



**TOWN OF SAINT ANDREWS  
SPECIAL COUNCIL MEETING  
MINUTES**

**June 21, 2021, 6:00 p.m.  
Electronic Meeting**

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**A. RECORDING OF ATTENDANCE**

*A Special Meeting of the Town of Saint Andrews Council was held on Monday, June 21, 2021, at 6:00 p.m. with the following members present:*

*Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillors Marc Blanchard, Kurt Gumushel, Lee Heenan, Jamie Hirtle, Steve Neil.*

*Staff: Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission.*

*Late Deputy Mayor Akagi - 6:02 p.m.*

**B. APPROVAL OF AGENDA**

**Motion: Motion: 231 - 06/21**

**Moved by Councillor Heenan**

**Seconded by Councillor Neil**

*That the Agenda be approved as presented.*

**Carried**

**6 - 0**

**C. DISCLOSURE OF CONFLICT OF INTEREST**

**D. PRESENTATIONS**

**1. Caroline Davies, Passamaquoddy Board of Directors, New Passamaquoddy Lodge Presentation**

*Caroline Davies proposing on behalf of the Passamaquoddy Lodge a Household Style (Campus) model. The hope is to build this along Champlain Avenue and Bar Road. History was provided on the current Passamaquoddy Lodge. Concerns with current designs including washrooms, room space, infection control capacities, congestion, the safety of staff and residents, accessibility, etc. The goal is to have a facility to have efficient infection control, personal centric model, and create safety for staff and residents. There are opportunities for light recreation, intergenerational exposures, and creating a healthy aging-in-place lifestyle system. This would be a legacy building and how to transition the current facility to affordable housing. Additionally, we have options for philanthropic opportunities ready to provide to the new Lodge. The next steps attain government approval, obtain land, obtain financing, and finalize the design.*

*Council discussed with Mrs. Davies questions on ownership of the facility, potential to increase residents from 60 to 100 and feasibility of additional expansion, the timeline for the completion of the project within 3 or so years but COVID-19 has slowed the process, if the additional property has been examined including public and private, easy access for vehicles, transport trucks and how this can tie into the trail network through the Transportation Master Plan, and what is needed for the rezoning and services for the*

*property in question. Additionally, Council mentioned this aligns with the Municipal Plan for densification and alternative residential options.*

**2. Peter Logan, Teed, Saunders, Doyle, & Co. Accountants & Advisors  
2020 Financial Audit Presentation**

*Peter Logan from Teed, Saunders, Doyle, & Co. presented the 2020 financial audit to the new Council. Mr. Logan provided an overview of the audit process and the requirements of public accounting standards. Independent auditors report was presented to Council with an overview of the 2020 financials. The Town has been provided with a clean auditor's report and a consolidated review process. Mr. Logan provided a review of revenues and expenses highlighting operation funds, grants, donations, and capital expenditures. The Statement of Financial Position was presented including debentures, reserves, debt percentage, and utilities.*

**E. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**1. 2020 Audited Financial Statements, FA210607**

**Motion: Motion: 232- 06/21**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Blanchard**

*Move that Council approve the 2020 Audited Financial Statements as presented by our Auditors, Teed, Saunders, Doyle & Co.*

**Carried**

**6 - 0**

**2. 5 Year Municipal Designated Highway Improvement Discussion,  
PW210604**

*Councillor Gumushel - Voiced concerns that trails and sidewalks should be eligible under the 5 Year Municipal Highway Improvement Plan.*

**Motion: Motion: 233 - 06/21**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Heenan**

*That Council moves to approve the 5-Year Municipal Designated Highway Improvement Plan to be submitted to the Department of Transportation and Infrastructure, Province of New Brunswick for June 30, 2021.*

**Carried**

**6 - 0**

**3. Chiller Replacement and Compressor Repair at the W.C. O'Neill  
Arena, RCS210604**

*Councillor Blanchard - I think it is important to note that the \$100,000 price tag was funding coming from the COVID funding from the Province. It is important to note for the public that this is grant funding.*

*Deputy Mayor Akagi - We had a tour of our facilities and told the system needs to be replaced for safety. It is important to move forward and something we must do.*

*CAO Spear - The Dunn Foundation has been made aware and will contribute to this. There should be no tax dollars in this project.*

**Motion: Motion: 234 - 06/21**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Gumushel**

*That Council moves to approve the expenditure of up to \$100,000.00 for the replacement of the chiller system and the repair to one of the compressor units at the W.C. O'Neill Arena.*

**Carried  
6 - 0**

- F. NEW BUSINESS**
- G. QUESTION PERIOD**
- H. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**
- I. MAYOR'S COMMENTS**
- J. CLOSED SESSION**
- K. ADJOURNMENT**

**Motion: Motion: 235 - 06/21  
Moved by Deputy Mayor Akagi  
Seconded by Councillor Blanchard**

At 7:19 p.m. that the meeting be adjourned.  
**Carried  
6 - 0**



Brad Henderson, Mayor



Paul Nopper, Clerk

