



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
AGENDA**

Tuesday, August 3, 2021, 7:00 p.m.  
Electronic Meeting

Pages

**A. RECORDING OF ATTENDANCE**

**B. APPROVAL OF AGENDA**

**Recommended Motion:**

*That the Agenda be approved as presented.*

**C. DISCLOSURE OF CONFLICT OF INTEREST**

**D. PRESENTATIONS**

1. **Raymond Funk, Community Coordinator of Vibrant Communities  
Charlotte County**
2. **Neil Shorthouse, Chair, Experience Saint Andrews (Tourism  
Accommodation Levy Board)**

**E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

1. **Minutes of the 210705 Special Meeting of Council on July 5, 2021 at 6:30  
p.m.** 7  
**Recommended Motion:**  
*That the Minutes of the 210705 Special Meeting of Council on July 5,  
2021 at 6:30 p.m. be adopted.*
2. **Minutes of the 210705 Regular Council Meeting on July 5, 2021, 7:15  
p.m.** 9  
**Recommended Motion:**  
*That the Minutes of the 210705 Regular Council Meeting on July 5, 2021  
at 7:15 p.m. be adopted.*
3. **Minutes of the 210726 Public Hearing of Objections for By-Law 21-03 on  
July 26, 2021 at 6:00 p.m.** 17  
**Recommended Motion:**  
*That the Minutes of the 210726 Public Hearing of Objections for By-Law  
21-03 on July 26, 2021 at 6:00 p.m. be adopted.*
4. **Minutes of the 210726 Public Hearing of Objections for Amendment Z21-  
03 to By-Law Z21-01 on July 26, 2021 at 6:15 p.m.** 19  
**Recommended Motion:**  
*That the Minutes of the 210726 Public Hearing of Objections for  
Amendment Z21-03 to By-Law Z21-01 on July 26, 2021 at 6:15 p.m. be*

*adopted.*

5. **Minutes of the 210726 Special Meeting of Council on July 26, 2021 at 6:30 p.m.** 21

**Recommended Motion:**

*That the Minutes of the 210726 Special Meeting of Council on July 26, 2021 at 6:30 p.m. be adopted.*

6. **Minutes of the 210726 Committee of Council Meeting on July 26, 2021 at 6:46 p.m.** 23

**Recommended Motion:**

*That the Minutes of the 210726 Committee of Council Meeting on July 26, 2021 at 6:45 p.m. be adopted.*

**F. COMMUNICATIONS**

- G. **STAFF REPORT/FINANCIAL REPORT, PED210701, RCS210605, BTHC210801, PW210802, FA210801, PS210801, PW210803, PED210801, RCS210802, RCS210804, FA210802, PS210802, FA210804** 31

**Recommended Motion:**

*That Council accepts all the Staff Reports and Financial Reports as presented.*

**H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS**

**1. Finance & Administration - Deputy Mayor Akagi**

1. **Designating Council Portfolios for 2021 - 2025, FA210706** 73

**Recommended Motion:**

*That Council appoints the following members of Council to the Town of Saint Andrews portfolios for 2021 – 2025:*

1. *Finance and Administration – Deputy Mayor Akagi*
2. *Public Works – Councillor Blanchard*
3. *Public Safety – Councillor Neil*
4. *Business, Tourism, Heritage, and Culture – Councillor Hirtle*
5. *Recreation and Community Service – Councillor Gumushel*
6. *Planning and Economic Development - Councillor Heenan*

2. **Strategic Priorities of Council 2021 - 2025, FA210705** 74

**Recommended Motion:**

*That Council adopts the Strategic Priorities Chart dated July 17, 2021 as guiding principles for the Town of Saint Andrews from 2021 – 2025.*

3. **W.C. O'Neill Arena Facility Rates 2021, FA210708** 76

**Recommended Motion:**

*That Council accepts the W.C. O'Neill Arena Facility Rates for*

4. **2018, 2019, and 2020 Municipal Governance Reports, FA210707**

78

**Recommended Motion:**

*That Council accepts the 2018 Town of Saint Andrews Annual Report as per Local Governance Act Section 105 and Regulation 2018-54.*

**Recommended Motion:**

*That Council accepts the 2019 Town of Saint Andrews Annual Report as per Local Governance Act Section 105 and Regulation 2018-54.*

**Recommended Motion:**

*That Council accepts the 2020 Town of Saint Andrews Annual Report as per Local Governance Act Section 105 and Regulation 2018-54.*

2. **Public Works - Councillor Blanchard**

3. **Public Safety - Councillor Neil**

1. **Provincial Emergency Communications Agreement, PS210704**

80

**Recommended Motion:**

*That Council moves to sign into an agreement with the Saint John Board of Police Commissioners for the new Trunk Mobile Radio System for emergency services.*

**Recommended Motion:**

*That Council moves to formally provide notice, in writing, to the Town of St. Stephen, of the Town of Saint Andrews withdrawal from the current Emergency Communications Agreement. The Town of Saint Andrews will work with the Town of St. Stephen, Department of Public Safety, and the Saint John Board of Police Commissioners to ensure emergency communication coverage is maintained until the new system is operational.*

2. **Application for Noise Exemption 66 Harriet Street to By-Law 06-04, PS210706**

96

**Recommended Motion:**

*That Council approves the Noise Exemption Application request, under By-Law 06-04, A By-Law Concerning the Regulating of Noise in the Town of Saint Andrews, by Sarah Ross at 66 Harriet Street, for Saturday, September 4, 2021 from 4:00 p.m. – 11:00 p.m. with the following terms and conditions:*

1. *Music must be played at low volumes between 9:00 p.m. and 11:00 pm.*
2. *No contests or activities that would necessitate excess noise occur after 9:00 p.m.*
3. *That Council moves to formally provide notice, in writing, to the Town of St. Stephen, of the Town of*

