



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
AGENDA**

Wednesday, September 8, 2021, 7:00 p.m.
Council Chambers at Courthouse, Frederick St., Saint Andrews

	Pages
A. RECORDING OF ATTENDANCE	
B. APPROVAL OF AGENDA	
Recommended Motion:	
<i>That the Agenda be approved as presented.</i>	
C. DISCLOSURE OF CONFLICT OF INTEREST	
D. PRESENTATIONS	
1. Kalen Mower, Town of Saint Andrews Environmental Advisory Committee Presentation for Budget Consideration 2022	6
E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING	
1. Minutes of the 210803 Regular Meeting of Council on August 3, 2021 7:00 p.m.	11
Recommended Motion:	
<i>That the Minutes of the 210803 Regular Council Meeting on August 3, 2021 at 7:00 p.m. be adopted.</i>	
2. Minutes of the 210809 Special Meeting of Council on August 9, 2021 at 6:30 p.m.	24
Recommended Motion:	
<i>That the Minutes of the 210809 Special Meeting of Council on August 9, 2021 at 6:30 p.m. be adopted.</i>	
3. Minutes of the 210830 Special Meeting of Council on August 30, 2021 at 6:30 p.m.	32
Recommended Motion:	
<i>That the Minutes of the 210830 Special Meeting of Council on August 30, 2021 at 6:30 p.m. be adopted.</i>	
4. Minutes of the 210830 Committee of Council Meeting on August 30, 2021 at 7:30 p.m.	35
Recommended Motion:	
<i>That the Minutes of the 210830 Committee of Council Meeting on August 30, 2021 at 7:30 p.m. be adopted.</i>	
F. COMMUNICATIONS	

G. STAFF REPORT/FINANCIAL REPORT, PW210901, PS210902, BTHC210901, RCS210901, FA210901, PW210903, PED210901, PW210905, PW210906, PS210903, FA210902, RCS210902, FA210903

Recommended Motion:

That Council accepts all the Staff Reports and Financial Reports as presented.

H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration - Deputy Mayor Akagi

1. Extended Leave of Absence Councillor Gumushel, FA210807 87

Recommended Motion:

That Council approves the extended leave of absence for Councillor Kurt Gumushel from the Town of Saint Andrews from July 14, 2021, to October 22, 2021, as per the Local Governance Act Section 50(1)(g).

2. Policy for Waiving or Reducing Fees for Recreational Facilities, FA210808 88

Recommended Motion:

That Council approves The Town of Saint Andrews Policy for Waiving or Reducing Fees for Use of Town Owned Recreational Facilities P-21-01.

3. September 30th National Truth and Reconciliation Day, FA210809 93

Recommended Motion:

That Council adopts the newly formed National Day for Truth and Reconciliation on September 30th in the Town of Saint Andrews for the purposes of learning and reflection.

4. 2021 Credit Facilities - Scotiabank, FA210810 95

Recommended Motion:

*Be it moved that the Council approve the Mayor or Deputy Mayor **and** the Chief Administrative Officer or the Assistant Treasurer are hereby authorized to borrow on behalf of the Town of Saint Andrews from the Bank of Nova Scotia from time to time by way of a promissory note a sum or sums, not exceeding any one time,*

- Two hundred and six thousand, three hundred and fifteen dollars (\$206,315.00) to meet current expenditures of the General Operating Fund*
- Four hundred and eighty-three thousand, two hundred and twenty-five dollars (\$483,225.00) to meet current expenditures of the Utility Operating Fund of the Corporation for the year 2021.*

Recommended Motion:

Be it moved that Council approve the Mayor or Deputy Mayor and the Chief Administrative Officer or the Assistant Treasurer to hereby be authorized to borrow on behalf of the Town of Saint Andrews from the Bank of Nova Scotia from time to time by way of a promissory note, a sum or sums, not exceeding at any one time,

