



**TOWN OF SAINT ANDREWS  
REGULAR COUNCIL MEETING  
MINUTES**

**October 4, 2021, 7:00 p.m.  
Electronic Meeting**

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**A. RECORDING OF ATTENDANCE**

*A Regular Meeting of the Town of Saint Andrews Council was held on Monday, October 4, 2021, at 7:00 p.m. with the following members present:*

*Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillors Marc Blanchard, Lee Heenan, Jamie Hirtle, Steve Neil.*

*Staff: Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission.*

*Absent - Councillor Kurt Gumushel*

**B. APPROVAL OF AGENDA**

**Motion: Motion: 364 - 10/21**

**Moved by Councillor Hirtle**

**Seconded by Councillor Blanchard**

*That the Agenda be approved as presented.*

**5 – 0**

**Carried**

**C. DISCLOSURE OF CONFLICT OF INTEREST**

- 1. Mayor Henderson - By-Law 21-05 A By-Law Respecting the Stopping Up and Permanent Closure of Part of Victoria Terrace Street Second Reading, PW210804**

**D. PRESENTATIONS**

- 1. Kristin Elton, Director, and Shelby Heath, Engagement Coordinator - New Brunswick Invasive Species Council**

*Kristin Elson - Mission is to work together to protect the environment, economic and recreational interests from the threat of invasive species in New Brunswick. Support education and awareness, facilitate collaboration and knowledge gathering. The presentation reviewed invasive species and the difference between native and invasive species. Nuisance species are not necessarily invasive species, like deer in Saint Andrews. Invasive species have impacts on food and space, bringing diseases, infrastructure issues like water intake pipes, health issues, and impacts recreation. Invasive species spread through natural activity and human activity. The area of concern is the human activity vectors. Saint Andrews invasive species that are being watched include Japanese Knotweed, Japanese Barberry (potential tick harbour), Oriental Bittersweet, Giant Hogweed, Emerald Ash Borer, and European Fire Ants. Kristin described the management curb and how to get early eradication requirements to help control. We need a prevention strategy and public awareness, a proactive plan to respond quickly, data, and collaboration and coordination from multiple parties. Recommendation 1 - Increase Public Awareness and Prevention to locals and tourists. Install reminders and educational*

materials in the community. Recommendation 2 - Improve Species Reporting and mapping through the iNaturalist.ca community science tool. Have the Town start a database on known areas and collect data from staff. Recommendation 3 - Develop a Municipal Invasive Species Management Plan; problem described, inventory methods, communication plan, and intervention plan.

Council thanked Kristin Elson and Shelby Heath for the presentation. Discussion from Council highlighted municipal By-Laws and options for helping to limit invasive species in our communities. It was noted that there is support at a Federal and Provincial level but limited through By-Laws at a Municipal level. It was noted that education was a key component to prevention and that Council would be willing to support initiatives through the Environment Committee. Councillor Blanchard was requested to take information back to the Environment Committee to see about educational support options.

## 2. **Carla Carney and Tony Cooke, Suicide Prevention Awareness**

Carla Carney and Tony Cooke presented on the Mental Health and Suicide Awareness Team. Tony noted that they are promoting a banner campaign to raise awareness on Mental Health and Suicide Awareness. Banners are \$128.99 each and funds go to support the programming to supporting mental health. Stigma is the largest barrier for people to speak out on their mental health. These banners set the sights that your community is open and cares about mental health situations. We hope this program will bring people forward and start the discussions on mental health. We would like 3 - 4 banners in every community. Saint George is kicking off the campaign on October 12th and has word from Grand Bay, Saint John, Blacks Harbour, Sussex, etc. This is a growing campaign going Provincial and would like to see Saint Andrews participate.

Council thanked Carla Carney and Tony Cooke for their presentation. Council asked if these banners should be around the schools to help direct mental health awareness programs to our youth. Council asked about the flexibility of modifying the banners with colour or logos. It was noted that purple and blue are used for mental health but the logos could be modified. Council noted the importance of this information and is willing to support the banner program and asked staff to work with getting banners and installation of them.

