



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
MINUTES**

**January 17, 2022, 6:45 p.m.
Electronic Meeting**

A. RECORDING OF ATTENDANCE

A Regular Meeting of the Town of Saint Andrews Council was held on Monday, January 17, 2022, at 6:45 p.m. with the following members present:

Mayor Brad Henderson, Deputy Mayor Kate Akagi, Councillor Marc Blanchard, Kurt Gumushel, Lee Heenan, Jamie Hirtle, Steve Neil.

Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Vivian Peng, Junior Planner, Southwest New Brunswick Service Commission.

B. APPROVAL OF AGENDA

Motion: 009 - 01/22

Moved by Councillor Hirtle

Seconded by Deputy Mayor Akagi

That the Agenda be approved as presented.

6 – 0

Carried

C. DISCLOSURE OF CONFLICT OF INTEREST

- 1. Mayor Henderson - Amendment By-Law Z21-04, 603366 N.B. LTD, Van Horne Garden Homes, Rezoning for PID 01326081 Second Reading, PED211102**
- 2. Mayor Henderson - Amendment By-Law Z21-06 to Zoning B-Law Z21-01 for Nanobreweries Second and Third Reading, PED211204**
- 3. Councillor Blanchard - Amendment By-Law Z21-05, Rezoning of PID 15036031 for Belmax Inc. PID 15036031 Table Reading, PED211103**

D. PRESENTATIONS

- 1. Dr. David Johnson, Saint Andrews Outdoor Recreation and Trails Inc. Presentation on Outdoor Fitness Course for Saint Andrews RCS220101**

Dr. David Johnson, representing the Saint Andrews Outdoor Recreation and Trails Inc. on the proposed Outdoor Fitness Centre Course for Saint Andrews. Dr. Johnson has been working with the Atlantic Canada Opportunities Agency (ACOA) on funding to build an outdoor fitness park for the purposes of increasing the health and wellbeing of residents. This area would be accessible to all ages. This would be a free service provided to the public. Four types of exercises needed to improve health include

endurance, muscle strength, balance, and flexibility. This type of exercise course would also create a sociability area to improve mental health. Examples of 8 pieces of equipment were shown to Council that is supported by local physiotherapists. The equipment will be built on concrete pads. SORTI was requesting the location of the course to be at Pagan/Indian Point Park located at the corner of Prince of Wales Street and Water Street. This location was selected for visibility, easily accessible on foot, adjacent to parking, toilets (future development or placement of portable washrooms), and space for the potential expansion of the course. Other locations were considered but Pagan/Indian Point Park was the preferred option. Questions raised include location of sewer lines, subsidence of the ground, disputed lands, toilets, and vista. Have spoken to the Passamaquoddy First Nations and provided verbal recognition that they do not object to the use of the park for this purpose. ACOA will provide 75% of the funds and SORTI to provide 25%.

Council thanked SORTI for their support on this project and for helping to fund the initiative. It was noted to Council that the previous Council supported the development of the exercise park but did not select the location at the time. Council asked what additional insurance would be needed for the park? Dr. Johnson did not have an answer to this question. Council asked what the lifespan and maintenance would be on the equipment. Dr. Johnson noted the equipment should have longevity as the company has been making the equipment for 30 years. The equipment with moving parts may need some minor maintenance and the equipment is built to last. Have spoken to other municipalities and noted that there is minimal maintenance needed in existing parks. Council asked about the other locations and the objections SORTI had to them? Dr. Johnson highlighted individual stations along the trail only see the first and last pieces of equipment used and no social aspect to the equipment. Some areas do not have parking, washrooms, or are out of the way due to remoteness. Langmaid Park has memorial trees and does not have the parking necessary. It could be difficult to place the exercise course in the park.

2. Vivian Peng, Junior Planner and Alexander Gopen, Senior Planner, Southwest New Brunswick Service Commission Presentation on Rezoning of Kingsbrae Arms Inc. PED220102

Vivian Peng, Junior Planner of the Southwest New Brunswick Service Commission provided Council with a presentation of the request for the Municipal Plan Amendment and Zoning By-Law Amendment regarding 219 King Street, Kingsbrae Arms Inc. The request is to move from Service Residential Zone to Tourist Commercial Zone and move from Residential Use to Commercial Use. The proponent would like to serve alcohol and drinks to guests under a licenced permit as a secondary use to the property. This property has acted as tourist accommodations for over 25 years. The Planning Advisory Committee will be viewing this documentation in February.

