



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
AGENDA**

Monday, December 6, 2021, 7:00 p.m.
Electronic Meeting

	Pages
A. RECORDING OF ATTENDANCE	
B. APPROVAL OF AGENDA	
Recommended Motion:	
<i>That the Agenda be approved as presented.</i>	
C. DISCLOSURE OF CONFLICT OF INTEREST	
D. PRESENTATIONS	
1. Neil Shorthouse, Chair of the Tourism Accommodation Levy 2022 Budget Presentation	9
2. Briana Cowie, Executive Director, Eastern Charlotte Waterway Presentation on the Greenhouse Gas Mitigation Plan and Energy Study for the Town of Saint Andrews	
E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING	
1. Minutes of the 211108 Special Meeting of Council on November 8, 2021 6:30 p.m.	16
Recommended Motion:	
<i>That the Minutes of the 211108 Special Council Meeting on Monday, November 8, 2021 at 6:30 p.m. be adopted.</i>	
2. Minutes of the 211108 Regular Meeting of Council on November 8, 2021 7:00 p.m.	18
Recommended Motion:	
<i>That the Minutes of the 211108 Regular Meeting of Council on Monday, November 8, 2021 at 7:00 p.m. be adopted.</i>	
3. Minutes of the 211122 Special Meeting of Council on November 22, 2021 6:30 p.m.	27
Recommended Motion:	
<i>That the Minutes of the 211122 Special Council Meeting on Monday, November 22, 2021 at 6:30 p.m. be adopted.</i>	
4. Minutes of the 211129 Public Hearing of Objections on November 29, 2021 6:30 p.m.	32
Recommended Motion:	
<i>That the Minutes of the 211129 Public Hearing of Objection on Monday,</i>	

November 29, 2021 at 6:30 p.m. be adopted.

5. Minutes of the 211129 Special Meeting of Council on November 29, 2021 6:45 p.m. 33

Recommended Motion:

That the Minutes of the 211129 Special Council Meeting on Monday, November 29, 2021 at 6:45 p.m. be adopted.

6. Minutes of the 211129 Committee of Council Meeting on November 29, 2021 7:15 p.m. 36

Recommended Motion:

That the Minutes of the 211129 Committee of Council Meeting on Monday, November 29, 2021 at 7:15 p.m. be adopted.

F. COMMUNICATIONS

- G. STAFF REPORT/FINANCIAL REPORT, FA211203, RCS211201, PW211201, PS211201, PS211202, FA211202, PED211201, PW211202, RCS211202, FA211204, PS211203, PW211203 44

Recommended Motion:

That Council accepts all the Staff Reports and Financial Reports as presented.

H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration - Deputy Mayor Akagi

1. Cheque Signing Authority, FA211107 86

Recommended Motion:

Be it resolved that accounts in the name of the Town of Saint Andrews (hereinafter called the "Corporation") be kept at the Bank of Nova Scotia (hereinafter called the "Bank") and the Mayor or Deputy Mayor together with the Acting Clerk or Accounting Clerk are hereby authorized for and in the name of the Corporation to sign, make, draw, accept, endorse and deliver cheques, promissory notes, bills of exchange, orders for the payment of money and such agreements and instruments as may be necessary or useful in connection with the operation of the said accounts.

That any one of the above-mentioned officers is hereby authorized for and in the name of the Corporation to endorse and transfer to the Bank for deposit or discount with or collection by the Bank (but for credit of the Corporation only) cheques, promissory notes, bills of exchange, orders for payment of money and other instruments, to arrange, settle, balance and certify all books and accounts with the Bank and to sign receipts and vouchers.

That a signature card for all accounts of the Corporation shall be signed by the above-mentioned officers, filed with the Bank and shall be in the following form:

Brad Henderson, Mayor **OR**

Catherine A. Akagi, Deputy Mayor

AND

Chris Spear, Acting Clerk **OR**

Mary LeBlanc, Accounting Clerk

2. **Amendment No. 3 to By-Law 16-03 A Procedural By-Law for the Town of Saint Andrews Second Reading - FA211006** 87

Recommended Motion:

That Council grants leave for Second Reading to Amendment No. 3 to By-Law 16-03, A Procedural By-law for the Organization and Operation of the Council of the Town of Saint Andrews.