## E. **APPROVAL OF THE MINUTES OF PREVIOUS MEETING**

### 1. **Minutes of the 210908 Regular Meeting of Council on September 8, 2021, 7:00 p.m.**

**Motion: Motion: 365 - 10/21**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Hirtle**

*That the Minutes of the 210908 Regular Council Meeting on September 8, 2021, at 7:00 p.m. be adopted.*

**5 – 0**

**Carried**

### 2. **Minutes of the 210913 Special Meeting of Council on September 13, 2021, 6:30 p.m.**

**Motion: Motion: 366 - 10/21**

**Moved by Councillor Heenan**

**Seconded by Councillor Blanchard**

*That the Minutes of the 210913 Special Council Meeting on September 13, 2021, at 6:30 p.m. be adopted.*

**5 – 0**

**Carried**

3. **Minutes of the 210927 Public Hearing of Objections on September 27, 2021, 6:30 p.m.**

**Motion: Motion: 367 - 10/21**

**Moved by Deputy Mayor Akagi**

**Seconded by Councillor Neil**

*That the Minutes of the 210927 Public Hearing of Objections on September 27, 2021, at 6:30 p.m. be adopted.*

**5 – 0**

**Carried**

4. **Minutes of the 210927 Committee of Council Meeting on September 27, 2021, 6:45 p.m.**

**Motion: Motion: 368 - 10/21**

**Moved by Councillor Hirtle**

**Seconded by Councillor Heenan**

*That the Minutes of the 210927 Committee of Council Meeting on September 27, 2021, at 6:45 p.m. be adopted.*

**5 – 0**

**Carried**

**F. COMMUNICATIONS**

1. **Dyslexia Awareness Month October 2021**

*CAO Spear - We will make this happen from the staff's end with Council support.*

2. **"Charlotte County Won't Be Silent" - Mental Health Organization**

3. **October 2021 Breast Cancer Awareness Month: Colour New Brunswick Pink**

*CAO Spear - Staff will reach out to see if someone is doing an event and reach through to our partners at Charlotte County Cancer Society and see if we can get something organized by the end of the month.*

**G. STAFF REPORT/FINANCIAL REPORT, BTHC211001, PS211004, RCS211002, PS211001, PS211003, PW211002, RCS211001, PW211001, FA211003, FA211002, PED211001, FA211004**

*CAO Spear provided his September 2021 Staff Report. Due to various factors including the Federal Election, the timing of some projects has been delayed and we will have a surplus for 2021.*

*Councillor Heenan - I would like to echo thanks to Deputy Mayor Akagi and the evening was one to remember and deserves a lot of credit for National Truth and Reconciliation Day.*

*Councillor Blanchard - You had mentioned October 16th, is it October 6th?*

*CAO Spear - October 6th.*

**Motion: Motion: 369 - 10/21**

**Moved by Councillor Heenan**

**Seconded by Councillor Neil**

*That Council accepts all the Staff Reports and Financial Reports as presented.*

**5 – 0**

**Carried**

## H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

### 1. Finance & Administration - Deputy Mayor Akagi

#### 1. Heather Curling Club Lease Agreement for 2021 - 2022, FA210906

*Councillor Blanchard - Deputy Mayor Akagi mentioned last year that the Curling Club could not operate at full capacity last year. With all the uncertainty of this year, are there any out clauses for this or for other groups?*

*Mayor Henderson - If there are surprises, like the first COVID-19 year, a presentation is made to Council to request reduced costs.*

*CAO Spear- Up until about 2 weeks ago they were in agreeance with the lease. Councils of the past have been flexible on reducing rates due to unique situations.*

**Motion: Motion: 370 - 10/21**

**Moved by Deputy Mayor Akagi  
Seconded by Councillor Heenan**

*That Council approves the Heather Curling Club Lease Agreement for the 2021 – 2022 season.*

**5 – 0**

**Carried**

#### 2. 2021 – 2026 Capital Investment Plan for Gas Tax Fund Administrative Agreement Amendment, FA210907

*Councillor Heenan - I am in agreement with this because we need to repair the infrastructure under the road before fixing the road. I am in full support of this.*

**Motion: Motion: 371 - 10/21**

**Moved by Deputy Mayor Akagi  
Seconded by Councillor Blanchard**

*Be it moved that the document entitled "The Town of Saint Andrews Five-Year Capital Investment Plan for the GTF Administrative Agreement 2019 – 2023, amended October 4. 2021" be adopted.*

**5 – 0**

**Carried**

### 2. Public Works - Councillor Blanchard

#### 1. By-Law 21-05 A By-Law Respecting the Stopping Up and Permanent Closure of Part of Victoria Terrace Street Second Reading, PW210804

*Mayor Henderson left - 7:58 p.m.*

*Mayor Henderson returned - 8:03 p.m.*

*Councillor Heenan - I am sure people listening have concerns about the questions asked at the Public Hearing of Objections on financing. This will be brought forward at a later date after this By-Law is passed.*