- *One hundred and forty thousand dollars (\$140,000.00) towards the resurfacing of roads.*
- *Three hundred thousand dollars (\$300,000.00) towards the reconditioning of the steel water reservoir.*
- *Three hundred and thirty thousand dollars (\$330,000.00) towards the water and sewer main renewals on King Street and Sophia Street.*
- *Ten thousand dollars (\$10,000.00) towards a backup water pump for the water treatment plant.*
- *One hundred and six thousand dollars (\$106,000.00) towards UV chamber upgrades at the water treatment plant, an aerator blower unit for the sewage lagoon, a portable generator for the lift stations, and commercial water meters.*
- *Forty-eight thousand dollars (\$48,000.00) towards the replacement of the concrete walkway at the Arena.*
- *Six hundred thousand dollars (\$600,000.00) (including \$200,000 of interim funding) towards trail improvements.*
- *Two million, fifty thousand dollars (\$2,050,000.00) (including \$750,000 of interim funding) towards the reconditioning of the steel water reservoir.*

Recommended Motion:

Be it moved that Council approve the acceptance of the Scotia Bank Visa Credit Card with a limit of Ten thousand dollars (\$10,000).

2. Public Works - Councillor Blanchard

1. **Additional Paving Request for the Back of the Saint Andrews Fire Hall for 2021, PW210808** 98
Recommended Motion:
That \$40,000 be allotted from the 2021 Paving budget to replace the back portion of the parking lot and driveway of the Saint Andrews Fire Department.
2. **By-Law 21-05 A By-Law Respecting the Stopping Up and Permanent Closure of Part of Victoria Terrace Street, PW210804** 101

Recommended Motion:

That Council grant leave for the First Reading of By-Law 21-05, A By-Law Respecting the Stopping Up and Permanent Closure of Part of Victoria Terrace Street in the Town of Saint Andrews.

Recommended Motion:

That Council sets the date of Monday, September 27, 2021, 6:30 p.m. at the Courthouse at 123 Frederick Street for a Public Hearing of Objections to By-Law 21-05, A By-Law Respecting the Stopping Up and Permanent Closure of Part of Victoria Terrace Street.

3. Wharf Project Final Design and Discussion - PW210806 106
3. Public Safety - Councillor Neil
 1. Nuisance Deer Hunt 2021, PS210803 119

Recommended Motion:
That Council moves to request permission from the Provincial Minister of Energy and Resource Development for approval for a 2021 Nuisance Deer Hunt within the Town of Saint Andrews limits.
4. Business, Tourism, Heritage and Culture - Councillor Hirtle
5. Recreation and Community Services - Councillor Gumushel
 1. Saint Andrews Outdoor Recreation and Trails Inc. Request for Funding Trail Maintenance, RCS210806 120

Recommended Motion:
That Council moves to support the funding request from the Saint Andrews Outdoor Recreation and Trails Inc. for trail maintenance projects for up to \$5,000.00 for 2021.
6. Planning & Economic Development - Councillor Heenan
 1. By-Law 21-04, A By-Law Respecting Encroachment Upon Public Streets in the Town of Saint Andrews First Reading, PED210805 122

Recommended Motion:
That Council grants leave for First Reading of By-Law 21-04, A By-Law Respecting Encroachment Upon Public Streets in the Town of Saint Andrews.

Recommended Motion:
That Council sets the date of Monday, September 27, 2021, at 6:45 p.m. at the Courthouse at 123 Frederick Street for a Public Hearing of Objections to By-Law 21-04, A By-Law Respecting Encroachment Upon Public Streets in the Town of Saint Andrews.
 2. Appointment of the Planning Advisory Committee, PED210806 138

Recommended Motion:
That Council appoint the following Citizens and Councillor to the

Planning Advisory Committee for the Town of Saint Andrews:

1. Councillor Lee Heenan

2. Chris Flemming

3. Dwight Ingalls

4. Jeff Cross

5. Jill Stewart

6. Kevin Simmonds

7. Jenny Cook

**3. Discussion on By-Law 21-01 Respecting Short-Term Rentals,
PED210808**

143

Recommended Motion:

That Council grants leave for the Third and Final Reading of By-Law 21-01, A By-Law Respecting Short-Term Rental Properties in the Town of Saint Andrews.

I. NEW BUSINESS

J. QUESTION PERIOD

K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

L. MAYOR'S COMMENTS

M. CLOSED SESSION

N. ADJOURNMENT

Recommended Motion:

At _____ p.m. that the meeting be adjourned.