



**TOWN OF SAINT ANDREWS
REGULAR COUNCIL MEETING
MINUTES**

**March 7, 2022, 7:15 p.m.
Electronic Meeting**

A. RECORDING OF ATTENDANCE

A Public Hearing of Objections to Amendment Z21-07 to Zoning By-Law Z21-01 for Kingsbrae Arms Inn was held on Monday, March 7, 2022, at 7:15 p.m. with the following members present:

Mayor Brad Handerson, Deputy Mayor Kate Akagi, Councillor Marc Blanchard, Kurt Gumushel, Lee Heenan, Jamie Hirtle, Steve Neil

Chris Spear, CAO/Treasurer, Paul Nopper, Clerk - Senior Administrator, Alexander Gopen, Senior Planner, Qi Vivian Peng, Junior Planner, Southwest New Brunswick Service Commission.

B. LAND RECOGNITION OF THE PESKOTOMUHKATI NATION

C. APPROVAL OF AGENDA

Motion: 114 - 03/22

Moved by Councillor Hirtle

Seconded by Councillor Blanchard

That the Agenda be approved as presented.

6 – 0

Carried

D. DISCLOSURE OF CONFLICT OF INTEREST

- 1. Councillor Hirtle - Amendment Z21-08 to the Town of Saint Andrews Zoning By-Law Z21-01 Second and Third Reading, PED220203**
- 2. Mayor Henderson - Town of Saint Andrews Community Assistance Grants 2022, FA220302**

E. PRESENTATIONS

- 1. Hollis Bartlett Presentation on Local Governance Reform and the Regional Service Commission**

Hollis Bartlett, Executive Director of the Southwest New Brunswick Service Commission provided an overview of the processes taking place under the Local Governance Reform. Mr. Bartlett highlighted the expanding mandates of the Service Commission including economic development, community development, regional transportation, and recreation services. It was noted that a regional strategy would be developed, new service standards created, and a new Public Safety Committee will be implemented. Funding the new initiatives was brought forward and noted that if the Province does not provide the funding, municipalities will be responsible for funding the new services. The timeline for implementation of the new services was aimed at launching in January of 2023.

Council discussed the new changes with the Regional Service Commission and noted concerns around the tourism roll out and the effect on Saint Andrews and the Tourism Accommodation Levy Board/Explore St. Andrews. Mr. Bartlett noted that there could be a partnership and have involvement within the regional tourism promotion, although no answer has been decided. Council asked if contracting for Policing and garbage collection would need to be renegotiated. Mr. Bartlett said that Policing contracts are out of their hands but garbage collection will need to be referred to the transition leaders with municipalities. CAO Spear noted the community committees and if their decisions would still need to go through the main board? Mr. Bartlett noted that all decisions would come forward to the regional board and all committees would be advisory. It was advised that members of Council participate on the committees to ensure feedback and continuity. Council had concerns regarding the cost of the new programs as they have not been developed yet and what the municipal portion would be. Mr. Bartlett stated that this information would be coming forward within the year so Council's would have an idea of costing but yet to be determined. Council thanked Mr. Bartlett for the presentation.

F. APPROVAL OF THE MINUTES OF PREVIOUS MEETING

- 1. Minutes of the 220207 Public Hearing of Objections to By-Law 22-01 on February 7, 2022, 6:30 p.m.**

Motion: 115 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Blanchard

That the Minutes of the Public Hearing of Objections to By-Law 22-01 on Monday, February 7, 2022 at 6:30 p.m. be adopted.

6 – 0

Carried

- 2. Minutes of the 220207 Regular Council Meeting on February 7, 2022, 6:45 p.m.**

Motion: 116 - 03/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Heenan

That the Minutes of the 220207 Regular Council Meeting on Monday, February 7, 2022, at 6:45 p.m. be adopted.