*Deputy Mayor Akagi - Read the By-Law for a Second Time in Full.*

**Motion: Motion: 372 - 10/21**

**Moved by Councillor Blanchard  
Seconded by Councillor Heenan**

*That Council grant leave for the Second Reading of By-Law 21-05, A By-Law Respecting the Stopping Up and Permanent Closure of Part of Victoria Terrace Street in the Town of Saint Andrews.*

**4 – 0**

**Carried**

**3. Public Safety - Councillor Neil**

**1. COVID-19 Policy for the Town of Saint Andrews September 2021, PS210904**

*Deputy Mayor Akagi - Thank you to staff for keeping us informed and the public.*

**Motion: Motion: 373 - 10/21**

**Moved by Councillor Neil**

**Seconded by Deputy Mayor Akagi**

*That Council adopts the COVID-19 Policy for the Town of Saint Andrews as part of the Province of New Brunswick regulations instituted on September 22, 2021.*

**5 – 0**

**Carried**

**Motion: Motion: 374 - 10/21**

**Moved by Councillor Neil**

**Seconded by Councillor Heenan**

*That Council adopts the Town of Saint Andrews COVID-19 Employee Policy P-21-02 as part of the Province of New Brunswick regulations instituted on September 22, 2021.*

**5 – 0**

**Carried**

**4. Business, Tourism, Heritage and Culture - Councillor Hirtle**

**5. Recreation and Community Services - Councillor Gumushel**

**6. Planning & Economic Development - Councillor Heenan**

**1. By-Law 21-04, A By-Law Respecting Encroachment Upon Public Spaces in the Town of Saint Andrews Second Reading, PED210805**

*Mayor Henderson - Read by Title for Second Reading.*

*Please review LGA to see if announcement needs to be made to read by title only for third reading versus reading full by-law.*

**Motion: Motion: 375 - 10/21**

**Moved by Councillor Heenan**

**Seconded by Deputy Mayor Akagi**

*That Council grants leave for Second Reading of By-Law 21-04, A By-Law Respecting Encroachment Upon Public Spaces in the Town of Saint Andrews.*

**5 – 0**

**Carried**

**Motion: Motion: 376 - 10/21**

**Moved by Councillor Heenan**

**Seconded by Councillor Hirtle**

*That Council sets the date of Monday, October 25, 2021, at 6:30 p.m. via Electronic Meeting for a Public Hearing of Objections to By-Law*

21-04, A By-Law Respecting Encroachment Upon Public Spaces in the Town of Saint Andrews.

5 – 0  
Carried

**I. NEW BUSINESS**

**J. QUESTION PERIOD**

*Marlo Glass - The new COVID-19 document does it apply to Council and Volunteers and Volunteer Firefighters?*

*Clerk Nopper - It includes Council, Volunteers, and Firefighters. There are options for getting fully vaccinated by October 25th and testing for those that do not have vaccines.*

**K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**

*Deputy Mayor Akagi - Thank you to everyone for the comments on Truth and Reconciliation Day. It was a tremendous turnout and thank you to St. Stephen University for their student support. We raised over \$2,000 for their new program and had over 200 people in attendance. It was a moving ceremony/powwow and it was a sea of orange. It was just phenomenal. Thank you to Judy, the Town, and everyone who came out. It was great for that day and I was overwhelmed with the support from Saint Andrews and our surrounding communities. It was a very great tribute to the Residential School survivors and missing children.*

*Councillor Neil - I attended the COVID-19 educational talk at the Youth Centre. Two NBCC Nursing students provided great education, videos, and games to teach the youth about the great program. It was great for the community and should happen more often to get the education to our youth.*

**L. MAYOR'S COMMENTS**

*Mayor Henderson - Thank you to Council for your dedication on Saturday to the budget discussion. Thanks to all staff, documentation, and answers to the questions were well received. I feel we are ahead of the process and now waiting on the assessment for the Town. There is going to be a significant increase in assessment and we will be questioning the Province on this as assessments growing at this rate are unsustainable.*

*Shout out to Deputy Mayor Akagi and the great work on the National Day for Truth and Reconciliation Day. All of Council was in attendance and speaks volumes on trying to do better. Eyes have been opened and look forward to more dialog shortly with Chief Akagi and our local first nations.*

**M. CLOSED SESSION**


**N. ADJOURNMENT**


**Motion: Motion: 377 - 10/21**

**Moved by Deputy Mayor Akagi  
Seconded by Councillor Blanchard**

*At 8:22 p.m. that the meeting be adjourned.*

5 – 0  
Carried

  
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Brad Henderson, Mayor

  
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Paul Nopper, Clerk – Senior  
Administrator