Council noted that there is a full kitchen and were the previous owners serving the public? Ms. Peng noted that this may have been for breakfast service to the guests but not sure on the alcohol sales. Council noted that there had been events with wine and cheese in the past. It was noted that there might have been a variance on this to support a licence.

E. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

1. **Minutes of the 211206 Regular Meeting of Council on December 6, 2021, 7:00 p.m.**

Motion: 010 - 01/22

Moved by Councillor Neil
Seconded by Councillor Heenan

That the Minutes of the 211206 Regular Council Meeting on Monday, December 6, 2021, at 7:00 p.m. be adopted.

6 – 0

Carried

2. **Minutes of the 211213 Special Meeting of Council on December 13, 2021, 6:30 p.m.**

Motion: 011 - 01/22

Moved by Deputy Mayor Akagi
Seconded by Councillor Blanchard

That the Minutes of the 211213 Special Meeting of Council on Monday, December 13, 2021, at 6:30 p.m. be adopted.

6 - 0

Carried

F. COMMUNICATIONS

- G. STAFF REPORT/FINANCIAL REPORT, PS220101, PW220103, FA220101, RCS220102, PW220104, PW220105, PED220105, RCS220103, PS220103, PW220109, FA220102**

Councillor Heenan applauded the staff for the new design of the W.C. O'Neill Arena Complex sign.

Motion: 012 - 01/22

Moved by Councillor Heenan
Seconded by Councillor Blanchard

That Council accepts all the Staff Reports and Financial Reports as presented.

6 – 0

Carried

H. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. **Finance & Administration - Deputy Mayor Akagi**

1. **Amendment No. 3 to By-Law 16-03 A Procedural By-Law for the Town of Saint Andrews Third Reading - FA211006**

Read by Mayor Henderson by title for Third and Final Reading.

Motion: 013 - 01/22

Moved by Deputy Mayor Akagi
Seconded by Councillor Heenan

That Council grants leave for Third and Final Reading to Amendment No. 3 to By-Law 16-03, A Procedural By-law for the Organization and Operation of the Council of the Town of Saint Andrews.

6 – 0
Carried

2. **Public Works - Councillor Blanchard**

1. **Setting Greenhouse Gas Emissions Target for the Town of Saint Andrews, PW220102**

Council addressed concerns of trying to achieve a 30% reduction within 8 years based on the motion when it took 12 years to achieve a 22% reduction. It was noted that the Town has made upgrades to windows, heat pumps, and lighting systems through municipal facilities and streetlights. It was suggested the 30% reduction target might not be achievable before 2030. CAO Spear clarified that this would be a 7-year window to meet the reduction target. Eastern Charlotte Waterways was consulted by staff on this process and noted that there would need to be a serious initiative and capital investment to achieve the reduction goals by 2030. The W.C. O'Neill Arena Complex and the Water and Wastewater Treatment Plants make up more than 50% of the Greenhouse Gas Emissions for the Municipal corporation. Council noted that budget considerations would have to be made in 2023 to get the process going with engineer overviews that can determine what exactly can be done to the facilities. Funding is available through the Federation of Canadian Municipalities to help cover planning costs. Council noted that the Province just put out a new Flood Zone Map indicating higher sea level rises than previously predicted. Youth in our community schools will see these changes in their lifetimes and the Town should help to do its part in reducing emissions. Council asked how the Town was doing in reducing emissions versus other municipalities and wanted to know how we could be a leader and influence other communities to participate. Staff noted that they will find out where the Town sits against other municipalities and the goals of reducing energy and gas emissions. Council noted they would like to set the target of 30% versus 20% as this would be a stronger and higher benchmark to achieve. Council proposed extending the date from 2030 to 2034, giving more time to budget, find funding, and identify the exact projects that will help meet the 30% reduction target.

Motion: 014 - 01/22

Moved by Councillor Blanchard

Seconded by Councillor Neil

That Council sets the Greenhouse Gas Emissions reduction target of 30% below 2020 levels by 2030 or 202.56 tCO₂e for the Greenhouse Gas Mitigation Plan and Energy Study for the Town of Saint Andrews being completed by the Eastern Charlotte Waterways.