6 – 0

Carried

- 3. Minutes of the 220222 Regular Council Meeting on February 22, 2022, 7:15 p.m.**

Motion: 117 - 03/22

Moved by Councillor Blanchard

Seconded by Councillor Hirtle

That the Minutes of the 220222 Regular Council Meeting on Tuesday, February 22, 2022 at 7:15 p.m. be adopted.

6 – 0

Carried

G. COMMUNICATIONS

H. STAFF REPORT/FINANCIAL REPORT, RCS220304, PW220303, RCS220303, PS220301, PW220302, PW220301, PS220302, PED220301, PW220304, FA220301

CAO Spear provided a Town staff report overview of the Town of Saint Andrews for the month of February 2022. Council inquired as to the salt and wage budget for the winter plowing. CAO Spear noted that the majority of the salt budget has been expensed and that there is some staff overtime accrued due to the number of storms. Council asked if there was a way that staff will be able to take their overtime hours. CAO Spear noted that staff can build up to 40 hours of overtime and generally it is taken in the spring and summer based on the availability of staff. It was also noted that COVID-19 also resulted in additional banked hours due to staff being off. Council also inquired about green energy initiatives for Town services and what is being done. CAO Spear highlighted staff is looking through a green lens at all projects and services as a way to reduce energy consumption and gas emissions.

Motion: 118 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Blanchard

That Council accepts all the Staff Reports and Financial Reports as presented.

6 – 0

Carried

I. INTRODUCTION, CONSIDERATION AND PASSING OF BY-LAWS AND MOTIONS

1. Finance & Administration - Deputy Mayor Akagi

1. Town of Saint Andrews Community Assistance Grants 2022, FA220302

Mayor Henderson declared a conflict on this item. Council reviewed the recommendations made by Staff regarding the Saint Andrews Community Assistance Grants for 2022. Council debated increasing the New Brunswick Wood Carving Competition funding to \$1,000.00 but there was no seconder for the amendment. Council supported the recommendations by Staff.

Motion: 119 - 03/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Gumushel

That Council allocates the 2022 Assistance Grant funds to the following user groups and in the amount of:

- 1. Saint Andrews Paddling Club - \$500.00*
- 2. Charlotte County Ground Search and Rescue - \$500.00*
- 3. Big Brothers and Big Sisters of Saint John, Kings, and Charlotte County - \$500.00*
- 4. Vincent Massey Elementary Home and School Association - \$2,000.00 - Albert McQuade Trust*
- 5. Friends of Pagan Point/Nature Trust of New Brunswick - \$2,000.00*
- 6. Charlotte County Dial-A-Ride - \$2,500.00*
- 7. New Brunswick Wood Carving Competition and Sale - \$500.00*
- 8. Sunbury Shores Ares and Nature Centre - \$1,000.00*

6 – 0

Carried

2. Public Works - Councillor Blanchard

3. Public Safety - Councillor Neil

1. TSA 2022-08 Tender Award Single Axel, 100' (minimum) Aerial Truck, FA220303

Mayor Henderson noted that this is a large expense but is a smart solution to further protecting the community and our volunteer fire department. With a lot of tall buildings, this can be a game-changer in fighting fires.

Motion: 120 - 03/22

Moved by Councillor Neil

Seconded by Deputy Mayor Akagi

That Council award tender TSA 2022-08, Single Axle 100' Aerial Truck, to Safety Source Fire Inc for \$1,706,065.25

6 – 0

Carried

4. Business, Tourism, Heritage and Culture - Councillor Hirtle

5. Recreation and Community Services - Councillor Gumushel

1. Cadets Long-Term Use of Space Discussion, RCS220301

CAO Spear provided an overview of the history of use of the W.C. O'Neill Arena by the Fundy Sea Cadets. It was noted that in exchange for rental costs, the Cadets are willing to purchase capital equipment for use by all users at the Arena. In 2022, the Cadets purchased new coat racks and a 65-inch tv with a stand. They will also be doing community outreach throughout the year. Communities that host Cadet programs have similar arrangements in lieu of rental costs. Council inquired as to how much rental time is used by the Cadets and if other communities get paid rent. CAO Spear informed Council that as the Cadets are a stepping stone for the Department of National Defense, it is considered a community use, and other communities have similar rent in lieu agreements. Cadets use the facility Tuesday nights throughout the fall, winter, and spring seasons. On occasion, they use the curling ice surface for marksman training. Last year they ran a Cadet camp in July and were paid separately from the user agreement. Council debated what constitutes a long-term agreement and supported a 3-year agreement with possible renewal.

