



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
MINUTES**

**June 7, 2021, 7:00 p.m.
Electronic Meeting**

A. RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on Monday, June 7, 2021, at 7:07 p.m. with the following members present:

Mayor Brad Henderson, Councillor Kate Akagi, Marc Blanchard, Kurt Gumushel, Lee Heenan, Jamie Hirtle, Steve Neil

Staff: Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator

B. APPROVAL OF AGENDA

Mayor Henderson add Closed Session

Section 68(1)(C) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Motion: Motion: 216 - 06/21

Moved by Councillor Heenan

Seconded by Councillor Blanchard

That Council amends the Agenda to include a Closed Session under the Local Governance Act Section 68(1)(C) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Carried

6 – 0

Motion: Motion: 217 - 06/21

Moved by Councillor Akagi

Seconded by Councillor Gumushel

That the Amended Agenda be approved as presented.

Carried

6 – 0

C. DISCLOSURE OF CONFLICT OF INTEREST

D. PRESENTATIONS

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

- 1. Minutes of the 210503 Regular Meeting of Council on May 3, 2021, 7:00 p.m.**

Motion: Motion: 218 - 06/21

Moved by Councillor Neil

Seconded by Councillor Hirtle

That the Minutes of the 210503 Regular Meeting of Council on May 3, 2021 at 7:00 p.m. be adopted.

Carried

6 – 0

2. **Minutes of the 210517 Special Meeting of Council on May 17, 2021, 6:00 p.m.**

Motion: Motion: 219 - 06/21
Moved by Councillor Neil
Seconded by Councillor Blanchard

That the Minutes of the 210517 Special Meeting of Council on May 17, 2021, at 6:00 p.m. be adopted.

Carried
6 – 0

F. COMMUNICATIONS

Mayor Henderson - \$6,000 Grant for accessible picnic tables from the Province of New Brunswick.

- G. **STAFF REPORT/FINANCIAL REPORT, PS210601, PW210601, FA210604, RCS210603, FA210603, PED210601, PW210602, PS210602, FA210606, PW210606, PW210603**

Motion: Motion: 220 - 06/21
Moved by Councillor Heenan
Seconded by Councillor Neil

That Council accepts all the Staff Reports and Financial Reports as presented.

Carried
6 – 0

H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. **Finance & Administration**

1. **Appointment of the Deputy Mayor for the Town of Saint Andrews, FA210605**

Motion: Motion: 221 - 06/21
Moved by Councillor Neil
Seconded by Councillor Gumushel

That the Town of Saint Andrews Council appoints Councillor Akagi as the Deputy Mayor of the Town of Saint Andrews for the duration of the 2021 – 2025 term of Council and with all the rights and responsibilities associated.

Carried
6 - 0

2. **Signing Authority for New Council, FA210602**

Motion: Motion: 222 - 06/21
Moved by Deputy Mayor Akagi
Seconded by Councillor Blanchard

Be it resolved that accounts in the name of the Town of Saint Andrews (hereinafter called the "Corporation") be kept at the Bank of Nova Scotia (hereinafter called "the Bank") and the Mayor or Deputy Mayor together with the Treasurer or Assistant Treasurer are hereby authorized for and in the name of the Corporation to sign, make, draw, accept, endorse, and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said accounts.

That any one of the above-mentioned officers is hereby authorized for and in the name of the Corporation to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for credit of the Corporation only) cheques, promissory notes, bills of exchange, orders for payment of money and other instruments, to

arrange, settle, balance, and certify all books and accounts with the Bank and to sign receipts and vouchers.

That a signature card for all accounts of the Corporation shall be signed by the above-mentioned officers, filed with the Bank and shall be in the following forms:

Bradley Henderson, Mayor OR

Catherine (Kate) Akagi, Deputy Mayor

AND

Chris Spear, CAO/Treasurer OR

Emily Noddin, Assistant Treasure

Carried

6 - 0

Motion: Motion: 223 - 06/12

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

Corporate Resolution: Be it resolved that the Clerk or Assistant Clerk be authorized to sign, with the Mayor or Deputy Mayor and affix the Corporate Seal to all deeds, contracts, and official documents of the Town of Saint Andrews or that the Corporation of the Town of Saint Andrews may be party to, which are not prescribed by By-Law, stature or re-established practices to be signed by some other officer.

Carried

6 - 0

2. Public Works

1. 5 Year Municipal Designated Highway Improvement Discussion, PW210604

CAO Spear provided an oversight of the 5 Year Municipal Designated Highway Improvement plan for submission by the end of June 30, 2021. Some improvements have come from the project including ditching and paving. Funding has been limited from the Province since 2018. Staff need direction on moving forward with the document. Staff recommend resubmission of the 2020 document.