Amended

Motion: 015 - 01/22

Moved by Councillor Neil

Seconded by Deputy Mayor Akagi

That Council extends the Greenhouse Gas Emissions reduction target of 30% below 2020 levels by 2034.

6 – 0

Carried

Motion: 016 - 01/22

Moved by Councillor Blanchard

Seconded by Councillor Heenan

That Council sets the Greenhouse Gas Emissions reduction target of 30% below 2020 levels by 2034 or 202.56tCo2e for the Greenhouse Gas Mitigation Plan and Energy Study for the Town of Saint Andrews being completed by the Eastern Charlotte Waterways as amended.

6 – 0

Carried

3. Public Safety - Councillor Neil

4. Business, Tourism, Heritage and Culture - Councillor Hirtle

1. Tourism Accommodation Levy 2022 Budget Approval, BTHC220101

Motion: 017 - 01/22

Moved by Councillor Hirtle

Seconded by Councillor Heenan

That Council approves the Tourism Accommodation Levy Board/ExploreStAndrews budget for 2022.

6 – 0

Carried

5. Recreation and Community Services - Councillor Gumushel

1. Saint Andrews Outdoor Recreation and Trails Inc. Request for Exercise Course Location, RCS220101

Council referred to Dr. Johnson's presentation from the Saint Andrews Outdoor Recreation and Trails Inc. on the proposed Outdoor Exercise Course. Council had some concerns and wanted reassurances from the Passamaquoddy First Nations on the placement of the park. Mayor Henderson noted that he would contact their representatives to confirm their allowance for the placement of the course in Pagan/Indian Point Park. CAO Spear noted that the project would also need an Environmental Assessment for the Atlantic Canada Opportunities Agency funding process and a section on First Nation Consultation. CAO Spear also noted that there could be some issues with the placement of the exercise course in the park as this was previously the Town garbage dump. An investigation into the geotechnical structure of the area would be necessary as the Town has previously seen issues with ground sinkage. It was recommended to Council to modify the motion to include Langmaid Park as a secondary option for the exercise course in the event the

geotechnical aspects could not be resolved for Pagan/Indian Point Park. It was noted that Langmaid Park trees can be worked around for the park and moved as necessary. The Town has had to replant several trees in this area due to weather and deer issues. It was also recommended the removal of the third-party agreement as the two locations in the discussion are owned by the Town.

Motion: 018 - 01/22

Moved by Councillor Gumushel
Seconded by Councillor Heenan

That Council recommends Indian Point Park at the corner of Water Street and Prince of Wales Street location for the installation of the Saint Andrews Outdoor Recreation and Trails Inc. outdoor exercise course for Saint Andrews upon written agreement with any 3rd party landowners.

Amended

Motion: 019 - 01/22

Moved by Councillor Heenan
Seconded by Deputy Mayor Akagi

That Council removes "with any 3rd party landowners" from the original motion.

6 – 0

Carried

Motion: 020 - 01/22

Moved by Councillor Blanchard
Seconded by Councillor Heenan

That Council adds to the original motion "that the second choice for the exercise park is Langmaid Park".

6 – 0

Carried

Motion: 021 - 01/22

Moved by Councillor Neil
Seconded by Councillor Blanchard

That Council recommends Indian Point Park at the corner of Water Street and Prince of Wales Street location for the installation of the Saint Andrews Outdoor Recreation and Trails Inc. outdoor exercise course for Saint Andrews upon written agreement and that the second choice for the exercise park is Langmaid Park as amended.

6 – 0

Carried

Motion: 022 - 01/22

Moved by Councillor Gumushel
Seconded by Deputy Mayor Akagi

That Council instructs staff to come up with a written agreement on the ongoing operations and improvement of the Outdoor Exercise Park with SORTI for Council approval prior to initial construction.

6 – 0

Carried

6. Planning & Economic Development - Councillor Heenan

- 1. Amendment By-Law Z21-04, 603366 N.B. LTD, Van Horne Garden Homes, Rezoning for PID 01326081 Second Reading, PED211102**

Mayor Henderson left at 8:20 p.m.

Mayor Henderson returned at 8:25 p.m.