Motion: 121 - 03/22

Moved by Councillor Gumushel

Seconded by Councillor Blanchard

That Council agrees to sign into a 3-year long-term agreement with potential for renewal for a use of space agreement for the W.C. O'Neill Arena with the Fundy Sea Cadets with terms and conditions to be negotiated with the Chief Administrative Officer.

6 – 0

Carried

6. Planning & Economic Development - Councillor Heenan

1. Amendment MP 20-04 to Municipal Plan MP 20-01 for Rezoning of Kingsbrae Arms Inn. Second and Third Reading PED220102

Mayor Henderson read by title for Second Reading

Mayor Henderson read by title for the Third and Final Reading

Motion: 122 - 03/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council grants leave for the Second Reading of Amendment MP20-04 to the Town of Saint Andrews Municipal Plan MP20-01 for Cathy Diane Lewis, 722892 N.B. Ltd. Kingsbrae Arms Inn PID 01323328, 15097058, and 15159544, 219 King Street move from Residential designation to Commercial Designation to the Generalized Future Land Use Map.

6 – 0

Carried

Motion: 123 - 03/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council grants leave for the Third and Final Reading of Amendment MP20-04 to the Town of Saint Andrews Municipal Plan MP20-01 for Cathy Diane Lewis, 722892 N.B. Ltd. Kingsbrae Arms Inn PID 01323328, 15097058, and 15159544, 219 King Street move from Residential designation to Commercial Designation to the Generalized Future Land Use Map.

6 – 0

Carried

2. Amendment Z21-07 to Zoning By-Law Z21-01 Rezoning Kingsbrae Arms Inn, Second and Third Reading PED220101

Mayor Henderson read by title for Second Reading

Mayor Henderson read by title for the Third and Final Reading

Motion: 124 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Hirtle

That Council grants leave for the Second Reading of Amendment Z21-07 to the Town of Saint Andrews Zoning By-Law Z21-01 for Cathy Diane Lewis, 722892 N.B. Ltd. Kingsbrae Arms Inn PID 01323328, 15097058, and 15159544, 219 King Street, rezoning from Serviced Residential Zone to Tourist Commercial Zone.

6 – 0

Carried

Motion: 125 - 03/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council grants leave for the Third and Final Reading of Amendment Z21-07 to the Town of Saint Andrews Zoning By-Law Z21-01 for Cathy Diane Lewis, 722892 N.B. Ltd. Kingsbrae Arms Inn

PID 01323328, 15097058, and 15159544, 219 King Street, rezoning from Serviced Residential Zone to Tourist Commercial Zone.

6 – 0

Carried

3. Amendment Z21-08 to the Town of Saint Andrews Zoning By-Law Z21-01 Second and Third Reading, PED220203

Councillor Hirtle left at 8:31 p.m.

Councillor Hirtle returned at 8:36 p.m.

Mayor Henderson read by title for Second Reading

Mayor Henderson read by title for the Third and Final Reading

Council sought clarification on the Amendment to ensure that this would change for single-family dwellings only in a Multiple Residential 1 Zone. Planner Gopen noted that this was correct and apartments would still be restricted from Short-Term Rentals.

Motion: 126 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Gumushel

That Council grants leave for Second Reading to Amendment Z21-08 to the Town of Saint Andrews Zoning By-Law Z21-01, a text amendment for the Multiple Residential 1 Zone to limit one Short-Term Rental unit as a Secondary Use.

