



**TOWN OF SAINT ANDREWS
SPECIAL COUNCIL MEETING
MINUTES**

**October 25, 2021, 6:45 p.m.
Electronic Meeting**

A. RECORDING OF ATTENDANCE

A Special Meeting of the Town of Saint Andrews Council was held on Monday, October 25, 2021, at 6:45 p.m. with the following members present:

Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillor Marc Blanchard, Kurt Gumushel, Lee Heenan, Jamie Hirtle, Steve Neil

Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Terry Acton, Asset/Operations Manager, Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission.

B. APPROVAL OF AGENDA

Motion: Motion: 384 - 10/21

Moved by Councillor Neil

Seconded by Councillor Gumushel

That the Agenda be approved as presented.

6 – 0

Carried

C. DISCLOSURE OF CONFLICT OF INTEREST

D. PRESENTATIONS

E. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

- 1. By-Law 21-06, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy for 2022 for First Reading, BTHC211002**

Councillor Hirtle - Wondered how often there is a change in the BIA Levy By-Law?

CAO Spear - This is legislated under the Business Improvement Areas Act of New Brunswick and the maximum rate that can be charged is \$0.20/\$100.00.

Mayor Henderson - There have been questions to the BIA Board on the expansion of the geographical area of the boundaries of the Business Improvement Area. The BIA Board has noted that this process is working well and do not have plans to expand at this point. They have recently completed a rebranding and it is very well done.

Mayor Henderson Read By-Law 21-06 in Full for First Reading.

Motion: Motion: 385 - 10/21

Moved by Councillor Hirtle

Seconded by Deputy Mayor Akagi

That Council grants leave for First Reading of By-Law 21-06, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy for 2022 in the Town of Saint Andrews.

6 – 0
Carried

Motion: Motion: 386 - 10/21

Moved by Councillor Hirtle
Seconded by Councillor Heenan

That Council sets the date of Monday, November 29, 2021, 6:30 p.m. via electronic meeting for a Public Hearing of Objections to By-Law 21-06, A By-Law of the Town of Saint Andrews to Impose a Special Business Improvement Levy for 2022 in the Town of Saint Andrews.

6 – 0
Carried

- F. **NEW BUSINESS**
- G. **QUESTION PERIOD**
- H. **COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS**
- I. **MAYOR'S COMMENTS**
- J. **CLOSED SESSION**

Motion: Motion: 387 - 10/21

Moved by Councillor Heenan
Seconded by Councillor Hirtle

At 6:51 p.m. Council move into Closed Session per the Local Governance Act, Section 68(1)(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

6 – 0
Carried

Motion: Motion: 388 - 10/21

Moved by Councillor Heenan
Seconded by Councillor Blanchard

At 7:25 p.m. that Council returned to open session.

6 – 0
Carried

- K. **ADJOURNMENT**

Motion: Motion: 389 - 10/21


Moved by Councillor Gumushel
Seconded by Councillor Neil

At 7:25 p.m. that the meeting be adjourned.

6 – 0
Carried



Brad Henderson, Mayor



Paul Nopper, Clerk – Senior Administrator