Read by Deputy Mayor Akagi in Full for the Second Reading.

Motion: 023 - 01/22

Moved by Councillor Heenan
Seconded by Councillor Hirtle

That Council grants leave for Second Reading to Amendment By-Law Z21-04 to the Town of Saint Andrews Zoning By-Law Z21-01 for the rezoning of PID 01326081 for 603366 N.B. LTD Van Horne Garden Homes from Estate Residential Zone to Multiple Residential 1 Zone.

5 – 0

Carried

- 2. Amendment By-Law Z21-05, Rezoning of PID 15036031 for Belmax Inc. PID 15036031 Table Reading, PED211103**

Blanchard left at 8:26 p.m.

Blanchard returned at 8:28 p.m.

Motion: 024 - 01/22

Moved by Councillor Heenan
Seconded by Deputy Mayor Akagi

That Council tables Amendment By-Law Z21-05 to the Town of Saint Andrews Zoning By-Law Z21-01 for the rezoning of PID 15036031 for Belmax Inc. from Estate Residential Zone to Multiple Residential 2 Zone.

5 – 0

Carried

- 3. Amendment By-Law Z21-06 to Zoning B-Law Z21-01 for Nanobreweries Second and Third Reading, PED211204**

Mayor Henderson left at 8:28 p.m.

Mayor Henderson returned at 8:33 p.m.

Read by Deputy Mayor Akagi by Title for Second Reading.

Read by Deputy Mayor Akagi by Title for Third and Final Reading.

Motion: 025 - 01/22

Moved by Councillor Heenan

Seconded by Councillor Blanchard

That Council grants leave for Second Reading of Amendment By-Law Z21-06 to the Town of Saint Andrews Zoning By-Law Z21-01 regarding a text amendment for nanobreweries.

5 – 0

Carried

Motion: 026 - 01/22

Moved by Councillor Heenan

Seconded by Councillor Gumushel

That Council grants leave for Third and Final Reading of Amendment By-Law Z21-06 to the Town of Saint Andrews Zoning By-Law Z21-01 regarding a text amendment for nanobreweries.

5 – 0

Carried

4. Amendment MP 20-04 to Municipal Plan MP 20-01 for Rezoning of Kingsbrae Arms Inc. First Reading, PED220102

Read by Mayor Henderson in Full for First Reading.

Motion: 027 - 01/22

Moved by Councillor Heenan

Seconded by Councillor Neil

That Council grant leave for First Reading of Amendment MP 20-04 to Municipal Plan MP 20-01 for Cathy Diane Lewis, 722892 N.B. Ltd. Kingsbrae Arms Inc. PID01323328, 15097058, and 15159544, 219 King Street move from Residential designation to Commercial designation on the Generalized Future Land Use Map.

6 – 0

Carried

Motion: 028 - 01/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council sets the date of Monday, January 31st, 2022, at 6:30 p.m. through electronic meeting for a Public Presentation, as per Section 25 of the Community Planning Act, on Amendment MP 20-04 to the Town of Saint Andrews Municipal Plan MP 20-01 for Cathy Diane Lewis, 722892 N.B. Ltd. Kingsbrae Arms Inc. PID 01323328, 15097058, and 15159544 219 King Street move from Residential designation to Commercial Designation on the Generalized Future Land Use Map.

6 – 0

Carried

5. Amendment Z21-07 to Zoning By-Law Z21-01 Rezoning Kingsbrae Arms First Reading, PED220101

Read by Mayor Henderson in Full for First Reading.

Motion: 029 - 01/22

Moved by Councillor Heenan

Seconded by Councillor Blanchard

That Council grant leave for First Reading to Amendment Z21-07 to the Town of Saint Andrews Zoning By-Law Z21-01 for Cathy Diane Lewis, 722892 N. B. Ltd. Kingsbrae Arms Inc. PID 01323328, 15097058, and 15159544, 219 King Street, rezoning from Serviced Residential Zone to Tourist Commercial Zone.

6 – 0

Carried

6. Zoning By-Law Z22-01 First Reading, PED220103

Council noted that they would like to have a working session on Zoning By-Law Z22-01 before moving the document to First Reading as there are several items that they would like to discuss including the suggested changes to density. Council noted they would table the motion until further discussion was had and staff to set a workshop date.