5 – 0

Carried

Motion: 127 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Gumushel

That Council grants leave for Third and Final Reading to Amendment Z21-08 to the Town of Saint Andrews Zoning By-Law Z21-01, a text amendment for the Multiple Residential 1 Zone to limit one Short-Term Rental unit as a Secondary Use.

5 – 0

Carried

4. Zoning By-Law Z22-01 First Reading, PED220302

Mayor Henderson read by title for the First Reading.

Motion: 128 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Neil

That Council grants leave for First Reading to Zoning By-Law Z22-01, Being the Zoning By-Law for the Town of Saint Andrews.

6 – 0

Carried

Motion: 129 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Neil

That Council requests the views of the Planning Advisory Committee for the Town of Saint Andrews, as per Section 110 of the Community

Planning Act, to Zoning By-Law Z22-01, Being the Zoning By-Law for the Town of Saint Andrews.

6 – 0

Carried

Motion: 130 - 03/22

Moved by Councillor Heenan

Seconded by Deputy Mayor Akagi

That Council sets the date of Monday, April 4, 2022, at 6:30 p.m. for a Public Hearing of Objections, as per Section 111 of the Community Planning Act to Zoning By-Law Z22-01, Being the Zoning By-Law for the Town of Saint Andrews.

6 – 0

Carried

5. Amendment MP20-05 to Municipal Plan MP20-01 for Rezoning of 258 Montague Street, PED220303

Planner Gopen provided an overview presentation on Amendment MP20-05 to the Municipal Plan MP20-01 for rezoning 258 Montague Street to allow for continued use of the Tea Room. It was noted that additional terms and conditions would be added after the third reading as a resolution by Council based on the Building Inspector's recommendations.

Motion: 131 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Hirtle

That Council sets the date of Monday, March 21, 2022, at 6:30 p.m. through a public meeting for a Public Presentation, as per Section 25(1) of the Community Planning Act, on Amendment MP 20-05 to the Town of Saint Andrews Municipal Plan MP 20-01 for Benjamin and Zainub Faulkner-Malik, Montague Rose Bed and Breakfast, PID 01320894 at 258 Montague Street move from Residential designation to Commercial Designation on the Generalized Future Land Use Map.

6 – 0

Carried

J. NEW BUSINESS

K. QUESTION PERIOD

L. COUNCILLORS' AND DEPUTY MAYOR'S COMMENTS

Councillor Gumushel - Wanted to thank the staff for the hard work on the grants and dispersal with breakdowns. It is certainly a good process and the last Council went through this for hours before. Thanks for expediting the process.

Deputy mayor Akagi - Thank the staff and congratulate the fire chief and the department on the new truck. Thanks to Councillor Neil for all your work.

Councillor Heenan - I would like to say I am proud to be on the Council to get the new fire truck and excellent follow-up by Councillor Neil. Everyone deserves a pat on the back. Thank you.

M. MAYOR'S COMMENTS

N. CLOSED SESSION

Motion: 132 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Gumushel

At 8:52 p.m. Council move into Closed Session per the Local Governance Act, Section 68(1)(d) the proposed or pending acquisition or disposition of land.

6 – 0

Carried

Motion: 133 - 03/22

Moved by Councillor Neil

Seconded by Councillor Heenan

At 10:02 p.m. that Council returns to Open Session.

6 – 0

Carried

Motion: 134 - 03/22

Moved by Councillor Heenan

Seconded by Councillor Hirtle

That Council remove Ms. Jenny Cook as an acting member from the Planning Advisory Committee based on Section 1.1 of the Council's Member Policy for the Planning Advisory Committee.

6 – 0

Carried

O. ADJOURNMENT

Motion: 135 - 03/22

Moved by Deputy Mayor Akagi

Seconded by Councillor Gumushel

At 10:03 p.m. that the meeting be adjourned.

6 – 0

Carried



Brad Henderson, Mayor



Paul Nopper, Clerk - Senior
Administrator