Mayor Henderson - Next meeting bring vote forward.

2. Amendment to Schedule B and C to By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews, PW210605

Council discussed questions on parking on the streets including issues with parking in one direction on both sides of the street, sidewalk extensions and walkarounds, differences between transportation plan and addressing COVID-19 concerns, cycling, rules of the road and cyclist parking, and how enforcement works with By-Law.

Motion: Motion: 224 - 06/21

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council amends Schedule C "One-Way Street" in By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews to approves Water Street to be designated as one-way traffic in an easterly direction from Edward Street to Frederick Street starting June 25, 2021, to September 7, 2021.

Carried

6 – 0

Motion: Motion: 225 - 06/12**Moved by** Councillor Heenan**Seconded by** Councillor Blanchard

That Council amends Schedule B "No Parking Anytime" in By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews, for No Parking Anytime between June 25 and September 7, 2021 for the following:

- *Elizabeth Street from Water Street to Queen Street on the Southwest Side*
- *Edward Street from Water Street to Queen Street on the Southeast Side*
- *William Street from Water Street to Queen Street on the Southeast Side*
- *Princess Royal Street from Water Street to Queen Street on the Southwest Side.*
- *Queen Street from Elizabeth Street to Princess Royal Street on the North Side.*

Carried**6 - 0****Motion: Motion: 226 - 06/12****Moved by** Councillor Heenan**Seconded by** Councillor Hirtle

That Council amends Schedule B "No Parking Anytime" in By-Law No. 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews, for No Parking Anytime at 24 King Street, Saint Andrews to replace the current parking with bicycle parking.

Carried**6 - 0****3. Public Safety****4. Business, Tourism, Heritage and Culture****1. 2021 St. Andrews Farmers Market Request Use of Water Street Discussion, BTHC210601**

Council discussed the potential of use of Water Street as an extension to the Farmer's Market. Staff provided an overview report that highlighted with a one-way street, there are issues with traversing the streets and big trucks getting stuck near the Wharf without turning radius. Council discussed the options of closing the street and the feasibility of flow of traffic in the downtown. Council discussed the ability to set specific times for deliver tricks and alternative routes for deliveries. Due to being on a select route, it is difficult to alter this as Council has limited powers to do so. Council directed staff to reach out to the Farmer's Market representatives on trying to create a hybrid system for the Market to use road space.

5. Recreation and Community Services**1. Heart and Stroke Foundation Proclamation Stroke Month June 2021, RCS210602**

Councillor Blanchard

Councillor Gumushel

Carried 6 - 0

Mayor Henderson Read the Proclamation in Full.

Motion: Motion: 227 - 06/21**Moved by** Councillor Blanchard**Seconded by** Councillor Gumushel

That Council proclaim the month of June 2021 to be Stroke Awareness Month in the Town of Saint Andrews.

Carried**6 - 0****2. Chiller replacement at Arena, RCS210604**

Council was presented with a Staff report outlining the current status of the chiller system and compressor unit. In the discussion, it was noted this equipment is out of date and have the potential to create issues this winter if not repaired. Staff requested that the chiller be replaced, and one compressor undergo repairs. Staff highlighted several the safety issues and concerns, specifically regarding the ammonia chiller system and the hazards it can have to human health. Council discussed the report and directed staff to bring a motion forward at the next meeting to approve the repairs up to \$100,000. Funding would be from the COVID-19 funding provided by the Province and the Sir James Dunn Foundation.

6. Planning & Economic Development**I. NEW BUSINESS****J. QUESTION PERIOD****K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS****L. MAYOR'S COMMENTS**

Mayor Henderson - Normally we would do committee meeting at the end of the month on Monday, June 28th. We will differ to Tuesday June 29th due to the Provincial Orientation for Council. Thank you to staff, MP, MLA, RCMP, and members of the public to the swearing in ceremony. The Courthouse is a wonderful backdrop and thank you for making this special.

M. CLOSED SESSION**Motion: Motion: 228 - 06/21****Moved by** Councillor Gumushel**Seconded by** Councillor Neil

That Council enter Closed Session at 8:31 p.m. based on the Local Governance Act, Section 68(1)(C) Information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Carried**6 - 0****Motion: Motion: 229 - 06/21****Moved by** Councillor Gumushel**Seconded by** Councillor Neil

At 9:07 p.m. Council returned to Open Session.

Carried**6 - 0**

N. ADJOURNMENT

Motion: Motion: 330 - 06/21

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

At 9:08 p.m. that the meeting be adjourned.

Carried

6 - 0



Brad Henderson, Mayor



Paul Nopper, Clerk