3. **Application to the Municipal Capital Borrowing Board, FA211106** 91

Recommended Motion:

THAT IT BE RESOLVED that the Municipality of the Town of Saint Andrews submit to the Municipal Capital Borrowing Board an application for the authorization to borrow \$2,124,000 for capital expenses for the following terms and amounts:

Purpose	Amount	Term
GENERAL FUND		
<u>Protective Services</u>		
Fire Truck	910,000	15 Years
Total General Fund 910,000		
UTILITY FUND		
<u>Water Mains</u>		
Ernest Street	180,000	25 Years
Sophia Street	117,000	25 Years
Princess Royal Street	160,000	25 Years
Cornelia Street	300,000	25 Years
<u>Sanitary Sewer Mains</u>		
Ernest Street	180,000	25 Years
Sophia Street	117,000	25 Years
Princess Royal Street	160,000	25 Years
Total Utility Fund 1,214,000		

Grand Total **\$2,124,000**

4. Year-End Reserve Transfers, FA211108 93

Recommended Motion:

That Council authorizes \$250,000 to be transferred between the General Capital Reserve Fund and the General Capital Fund for the financing of 2021 Capital projects.

Recommended Motion:

That Council authorizes \$900,000 to be transferred between the General Operating Fund and General Capital Reserve Fund for financing future capital projects.

Recommended Motion:

That Council authorizes \$50,000 to be transferred between the General Operating Fund and General Operating Reserve Fund to help offset future shortfalls.

Recommended Motion:

That Council authorizes \$85,000 to be transferred from the Utility Operating Fund to the Utility Capital Fund for future capital projects.

2. Public Works - Councillor Blanchard

1. Amendment A – 4 to By-Law 19-07, A By-Law Related to Water Systems, Water Rates, Wastewater Systems, and Wastewater Rates, PW211109 95

Recommended Motion:

That Council approves Amendment A – 4 to By-Law 19-07, A By-Law Related to Water Systems Water Rates, Wastewater Systems, and Wastewater Rates.

3. Public Safety - Councillor Neil

1. Federation of Canadian Municipalities Resolution on the RCMP Collective Agreement, PS211108 116

Recommended Motion:

WHEREAS The recent collective agreement between the RCMP and National Police Federation includes significant retroactive pay going back to 2017 as well as pay increases going forward; and

WHEREAS Our municipality and others that depend on RCMP contract policing are facing significant, unbudgeted costs that may force us to make very difficult choices at a time when our primary focus needs to be on economic recovery from the COVID-19 pandemic; and

WHEREAS Municipalities were not consulted at any stage of the negotiation process, despite the outcome of these negotiations having a direct and significant impact on municipal operators; and

WHEREAS RCMP cost increases will disproportionately impact rural communities; and

WHEREAS Municipalities are eager to work more closely with other orders of government and the RCMP on contract policing issues to ensure the financial sustainability of contract policing and to maintain the service levels necessary for community safety; therefore

BE IT RESOLVED That the Town of Saint Andrews joins the Federation of Canadian Municipalities is calling on the federal government to absorb all retroactive costs associated with the implementation of the new RCMP labour relations regime; and

BE IT FURTHER RESOLVED That the Federal Government should commit to ensuring municipalities are properly consulted prior to implementation of measures that impact local fiscal sustainability and ability to maintain effective levels of police services in communities.

NOW THEREFORE I, Brad Henderson, Mayor of the Town of Saint Andrews, support the resolution on the Royal Canadian Mounted Police Collective Agreement signed December 6, 2021.

IN WITNESS WHEREOF I have set my hand and caused the seal of the Mayoralty of the Town of Saint Andres to be affixed hereto.

2. Town of Saint Andrews Fire Department Trunk Mobile Radio System Purchase, PS211107 133

Recommended Motion:

That Council authorizes the unbudgeted purchase of \$12,000.00 for portable radios for the Saint Andrews Fire Department as part of the new Trunk Mobile Radio System.

4. Business, Tourism, Heritage and Culture - Councillor Hirtle

1. Anchors Landing Request for Agreement Extension on Residential Garbage Collection, BTHC211101 135

Recommended Motion:

That Council extends the residential garbage collection for Anchor's Landing for an additional _____ years from January 1, 2022, to _____ with the opportunity to renegotiate this arrangement after this period expires.

5. Recreation and Community Services - Councillor Gumushel

1. Recreation Director Position for the Town of Saint Andrews, RCS211104 139

Recommended Motion:

That Council approves the job description for the Recreation Director position with the Town of Saint Andrews and for the

competition to be posted.

Recommended Motion:

That Council approves the Southwest New Brunswick Regional Cooperative Recreation Cost-Sharing Agreement between the Town of Saint Andrews and the Southwest New Brunswick Service Commission.