Motion: 030 - 01/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council grants leave for First Reading to the Town of Saint Andrews Zoning By-Law Z22-01.

Amended

Motion: 031 - 01/22

Moved by Councillor Hirtle

Seconded by Councillor Blanchard

That Council tables leave for First Reading to the Town of Saint Andrews Zoning By-Law Z22-01.

6 – 0

Carried

Motion: xxx - 01/22

Moved by _____

Seconded by _____

That Council requests views of the Planning Advisory Committee for the Town of Saint Andrews, as per Section 110 of the Community Planning act, on the Town of Saint Andrews Zoning By-Law Z22-01.

Motion: xxx - 01/22

Moved by _____

Seconded by _____

That Council sets the date of Monday, February 22, 2022, at 6:30 p.m. through an electronic meeting, for a Public Hearing of Objections, as per Section 111 of the Community Planning Act, on the Town of Saint Andrews Zoning By-Law Z22-01.

I. NEW BUSINESS

- 1. Eastern Charlotte Waterway Request for Municipal Support to the Climate Action and Awareness Fund, PW220107**

Motion: 032 - 01/22

Moved by Councillor Blanchard

Seconded by Councillor Hirtle

That Council supports the Eastern Charlotte Waterways and Vibrant Communities Charlotte County application for \$350,000.00 in funding from the Climate Action and Awareness Fund through Environment and Climate Change Canada for the project Tackling Energy Poverty through a Climate Lens in Southwestern New Brunswick.

6 – 0

Carried

- 2. By-Law 22-01 A By-Law Respecting the Stopping Up and Permanent Closure of Part of Bar Road, PW220106**

Read for the First Time by Mayor Henderson in Full.

Motion: 033 - 01/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council grants leave for First Reading to By-Law 22-01, A By-Law Respecting the Stopping Up and Permanent Closure of Part of Bar Road.

6 – 0

Carried

Motion: 034 - 01/22

Moved by Councillor Heenan

Seconded by Councillor Hirtle

That Council sets the date of Monday, February 7, 2022, at 6:30 p.m. through an electronic meeting of a Public Hearing of Objections to By-Law 22-01, A By-Law Respecting the Stopping Up and Permanent Closure of Part of Bar Road.

6 – 0

Carried

J. QUESTION PERIOD

Pamela Rigby - provided clarification on the history of liquor licences for Kingsbrae Arms Inc. When the operation began, there was an exception to give the property a designation of a Tourist Home and under this, the liquor licence was acquired based on this previous use.

K. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

Deputy Mayor Akagi wishes everyone a great new year and prayers to get rid of COVID-19.

L. MAYOR'S COMMENTS

Mayor Henderson echoes CAO Spears' comments on the Rapid Tests and Wellness Centre for handing them out prior to Christmas. It is a commitment to handing them out and this is a lot of people coming and going. Thank you for going above and beyond.

Council will be having conversations on the arena and next steps based on the Provincial COVID-19 levels. We know every week it goes by it is costing expenses with no revenue. With services being restricted, it is not an easy decision.

There are a lot of businesses that cannot operate now. In particular, restaurants have takeout, and please support our local businesses during this time.

M. CLOSED SESSION

Motion: 035 - 01/22

Moved by Councillor Gumushel

Seconded by Councillor Hirtle

At 9:02 p.m. the Council moved into Closed Session as per the Local Governance Act, Section 68(1)(d) the proposed or pending acquisition or disposal of land.

6 – 0

Carried

Motion: 036 - 01/22

Moved by Councillor Blanchard

Seconded by Councillor Gumushel

At 9:14 p.m. the Council returned to Open Session.

6 – 0

Carried

N. ADJOURNMENT

Motion: 037 - 01/22

Moved by Councillor Blanchard

Seconded by Councillor Hirtle

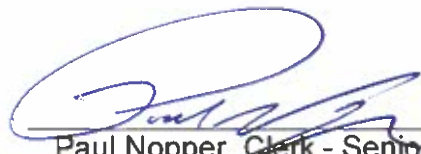
At 9:15 p.m. the meeting be adjourned.

6 – 0

Carried



Brad Henderson, Mayor



Paul Nopper, Clerk - Senior
Administrator