*Saint Andrews withdrawal from the current Emergency Communications Agreement and to work with St. Stephen to ensure emergency coverage is in place until the new system is operational.*

3. **Amendment No. A-2 to By-Law 18-01 A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews Second Reading, PS210705** 98

**Recommended Motion:**

*That Council grant leave for Second Reading of Amendment No. A-2 to By-Law 18-01, A By-Law to Regulate Vehicular Traffic in the Town of Saint Andrews.*

4. **Business, Tourism, Heritage and Culture - Councillor Hirtle**

5. **Recreation and Community Services - Councillor Gumushel**

1. **Appreciation Day Celebration for 2021 Update and Closure Request, RCS210605** 121

**Recommended Motion:**

*That Council approves the road closure request for Saturday, August 28<sup>th</sup>, 2021 from 7:30 a.m. – 4:00 p.m. along King Street between Water Street and Queen Street for Appreciation Day events.*

**Recommended Motion:**

*That Council approves the closure request for Saturday, August 28<sup>th</sup>, 2021 from 4:00 p.m. – 9:30 p.m. on the Wharf for the safety of the public due to the set-up of the fireworks display for Appreciation Day events.*

2. **Indulge New Brunswick's Food and Wine Festival 2021 Requests, RCS210704** 123

**Recommended Motion:**

*That Council approves the request for road closures for Indulge: New Brunswick's Food and Wine Festival "Taste of Saint Andrews" for Friday, October 15, 2021, from 3:30 p.m. – 9:30 p.m. with the following intersections closed to traffic:*

- a. *Water Street at Frederick Street*
- b. *Water Street at King Street*
- c. *Water Street at William Street*
- d. *Water Street at Edward Street*
- e. *Barricades will be supplied to the event organizers for their use.*

**Recommended Motion:**

*That Council approves the request from the Indulge: New Brunswick's Food and Wine Festival for "Taste of Saint Andrews" for Friday, October 15, 2021, from 5:00 p.m. – 9:00 p.m. to allow up to (5) Food Truck Vendors to participate in the festival with Terms and Conditions set by the Chief*

*Administrative Officer.*

3. **Naming of the Bird Watching Platform, RCS210705** 126  
**Recommended Motion:**  
*That Council approves the naming of the Bird Watching Platform to the Tracey Dean Bird Watching Platform.*
6. **Planning & Economic Development - Councillor Heenan**
1. **Request a Refund of Permit Fees, PED210706** 129  
**Recommended Motion:**  
*Move that Council authorizes/does not authorize the return of a building permit fee in the amount of \$4,275.48*
2. **By-Law 21-03, Being the Community Planning and Development Service Fees By-Law for the Town of Saint Andrews Third Reading, PED210603** 132  
**Recommended Motion:**  
*That Council grants leave for Third and Final Reading of By-Law 21-03, Being the Community Planning and Development Service Fees By-Law for the Town of Saint Andrews.*
3. **Amendment Z21-03 to By-Law Z21-01 Zoning By-Law Third Reading, PED210605** 137  
**Recommended Motion:**  
*That Council grant leave for the Third and Final Reading of Amendment Z21-03 to By-Law Z21-01, Being Zoning By-Law for the Town of Saint Andrews.*
4. **Passamaquoddy Lodge Request for Town of Saint Andrews Land at Bar Road and Champlain Avenue, PED210707** 143  
**Recommended Motion:**  
*That Council supports the Board of the Passamaquoddy Lodge on their pursuit for a new facility with the following terms:*
1. *That the Passamaquoddy Lodge has first right of refusal for a 1 year period on 12 acres of land at the corner of Bar Road and Champlain Avenue as of August 3<sup>rd</sup>, 2021.*
- Recommended Motion:**  
*That the Town of Saint Andrews will discuss the support the concept of the in-ground infrastructure for a 1 year period with future discussions based on cost estimates from engineers as of August 3rd, 2021.*
5. **Resolution to Cancel Jeff Holmes Development on Water Street and Zoning Back to Central Commercial, PED210604** 147  
**Recommended Motion:**  
*That Council supports the resolution to rezone the property at 260 Water Street, owned by Jeff Holmes, to revert from Mixed Use Zone to Central Commercial as stipulated in the Subdivision Agreement and the Community Planning Act*

**I. NEW BUSINESS**

**1. Ad-Hoc Committees for Request for Proposals, FA210803**

164

**Recommended Motion:**

*That Council appoints Councillor(s) \_\_\_\_\_ to the Ad-Hoc Committee for the development of a Request for Proposal for the Saint Andrews Fitness Centre at the Saint Andrews Wellness Centre.*

**Recommended Motion:**

*That Council appoints Councillor(s) \_\_\_\_\_ to the Ad-Hoc Committee for the development of a Request for Proposal for housing development on Town-owned lands.*

**2. Request to Use Market Square for the Annual Saint Andrews Antiques Market, BTHC210803**

165

**Recommended Motion:**

*That Council approves the use of Market Square to Brian Adams of the Great Canadian North Art Gallery, to host the Annual Saint Andrews Antiques Market on Sunday, September 5, 2021 from 9:00 a.m. – 4:00 p.m. at a cost of \$188.70 plus HST.*

**J. QUESTION PERIOD**

**K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

**L. MAYOR'S COMMENTS**

**M. CLOSED SESSION**

**Recommended Motion:**

At \_\_\_\_\_ p.m. Council move into Closed Session per the *Local Governance Act, Section 68(1)(J) labour and employment matters, including the negotiation of collective agreements.*

**N. ADJOURNMENT**

**Recommended Motion:**

At \_\_\_\_\_ p.m. that the meeting be adjourned.