6. Planning & Economic Development - Councillor Heenan

1. **Amendment By-Law Z21-04, 603366 N.B. LTD, Van Horne Garden Homes, Rezoning for PID 01326081 First Reading, PED211102**

151

Recommended Motion:

That Council gives leave for First Reading to Amendment By-Law Z21-04, Rezoning of PID 01326081 for 603366 N.B. LTD Van Horne Garden Homes.

Recommended Motion:

That Council requests views of the Planning Advisory Committee for the Town of Saint Andrews, as per section 110 of the Community Planning Act, on Amendment By-Law Z21-04, Rezoning of PID 01326081 for 603366 N.B. LTD Van Horne Garden Homes.

Recommended Motion:

That Council sets the date of Monday, January 10, 2022, at 6:30 p.m., through an electronic meeting, for a Public Hearing of Objections, as per section 111 of the Community Planning Act, on Amendment By-Law Z21-04, Rezoning of PID 01326081 for 603366 N.B. LTD Van Horne Garden Homes.

2. **Amendment By-Law Z21-05, Rezoning of PID 15036031 for Belmax Inc. First Reading, PED211103**

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Recommended Motion:

That Council grants leave for First Reading to Amendment By-Law Z21-05, Rezoning of PID 15036031 for Belmax Inc.

Recommended Motion:

That Council requests views of the Planning Advisory Committee for the Town of Saint Andrews, as per section 110 of the Community Planning Act, on Amendment By-Law Z21-05, Rezoning of PID 15036031 for Belmax Inc.

Recommended Motion:

That Council sets the date of Monday, January 10, 2022, at 7:00 p.m. through an electronic meeting, for a Public Hearing of Objections, as per section 111 of the Community Planning Act, on Amendment By-Law Z21-05, Rezoning of PID 15036031 for Belmax Inc.

I. NEW BUSINESS

1. **Charlotte County Dail-A-Ride Parking Space and Winter Vehicle Exemption, PW211204**

171

Recommended Motion:

That Council approves a parking space and winter parking ban exemption at the W.C. O'Neill Arena in the Town of Saint Andrews for the Charlotte County Dial-A-Ride transit van.

2. **Year of the Garden 2022 Proclamation Communities in Bloom and Canadian Garden Council, RCS211203**

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Recommended Motion:

WHEREAS Communities in Bloom and “Fleurons du Quebec” in collaboration with the Canadian Garden Council, invite all municipalities to celebrate the Year of the Garden 2022;

WHEREAS the Year of the Garden 2022 celebrates the Centennial of Canada’s horticultural sector;

WHEREAS gardens and gardening contribute to the quality of life and our municipality, our climate action goals and create safe and healthy places where people can come together in the spirit of inclusivity and reconciliation;

WHEREAS the Year of the Garden 2022 will highlight and celebrate the important contributions of gardeners, our local garden organizations, horticultural professionals, and local horticultural businesses which contribute to the garden culture and experience of our municipality;

WHEREAS gardens and gardening have helped us face the challenges of the COVID pandemic;

NOW THEREFORE BE IT RESOLVED

THAT The Town of Saint Andrews hereby proclaims 2022 as the Year of the Garden in celebration of the contributions of gardens and gardening to the development of our country, our municipality, and the lives of our citizens in terms of health, quality of life, and environmental challenges; and

THAT the Saturday before Father’s Day, National Garden Day, June 18 in 2022, be recognized as Garden Day in the Town of Saint Andrews as a legacy of Canada’s Year of the Garden 2022; and

THAT the Town of Saint Andrews is committed to being a Garden Friendly City supporting the development of its garden culture and is proud to have; and

THAT all municipalities across Canada BE INVITED to proclaim 2022 to be the Year of the Garden in their respective municipalities and that a copy of this resolution is provided to the Federation of Canadian Municipalities, and for that purpose.

NOW THEREFORE I Brad Henderson, Mayor of the Town of Saint Andrews, support the proclamation of the Year of the Garden 2022 through the Communities in Bloom and Canadian Garden Council signed December 6, 2021.

IN WITNESS WHEREOF I have set my hand and caused the seal of the

Mayoralty of the Town of Saint Andrews to be affixed hereto.

J. QUESTION PERIOD

K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

L. MAYOR'S COMMENTS

M. CLOSED SESSION

Recommended Motion:

At _____ p.m. that Council moves to a Closed Session under the Local Governance Act, Section 68(1(c) information that could cause financial loss or gain to a person or the local government or could jeopardize negotiations leading to an agreement or contract.

Recommended Motion:

At _____ p.m. that Council returns to Open Session.

N. ADJOURNMENT

Recommended Motion:

At _____ p.m. that the meeting be adjourned.