to washroom facilities; and*
- *Space for potential expansion of the outdoor fitness park.*

Motion: Motion: 208 - 05/21

Moved by Councillor Gumushel

Seconded by Councillor Bishop

That Council Table the discussion and motion on the Outdoor Fitness Park location in Saint Andrews by the Saint Andrews Outdoor Recreation and Trails Inc.

6 – 0

Carried

6. Planning & Economic Development - Councillor Harrison

1. Refund Request for Amendment Z21-03 to Z21-01 Rezoning of 152 Water Street, PED210401

Councillor Groulx - I think that this request to refund the application fee may raise a larger question. Should we be charging a \$1,000 fee for rezoning? I think this is a steep fee and next Council should look at this.

Councillor Harrison - With this one, we turned this away at the beginning without using staff time. I back this one.

CAO Spear - As Councillor Harrison pointed out, the plan was rejected, but the fee is there to help discourage rezoning's. If people want to go through the process, then they have to pay a high fee to make it worth everyone's effort. We can relook at the fee but we feel this fee is standard.

Planner Gopen - The price varies between municipalities but \$1,000 is standard. In other communities like Dieppe it can range over \$1,500 - \$3,000. We are discussing some new fees to lower and will present to Council. The rezoning fee is standard and makes people hard consider rezoning.

Motion: Motion: 209 - 05/21
Moved by Councillor Harrison
Seconded by Councillor Bishop

That Council refund the rezoning application fee of \$1,000.00 for amendment Z21-03 to Z21-01 for 152 Water Street to Mrs. Karen Leggett.

6 – 0
Carried

2. By-Law 21-02, A By-Law to Establish a Planning Advisory Committee for the Town of Saint Andrews Third Reading, PED210411

Amendment Motion

Councillor Groulx - Add amendment effective September 1, 2021

Motion: Motion: 210 - 05/21
Moved by Councillor Harrison
Seconded by Councillor Bishop

That Council grant leave for Third and Final Reading of By-Law 21-02, Being a By-Law to Establish a Planning Advisory Committee for the Town of Saint Andrews effective September 1, 2021.

6 – 0
Carried

Read for a Third and Final Time in full by Mayor Naish.

3. Refund Request for Z21-02 to Zoning By-Law Z21-01 for 108 Sophia Street, PED210406

Motion: Motion: 211 - 05/21
Moved by Councillor Harrison
Seconded by Councillor Akagi

That Council refund the rezoning application fee of \$1,000.00 for amendment Z21-02 to Zoning By-Law Z21-01 for 108 Sophia Street to Dr. Tami Matheson and Dr. Krista McAllister.

6 – 0
Carried

I. NEW BUSINESS

1. Saint Andrews and Area Housing Survey April 2021, FA210502

J. QUESTION PERIOD

K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

L. MAYOR'S COMMENTS

M. CLOSED SESSION


N. ADJOURNMENT

Motion: Motion: 212 - 05/21
Moved by Councillor Akagi
Seconded by Councillor Bishop

At 8:33 p.m. that the meeting be adjourned.

6 – 0
Carried





Brad Henderson, Mayor



Paul Nopper, Clerk